

# Van Buren County RURAL TASK FORCE

January 22, 2020, 9 AM

Van Buren County Road Commission office 319 W James St, Lawrence, MI 49064

Meeting Minutes

Attendance	Name	Representing
Voting Members:	Barry Anttila	Van Buren County Road Commission
	Tony Dacoba	Van Buren Public Transit
	Regina Hoover	City of Bangor
Staff:	Kim Gallagher	SWMPC
	Brandon Kovnat	SWMPC
Others Present:	Dan Faulkner	Village of Lawrence
	Anna Horner	Wightman & Associates
	Aaron Neitting	Wightman & Associates
	Steve Rogusta	Village of Breedsville
	Jeff Wingard	Fleis & Vandenbrink (on Behalf of the Village of Bloomingdale
	Steve Strong	Village of Bloomingdale

## 1. Call to Order and Introductions

Dan Faulkner called the meeting to order at 9:00 AM.

## 2. Changes or Additions to the Agenda

None.

## 3. Approval of Minutes of the December 5, 2019 Meeting

Anttila said that his name had been misspelled.

**Motion** to approve the minutes from the December 5, 2019 Van Buren County RTF meeting made with the correction. Made by Regina Hoover and seconded by Tony Dacoba. **Motion approved.**

## 4. Appointment of Committee Chair

**Motion** to elect Dan Faulkner as the Van Buren County RTF chair. Made by Regina Hoover and seconded by Barry Anttila. **Motion approved.**

## 5. Federal and State D Funding Overview by Entity and per Mile

Gallagher presented 10 years of funding for the Van Buren Rural Task force showing how much funding each agency had been awarded.

## 6. Selection of a Project for Remaining 2020 Balance

Gallagher explained the history of the Village of Bloomingdale's W. Kalamazoo street project. The project was originally programed for 2019 with partial funding being advanced from 2020 (see attached application). The project was not obligated in 2019 and the 2019 federal funding portion was lost. At the last Van Buren RTF meeting on December 5, 2019 the Village proposed to construct the project in 2020 using the remaing 2020 federal funding amount. There were questions about the village's local match and the project was not approved by the Region 4 RTF. On January 2, 2020 the village submitted a revised application for W. Kalamazoo that lowered the local match and reduced the limits (See attached application & map).

Wingard said that the State Historic Preservation Office (SHPO) had just sent an approval letter to the Village. The complete biddable package was submitted. He said that Bloomingdale is ready for construction. They are only waiting on a decision from the RTF.

Horner presented an application from the Village of Breedsville to repair Pine Street in 2020 (see attached application & map). She explained that part of this project was already programmed for 2022 and the Village would add additional work at the intersection of Pine Street and Main Street.

Rogusta said that since the Village of Bloomingdale had failed to obligate their project in 2019, they had lost money from the region. It would be reasonable to award FY 2020 funding to another project.

There was discussion about project readiness. Breedsville's requested 2020 project still needs SHPO and National Environmental Policy Act (NEPA) approval, while Bloomingdale's project is currently ready for construction.

Concerns were raised about the limits of Bloomingdale's W. Kalamazoo Street project. The project ends approximately 1500 ft. short of the village limits. The Van Buren County Road Commission is planning to repair CR 388 (CR 388 is called W. Kalamazoo Street within the Village of Bloomingdale limits) from 46<sup>th</sup> street to the village limits in 2021. This will leave an approximately 1500 ft. gap of unrepaired road between where the county portion and where the village proposes to repair the road (See attached map).

Strong said that Bloomingdale did not currently have a plan to fund this gap but was working on securing outside funding. He said the village has the funds if necessary but they prefer to maximize their investment by using local funds as a match for outside funding if possible. He said that he fully expects to repair the gap by the end of 2021 without using any more RTF funding. Funding the additional 1500 ft. would cost approximately \$240,000.

There was a discussion on whether an assurance could be made by the Village of Bloomingdale to complete the whole portion of W. Kalamazoo Street. Strong replied that he would be willing to ask the village council for a written statement of assurance. Gallagher stated that SWMPC would forward a template for a resolution to Bloomingdale.

**Motion** to award The Van Buren County 2020 RTF funds to the Village of Bloomingdale for the W. Kalamazoo project as submitted in their application. This approval is contingent upon the Village of Bloomingdale proving an assurance by February 7, 2020 that the village will fund the remaining portion of W. Kalamazoo to the village's western limits and complete construction by the end of 2021. Made by Regina Hoover and seconded by Barry Anttila. **Motion approved.**

**7. Public Comment & Privilege of the floor**

None.

**8. Adjournment**

Meeting was adjourned at 10:35 AM.

*Minutes compiled by Brandon Kovnat, SWMPC Associate Planner*

**RURAL TASK FORCE PROJECT APPLICATION 2017-2020**

**Section 1: Applicant Information**

Agency Name	Village of Bloomingdale		
Location of Project (i.e. Benton Township)	Village of Bloomingdale		
Contact Name	Steve Strong	Title	Village Clerk
Phone Number	269-521-3222	Email	bdalevil@btc-bci.com

**Section 2: Project Proposal and Funding Request**

Project Name	W Kalamazoo St		
Project Limits (i.e. Napier to Britain)	Oak Street to the West Village Limits	Proposed Year(s) of Project Funding	<input checked="" type="checkbox"/> 2017 <input type="checkbox"/> 2018 <input type="checkbox"/> 2019 <input type="checkbox"/> 2020
Project Length	0.72(miles, to the nearest hundredth)		
Improvement Type	<input checked="" type="checkbox"/> Reconstruction <input type="checkbox"/> Preventative Maintenance <input type="checkbox"/> Resurfacing <input type="checkbox"/> Overlay <input type="checkbox"/> "Mill and Fill" <input type="checkbox"/> Non-Motorized Only		
Project Description (please provide major work items including any sidewalks, utility work, and ADA upgrades)	Replace unsuitable subgrade with 12" of sand subbase and 8" of aggregate base. Replace removed asphalt with 5" of HMA. Place 6" underdrain along both sides of the road to alleviate areas of wet subgrade. Proposed cross-section consists of two (2) 12 foot driving lanes, with 3' paved shoulders on each side. Existing areas of curb & gutter, and sidewalk shall remain, with possible spot repairs as necessary. New ADA sidewalk ramps, with detectable warning surface, shall be constructed at intersections. Driveway approaches shall be replaced with like materials.		
Project Funding			
Funding Type	Source (i.e. STP, Village)	Amount	
<b>Federal</b>	STP - R	\$521,200	
<b>State</b>	D- Funds	\$	
State	MTF (Transit only)	\$	
Local		\$130,600	
<b>TOTAL</b>		<b>\$ 651,800</b>	
Does your agency have the financial capacity to Advance Construct all or part of this project if necessary?	<input type="checkbox"/> Yes <input type="checkbox"/> No  Maximum Dollar Amount you can AC? \$		
<i>If yes, what is the maximum dollar amount your agency is willing to Advance Construct (AC)?</i>			
A local match equal to 20% of the construction cost is required for projects solely funded with STP-R or D-Funds. <i>Is your agency committing a local match percentage that is 30% or greater of the construction cost?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <i>If yes, what percentage?</i>		

**RURAL TASK FORCE PROJECT APPLICATION 2017-2020**

**Section 3: Safety**

How will this project improve safety?	<input type="checkbox"/> Convert one way to two way or vice versa <input checked="" type="checkbox"/> Install or upgrade ADA ramps where they connect to sidewalks <input type="checkbox"/> Install new marked crosswalks <input type="checkbox"/> New designated facilities for bicyclists <input checked="" type="checkbox"/> Better driving surface ONLY (i.e. fewer potholes or bumps in the road after project is done) <input checked="" type="checkbox"/> Other (please specify in the box below)
Please describe the safety improvements you intend to make with this project:	Upgrading to All Season Roadway.

**Existing and Proposed Design of Road**

<u>Existing</u>				<u>Proposed</u>		
Number of Vehicle Lanes	Through Traffic Lanes	Center Turn Lanes	On Street Parking <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Through Traffic Lanes	Center Turn Lanes	On Street Parking <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	2	0		2	0	
Shoulder Surfacing	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved		Width? 3 ft	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved		Width? 3 ft
Sidewalk/path information	<b>Placement</b> <input checked="" type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None		<b>Type</b> <input type="checkbox"/> Shared Use (≥ 8 Ft) <input checked="" type="checkbox"/> Sidewalks(≤ 8 ft)	<b>Placement</b> <input checked="" type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None		<b>Type</b> <input type="checkbox"/> Shared Use (≥ 8 Ft) <input checked="" type="checkbox"/> Sidewalks(≤ 8 ft)
On road bicycle facilities	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide Shoulders		<input type="checkbox"/> Other <input checked="" type="checkbox"/> None	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide Shoulders		<input type="checkbox"/> Other <input checked="" type="checkbox"/> None
Please describe any improvements being made as part of this project to crosswalks, signage or signals, or streetscape elements not discussed in project description			NA			

**Section 5: System Preservation**

## RURAL TASK FORCE PROJECT APPLICATION 2017-2020

Provide the most current PASER rating for the area involving this project.	Year : <input type="checkbox"/> Rating 1-2 <input checked="" type="checkbox"/> Rating 3-4 <input type="checkbox"/> Rating 5-7
What is the state of current drainage?	<input checked="" type="checkbox"/> Adequate <input type="checkbox"/> Minor and tolerable drainage problems <input type="checkbox"/> Occasional drainage problems with some maintenance required <input type="checkbox"/> Inadequate drainage, frequent flooding, excessive maintenance required
What is the expected useful life of the project?	<input type="checkbox"/> 0-3 years <input type="checkbox"/> 4-6 <input type="checkbox"/> 7-9 <input type="checkbox"/> 10-14 <input checked="" type="checkbox"/> 15-20 <a href="#">PM projects use MDOT Approved Maintenance Techniques for Useful Life Guide</a>
<b>Section 6: Targeting Investments Strategically</b>	
Is project in an agency capital improvement plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes: Indicate name of plan and page number below:</i>
Is the project identified in a local planning document?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes: Indicate name of plan and page number below: Region IV Rural Task Force - Illustrative List
Does this project coordinate with other local projects (i.e. utility or sewer/water line improvements) in order to minimize inconvenience to users?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes: Indicate the project type and construction year.</i>
What is the most current daily traffic count for the limits of this project?	<input checked="" type="checkbox"/> Less than 2000 <input type="checkbox"/> 2000-5000 <input type="checkbox"/> 5000-10,000 <input type="checkbox"/> Above 10,000 Year of count:1984    Source: TAMC
What is the National Functional Classification for this Roadway?	<b>NFC Status</b> <input checked="" type="checkbox"/> Other Principal Arterial <input type="checkbox"/> Minor Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector
What is the All-Season Status of the Road?	<b>All Season</b> <input type="checkbox"/> Proposed All Season <input type="checkbox"/> All Season
Will this project require environmental mitigation, relocation of utilities or purchase of ROW?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure <i>Provide details here:</i>
Does this project perform Resurfacing, Reconstruction or Preventative Maintenance on a segment adjacent to a segment where a federally-funded project was done	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What segment was the PREVIOUS project done on?</i> Pending 2016 E. Kalamazoo Street Project.

# RURAL TASK FORCE DATA SHEET ROAD PROJECT

(To be completed by each county or city for every project submitted to the Task Force)

**ALL ITEMS MUST BE COMPLETED**

<b>PROJECT REQUEST</b>		<b>CHANGE TYPE</b>	
NEW PROJECT	<b>OR</b>	PROJECT CHANGE	
		JOB NUMBER	
		FY	COST
		DELETE	SCOPE
		MOVE TO ILLUSTRATIVE	
FISCAL YEAR	COUNTY	CITY / VILLAGE (If applicable)	

**ROAD PROJECT DESCRIPTION**

ROAD NAME FROM NFC MAP ( <a href="http://mcgi.state.mi.us/">http://mcgi.state.mi.us/</a> )	NFC FUNCTIONAL CLASSIFICATION	LENGTH (Miles)
FROM	TO	
PHYSICAL REFERENCE (PR) NUMBER:	BEGINNING MILE:	ENDING MILE:
		<b>OR</b>
		MAP ATTACHED:
CONTRACT PROCESS:		CONTRACT TYPE:
ALL SEASON ROAD STATUS		
<input type="checkbox"/> PROPOSED <input type="checkbox"/> ALL SEASON	<input type="checkbox"/> ALL SEASON NETWORK	<input type="checkbox"/> N/A (NO STATE "D" FUNDING ON PROJECT)
ANTICIPATED LETTING DATE (Month/Year)		<a href="https://mdot.maps.arcgis.com/apps/webappviewer/index.html?id=ac067829f74e49eba28b33605ccd87c0">https://mdot.maps.arcgis.com/apps/webappviewer/index.html?id=ac067829f74e49eba28b33605ccd87c0</a>
		GRAVEL ROAD?
		YES      NO

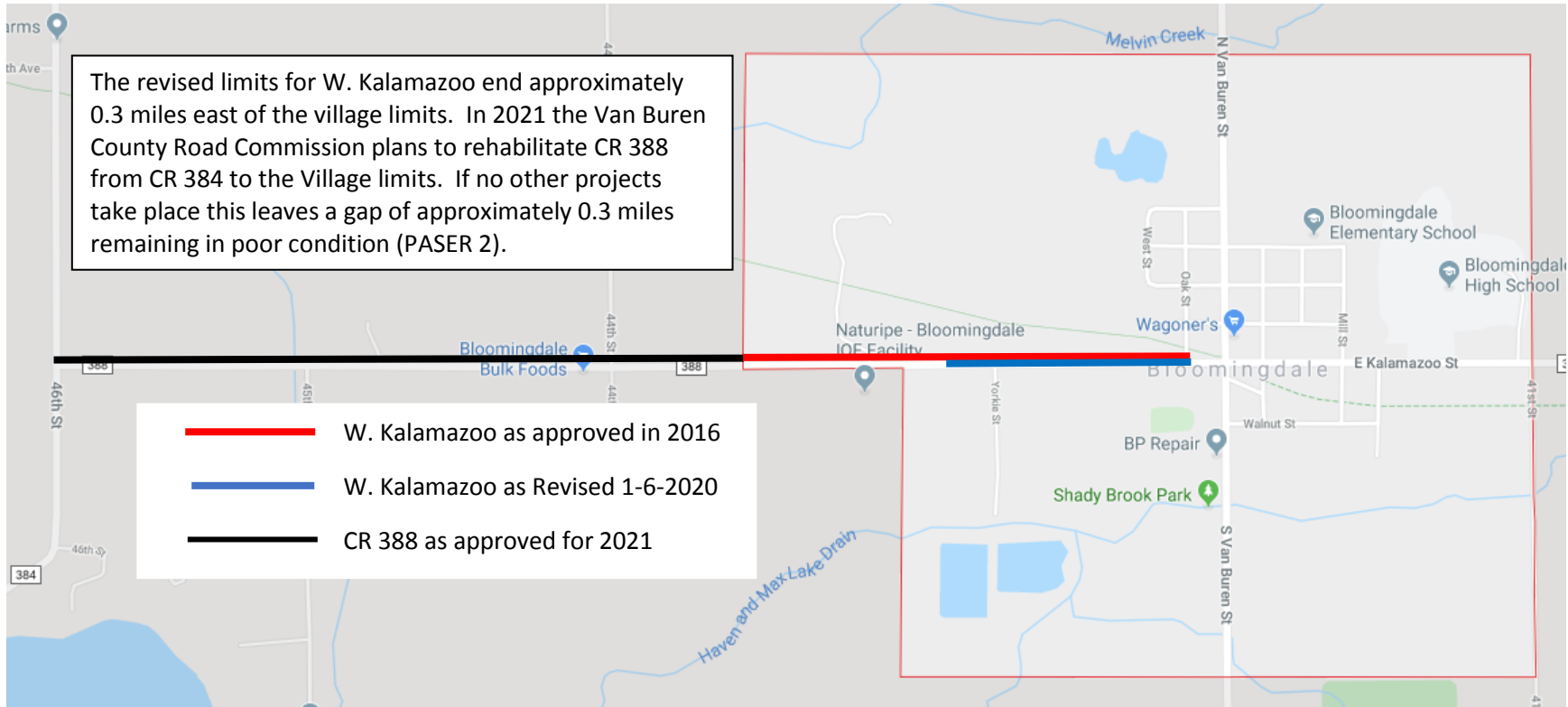
MAJOR WORK TYPE:

<b>PROJECT BUDGET CONSTRUCTION PHASE ONLY: (Not to include ROW, feasibility studies, design, or testing.)</b>	<b>ADDITIONAL PROJECT INFORMATION</b>
1) STP	\$ _____
2) LOCAL MATCH	\$ _____
3a) ACC FY	\$ _____
3b) ACC FY	\$ _____
4) TOTAL PARTICIPATING STP BUDGET (Line 1-3)	\$ _____
5) STATE D AMOUNT:	\$ _____
6) OTHER PARTICIPATING AMOUNT: (CMAQ, BRIDGE, EARMARKS)	\$ _____
7) NON-PARTICIPATING AMOUNT: GRANTS, LOCAL UTILITIES, ETC.	\$ _____
<b>TOTAL PROJECT COST:</b>	<b>\$ _____</b>

By checking this box, the person completing this form certifies that the project identified in this document is eligible to be funded with federal Surface Transportation Program (STP) or state Transportation Economic Development Fund Category D funds.

SUBMITTED BY (Please print)	TITLE	DATE
SIGNATURE <i>Jeffrey S. Wingard, PE</i>		PHONE NUMBER

# Rural Task Force Funded Projects on West Kalamazoo Street/ County Road 388



**VILLAGE OF Bloomingdale  
RESOLUTION NO. 2020-2**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, TO ATTEST TO THE EXISTENCE OF FUNDS, AND TO ATTEST TO EXECUTION OF IMPROVEMENT TO THE RECONSTRUCTING THE REMAINING SEGMENT ON KALAMAZOO STREET.

Minutes of meeting of the Village of Bloomingdale, Van Buren County, Michigan, held in the Municipal Center, 109 East Kalamazoo Street, in said Village, on January 27, 2020 at 7PM.

PRESENT: Trustees Noble, Rankin, Rude, Strong, Van Horn, & President Rock

ABSENT: Trustee Crawford

The following preamble and resolution were offered by Trustee Toni Rankin, and supported by Trustee Barbara Strong.

WHEREAS, the Region 4 Rural Task Force, a federally and state funded program administered in Michigan by the Michigan Department of Transportation (MDOT).

WHEREAS, the Village of Bloomingdale has applied for funds through the Region 4 Rural Task Force Program, from MDOT for improvements to West Kalamazoo Street in 2020.

WHEREAS, on January 22, 2020, the Region 4 Rural Task Force voted to approve the Bloomingdale application for improvements to West Kalamazoo Street which will be executed in 2020 with a condition the Village of Bloomingdale Council provide a resolution of existence of funds to complete the project & to complete the improvement to the remaining western portion of West Kalamazoo Street in 2020.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Village Clerk Stephen Strong, to act as agent on behalf of the Village to request Rural Task Force funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, cost overruns, and matching funds.

BE IT FURTHER RESOLVED THAT, the Village commits to fund improvements to the remaining segment of Kalamazoo Street to the Township boundary by December 31, 2021 in order to match the road improvements planned by the Van Buren County Road Commission in 2021 to this road outside of the Village limits.



PRESENT: NONE  
Yes: Trustees Noble, Rankin, Rude, Strong, Van Horn, & President Rock  
NAYS: NONE  
ABSENT: Trustee Crawford

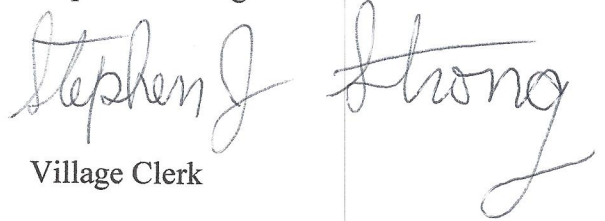
RESOLUTION DECLARED ADOPTED.

Stephen J Strong  
Village Clerk

### CERTIFICATION

The forgoing resolution was certified at a special meeting of the Village of Bloomingdale held on January 27, 2020.

Stephen J Strong

  
Village Clerk