



TWIN CITIES AREA TRANSPORTATION STUDY

POLICY COMMITTEE MEETING

FOR FURTHER INFORMATION CONTACT:

Kim Gallagher, *Transportation Planner*

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Brandon Kovnat, *Transportation Planner*

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DATE: Monday June 20, 2016

TIME: 10:30AM

PLACE: Kinexus (Michigan Works!) Anchor Rooms A + B,
499 W Main St, Benton Harbor, MI 49022

AGENDA

1. Call to Order / Introductions
2. Changes to the Agenda
3. Public Comment
4. Approve Minutes of the May 16, 2016 TAC Meeting (enclosed) **ACTION**
5. Staff Report
 - None
6. Public Transit
 - SWMPC Transit Updates
 - Twin Cities Area Transportation Authority
- 7 Committee Reports
 - Walk and Roll Non-Motorized Planning Process
8. Community Land Use and Zoning Member Updates
9. Agency Project Status Reports for 2014-2017 TIP
10. Old Business
11. New Business
 - 2017-2020 TIP Presentation and Approval **ACTION**
 - State and Federal Updates
 - Discuss combining TAC and Policy meetings **ACTION**
12. Privilege of the Floor
13. Adjournment
 - The next TwinCATS Technical Advisory Committee is scheduled for: Monday, July 18, 2016 @ 10:30 am.

TWIN CITIES AREA TRANSPORTATION STUDY

Policy Committee

Minutes

May 16, 2016

10:30 A.M.

Kinexus, Anchor Rooms A&B

POLICY MEMBERS PRESENT:	Tim Lynch, Berrien County Road Commission William Hodge, Berrien County Planning Commission Carolyn Fowler, Benton Charter Township Dick Stauffer, Lincoln Charter Township Jim Sturtevant, MDOT Statewide Planning John Lanum, MDOT Statewide Planning Jonathan Fisk, St. Joseph Charter Township Vincent DesJardins, SWM Regional Airport Steve Tilly, Royalton Township Jonathon Smith, MDOT-Coloma Office
Po MEMBERS ABSENT:	Bill Chickering, Berrien County Board of Commissioners John Gast, Lake Charter Township Juan Ganum, City of Bridgman Dave Chandler, Sodus Township Stewart McKenzie, Federal Transit Administration (ex officio) Brad Sharlow, MDOT (ex officio) Darwin Watson, City of Benton Harbor Cathy Tilley, Cornerstone Alliance
SWMPC STAFF PRESENT:	Kim Gallagher Brandon Kovnat Jerrid Burdue
OTHERS PRESENT:	Bill Purvis, Twin Cities Area Transportation Authority

1. CALL TO ORDER:

Dick Stauffer called the meeting to order at 10:30 a.m. and led the group in introductions.

2. CHANGES TO THE POSTED AGENDA:

Discussion of new project update template

3. PUBLIC COMMENT

None

4. MINUTES:

- A motion was made by Steve Tilley with support by Bill Purvis to approve the minutes of the April 18 Policy meeting as presented. **Motion passed.**

5. STAFF REPORT

- **New SWMPC Staff Introductions**

Done during general introductions

- **Napier Avenue Corridor Study Grant Submitted**

Kim Gallagher: Discussed the bike and ped study for Napier Avenue between St. Joseph River and I-94. This is a competitive grant to MDOT to use FTA 5304 funds, with a local 20% match by SWMPC. Consultant must be chosen by September and the project must be completed within a year. The study will include an engineering study of any possible improvements. Project cost is \$158,000. To cover study of possible sidewalk improvements and comparison of winter maintenance costs. This will be a bid project with an RFP placed. Mentioned from TAC that John Lanum said the project is likely to be approved, due to a low number of submittals.

- **Bicycles Allowed on Pere Marquette Amtrak Route**

15 spaces allocated for bicycles for a \$10 fee. Part of the Westrain initiative to increase ridership.

- **Project Update Template**

Jerrid Burdue: explained the new template which will be used for all approved projects. Responsible agencies will use this template for reporting updates to projects. Took photos of existing conditions for projects. There will be a visual aid similar to the template in the TIP for all projects. Suggestions from prior meeting were to include project milestones and project length. Project engineers will receive the template and the updates will be included in meeting packets.

Kim: This is for approved projects included in the TIP.

6. PUBLIC TRANSIT

- **SWMPC Transit Updates**

Kim: April 8th proposals due. 3 have been received. Numerical Scoring matrix being used and the top 2 candidates will be interviewed. Draft contract is being sent to MDOT Passenger Division for approval.

- **TCATA Updates**

Bill Purvis: Hardware and software update for dispatch. Improves run set up for dial-a-ride so users can set up rides in advance and we can optimize routes. New route, Yellow Line, starting at base going to North Shore and onto KPEP. Adding a shelter at Intercare.

7. COMMITTEE REPORTS

- **Regional Inclusive Community Coalition (RICC)**

None

- **Walk and Roll Report**

Has not met yet, no updates to report.

8. COMMUNITY LAND USE AND ZONING UPDATES

Dick Stauffer: Zoning for Condominiums on Maiden Ln between Hollywood and Lincoln.

Kim Gallagher: mentioned the proposed skating rink on Cleveland and Glenlord

9. Agency Project Status Reports

TCATA

Bill Purvis: Radios equipped with GPS for real time tracking for buses

MDOT

Jonathan Smith: paver reseal on I-94 BL between I-94 and M-63. Mill and Fill on both sides of I-94 from St. Joseph River to I-196 Start in July.

Berrien County Road Commission

Pipestone and Napier traffic light completed

Pipestone at Meijer traffic light will have June letting

Shawnee Rd work beginning July 11.

10. OLD BUSINESS

None

11. NEW BUSINESS

▪ UWP Presentation and Approval

Kim Gallagher: can be amended if necessary. The UWP documents the core agency functions, most of which are federally mandated.

Policy work includes writing polices such as the Complete Streets Initiative. IT management includes building a digital library, map library and traffic county library. Also scenario planning with Lakeland Hospital for Be Healthy Berrien. Funding for planning comes from FHWA and FTA with a 18.15% local match, from local governments only. \$219,014 from federal sources and \$39,751 from local funding. Pays for SWMPC salaries, office, and Napier Corridor local match.

Motion to approve UWP by Steve Tilly, 2nd by Tim Lynch. **Motion Approved.**

12. PRIVILEGE OF THE FLOOR:

Carolyn Fowler: Asked about ownership Territorial Rd. Tim Lynch responded that the Road Commission was in charge of that road.

13. ADJOURNMENT at 11:17 AM.

Next meeting is June 20, 2016 at 9:00 AM, at Kinexus/Michigan Works! Anchor Rooms A+B.

Will be discussing the TIP

Project Update – Lakeview Avenue

6/10/2016

Project Name: Lakeview Avenue

MDOT Job Number: -

Contact: Tim Zebell

Project Limits: From Hilltop Road to West Highland Avenue

Project Length: 0.38 miles

Location: City of St. Joseph

Responsible Agency: City of St. Joseph

Year of TwinCATS Funding Award: 2016

Improvement Type: Resurface

Phase: CON

Work Description: Cold Milling and HMA Overlay from Hilltop to West Highland Avenue. Sidewalk ramps will be replaced as needed to meet current ADA standards. Replace storm sewer between Colonial Avenue and West Highland Avenue and from Hilltop Road to 400 ft north of Veronica Drive.

Federal Cost: \$90,000

Federal Funding Source: STUL

Local Cost: \$370,000

Local Funding Source: CITY

Total Cost: \$460,000

Date:

- Resolution of Support for Local Match Submitted to SWMPC
- Project Application Submitted to MDOT
- Grade Inspection Package Submitted to MDOT
- Grade Inspection Meeting Scheduled
- Final Plan and Estimate to MDOT
- Project Obligated Date:
- Project Letting Date:

Expected Project Completion Date:

Percentage of Work Completed to Date:

0%

Project is: on schedule behind schedule, explain:

Construction is scheduled to commence on July 11, 2016

Project Update – I-94 WB

6/6/2016

Project Name: I-94 WB

Jonathon Smith

MDOT Job Number: 113585

Project Limits: On I-94 WB from Red Arrow Highway (Exit 16) for 7.4 miles northeasterly to 0.5 miles northeast of Puetz Road. I-94 WB exit and entrance ramps at Exit 16 and Exit 22 extensions.

Project Length: 7.360 miles

Location: Berrien County

Responsible Agency: MDOT

Fiscal Year of Funding: 2016

Improvement Type: Restore & rehabilitate

Phase: CON

Work Description: Mill existing and place two course HMA Overlay. Shoulder reconstruction. Median grading, replace or repair all culverts under I-94 WB except 84" Tanner Creek. Channel excavation of Thornton County Drain. Crown relocation to between center and outside lane. Under drain installation. Dune grass planting. Ramp accel/decel extensions.

Federal Cost: \$11,655,000

Federal Funding Source: IM

State Cost: \$1,295,000

Local Funding Source: M

Total Cost: \$12,950,000

Project Start Date: 3/2/2016

Expected Project Completion Date: 10/21/2016

Percentage of Work Completed to Date: 20%

Project is: on schedule behind schedule, explain:

Project Update – M-63

6/6/2016

Jonathon Smith

Project Name: M-63

MDOT Job Number: 127625

Project Limits: N JCT I-94BL to NCL Benton Harbor

Project Length: 1.13 miles

Location: Berrien County

Responsible Agency: MDOT

Fiscal Year of Funding: 2016

Improvement Type: Restore & rehabilitate

Phase: CON

Work Description: Concrete Joint Re-Sealing.

Federal Cost: \$129,000

Federal Funding Source: STL

State Cost: \$29,000

Local Funding Source: M

Total Cost: \$158,000

Project Start Date: 6/13/2016

Expected Project Completion Date: 6/30/2016

Percentage of Work Completed to Date:

Project is: on schedule behind schedule, explain:

Project Update – Paving Markings (Benton Harbor)

6/13/2016

Project Name: Paving Markings

MDOT Job Number: -

Chris Cook

Project Limits: Various Federal Aid Routes within City

Project Length: -

Location: City of Benton Harbor

Responsible Agency: City of Benton Harbor

Year of TwinCATS Funding Award: 2016

Improvement Type: Miscellaneous

Phase: CON

Work Description: Restore pavement markings on federal aid routes including Pipestone Road.

Federal Cost: \$23,000

Federal Funding Source: STUL

Local Cost: \$5,000

Local Funding Source: CITY

Total Cost: \$28,000

Date:

Resolution of Support for Local Match Submitted to SWMPC

Project Application Submitted to MDOT

Grade Inspection Package Submitted to MDOT

Grade Inspection Meeting Scheduled

Final Plan and Estimate to MDOT

Project Obligated Date:

Project Letting Date:

Expected Project Completion Date:

6/10/2016

6/10/2016

8/19/2016

11/4/2016

6/16/2017

Percentage of Work Completed to Date:

%

Project is: on schedule behind schedule, explain:

GI Package submitted to MDOT. This project was created with leftover funds.

Project Update – Pipestone at Meijer Entrance

6/10/2016

Project Name: Pipestone at Meijer Entrance

MDOT Job Number: -

Brian Berndt

Project Limits: Pipestone Road at Entrance to Meijer

Project Length: -

Location: Benton Township

Responsible Agency: Berrien County Road Commission

Year of TwinCATS Funding Award: 2016

Improvement Type: Traffic ops/safety

Phase: CON

Work Description: Traffic signal modernization including upgrade of existing signals, removal and replacement of base mount controller & cabinet, signal heads and signal poles, addition of two new signal poles and video detection and preparations for corridor-wide interconnection.

Federal Cost: \$225,000

Federal Funding Source: CM

Local Cost: \$0

Local Funding Source: -

Total Cost: \$225,000

Date:

Resolution of Support for Local Match Submitted to SWMPC

NA

Project Application Submitted to MDOT

Grade Inspection Package Submitted to MDOT

Grade Inspection Meeting Scheduled

Final Plan and Estimate to MDOT

Project Obligated Date:

Project Letting Date:

6/3/2016

Expected Project Completion Date:

11/15/2016

Percentage of Work Completed to Date:

%

Project is: on schedule behind schedule, explain:

Low Bid \$224,478.52.

Project Update – Shawnee Road

6/10/2016

Project Name: Shawnee Road

MDOT Job Number: 120952

Brian Berndt

Project Limits: Bridgman City limits to 0.1 miles East of Jericho Road

Project Length: 0.60 miles

Location: Lake Charter Township

Responsible Agency: Berrien County Road Commission

Year of TwinCATS Funding Award: 2016

Improvement Type: Resurface

Phase: CON

Work Description: 5' wide paved shoulders and resurfacing.

Federal Cost: \$323,000

Federal Funding Source: STUL

Local Cost: \$72,000

Local Funding Source: TWP

Total Cost: \$395,000

Date:

Resolution of Support for Local Match Submitted to SWMPC

Project Application Submitted to MDOT

Grade Inspection Package Submitted to MDOT

Grade Inspection Meeting Scheduled

Final Plan and Estimate to MDOT

Project Obligated Date:

Project Letting Date:

Expected Project Completion Date:

4/1/2016

9/2/2016

Percentage of Work Completed to Date:

Project is: on schedule behind schedule, explain:

Project start date July 11, 2016. Low bid:

Project Update – Pipestone at Wall Street

6/13/2016

Tim Drews

Project Name: Pipestone at Wall Street

MDOT Job Number: 121014

Project Limits: Pipestone at Wall Street

Project Length: -

Location: City of Benton Harbor

Responsible Agency: City of Benton Harbor

Year of TwinCATS Funding Award: 2016

Improvement Type: Miscellaneous

Phase: CON

Work Description: Traffic Signal improvements including new controller, video detection, and preparations for corridor-wide interconnection.

Federal Cost: \$100,000

Federal Funding Source: CM

Local Cost: \$0

Local Funding Source: -

Total Cost: \$100,000

	Date:
<input type="checkbox"/> Resolution of Support for Local Match Submitted to SWMPC	NA
<input checked="" type="checkbox"/> Project Application Submitted to MDOT	2/16/2016
<input checked="" type="checkbox"/> Grade Inspection Package Submitted to MDOT	2/16/2016
<input checked="" type="checkbox"/> Grade Inspection Meeting Scheduled	3/29/2016
<input type="checkbox"/> Final Plan and Estimate to MDOT	6/17/2016
<input type="checkbox"/> Project Obligated Date:	7/29/2016
<input type="checkbox"/> Project Letting Date:	9/2/2016
Expected Project Completion Date:	5/15/2017

Percentage of Work Completed to Date: %

Project is: on schedule behind schedule, explain:

During the design process we discovered that part of the public sidewalk area is current