

TWIN CITIES AREA TRANSPORTATION STUDY
TECHNICAL ADVISORY COMMITTEE AND POLICY COMMITTEE
Monday, November 20, 2023 Meeting Attendance

TWINCATS MEMBER	MEMBERS	TAC	POL	J	F	M	A	M	J	J	A	S	O	N	D
Benton Charter Township	Richard Royal	x	x	V		V		A		V		V	A	A	
Berrien Co. Board of Commissioners	Ray Bell		x	V		A		A		V		V	V	A	
Berrien Co. Community Dev. Dept.	(Vacant / Dan Fette)	x		A		A						A	A	A	
Berrien Co. Planning Commission	Eric Lester, M.D.		x	A		A		A		A		A	A	A	
Berrien Co. Road Dept.	(Vacant)		x	A									A		
Berrien Co. Road Dept.	Kevin Stack	x		IP		IP		A		IP		IP	A	A	
City of Benton Harbor	Ellis Mitchel		x	A		A		A		A		A	IP	A	
City of Benton Harbor	Tim Drews	x	Alt	A		IP		IP		IP		V	IP	A	
City of Bridgman	Juan Ganum	Alt	x	IP		A		IP		IP		IP	V	A	
City of Bridgman	(Vacant)	x	Alt												
City of St. Joseph	John Hodgson		x	A		A		A		V		A	IP	A	
City of St. Joseph	Tim Zebell (TAC V. Ch.)	x		A		V		V		V		IP	IP	V	
Cornerstone Alliance	Vacant	x	x	A		A		A		A		A	A		
Disability Network of SW Mich.	Cindy Gray	x		A		IP		A		A		A	IP	A	
Hagar Township	(Vacant)	x	x												
Lake Charter Township	(Vacant)	x	x												
Lincoln Charter Township	Dick Stauffer (Pol. Ch.)		x	IP		A		IP		IP		IP	IP	IP	
Lincoln Charter Township	Terrie Smith	x		IP		A		IP		A		A	A	IP	
MDOT – Bureau of Trans. Planning	Jim Sturdevant	x	x	IP		IP		IP		A		IP	IP	IP	
MDOT – Bureau of Trans. Planning	Richard Bayus	Alt	Alt	A		A		A		A		A	A	A	
MDOT – Southwest Region	Josh Grab	x	x	V		V		IP		A		A	A	V	
MDOT – Southwest Region	Vacant	Alt	Alt							IP		IP	IP		
MDOT – Trans. Service Center	Jonathon Smith	x	x	V		V		V		A		V	V	V	
Royalton Township	Steve Tilly	x	x			A		A		A		A	A	A	
Sodus Township	David Chandler	x	x			A		A		A		A	A	A	
Southwest Mich. Regional Airport	Vince Desjardins	x	x			A		A		A		A	A	A	
St. Joseph Charter Township	Denise Cook		x	IP		IP		IP		IP		IP	IP	IP	
St. Joseph Charter Township	Roger Seeley	x		IP		IP		IP		IP		IP	IP	IP	
	Jonathan Fisk	Alt		IP		IP		IP		IP		A	IP	IP	
Twin Cities Area Trans. Authority	Rufas Adams	x	x	A		IP		A		A		A	V	IP	
Village of Grand Beach	(Vacant)	x	x												
Village of Shoreham	Mike Allard	x	x	IP				A		A				V	
Village of Shoreham	Mike Allard	x	x			V		A		A		V	V	V	
Village of Stevensville	Kacey Dominguez		x	IP		V		V		IP		V	IP	IP	
Village of Stevensville	Tim Drews	x	Alt	A		IP		A		IP		V	IP	A	
Federal Highway Administration	Andy Pickard	x	x	A		A		A		A		A	A	A	
Federal Transit Administration	Kathleen Russel	x	x	A		A		A		A		A	V	A	
MDOT - Modeling	Katie Beck	x		A		A		A		A		A	A	A	
MDOT - Passenger Division	Fred Featherly	x		A		V		V		A		A	A	A	
Northwestern Ind. Reg. Plan. Comm.	Scott Weber	x	x	A		A		A		IP		A	A	A	
Southwest Michigan Planning Comm.	Kim Gallagher	x	x	IP		IP		IP		IP		A	IP	IP	
Southwest Michigan Planning Comm.	Brandon Kovnat			IP		IP		IP		IP		IP	IP	IP	

Pol. Ch. - Policy Chair; TAC Ch. - TAC Chair; Alt – Alternate; IP – Present in person; V – Participating remotely; A – Absent; A blank spot means the position is vacant.

Others: Alan Smaka, St. Joseph Twp; Joell Regovich, Abonmarche

1. **Call to Order and Roll Call**

Policy Committee Chair, Dick Stauffer, called the meeting to order at 9:30 am and Kim Gallagher conducted roll call.

2. **Changes to the Agenda**

None.

3. **Public Comment**

None.

4. **Approval of The October 16, 2023 Meeting Minutes**

Motion to approve the minutes from the September 17, 2023, TwinCATS combined Policy and Technical Advisory Committee meeting. Made by Roger Seeley and seconded by Denise Cook. **Motion approved.**

5. **SWMPC Staff Report**

Non-Federal Aid PASER Collection: Gallagher announced that she had sent an email to all Act 51 agencies on how to get reimbursement for collecting pavement condition data on non-federal aid roads. Agencies interested in collecting PASER data can apply by December 8th, specifying the total miles to be rated in 2024. If there are more applicants than funding, selection will be based on where the local PASER data is missing, and when the roads were last rated. The goal would be to set up a rotating schedule for rating all non-federal aid roads.

Carbon Reductiopnm Program: Gallagher discussed the Carbon Reduction Program (CRP) call for projects which was sent out in October. SWMPC received seven applications and will schedule a project review meeting for early December.

6. **Local Road Agency Updates**

None.

7. **Transit Updates**

Gallagher announced that she would be meeting with the three transit providers in Berrien County to discuss improving travel between the county's urban areas.

Rufus Adamas announced that TCATA had added \$281,250 to their 2023 vehicle purchases, to purchase an additional 3-4 Ford Transit Vans. This will be funded with \$225,000 in federal 5307, and \$56,250 in state CTF.

8. **MDOT Project Updates**

The status for MDOT's 2023 and 2024 federally funded projects is included in the meeting packet on page 7. Jonathon Smith provided additional information about these projects and gave updates for MDOT projects which only have state funding.

9. **MDOT Project Amendments**

Proposed amendments were included in the meeting packet on page 8. There were no questions or comments about the proposed amendments.

Motion for the Technical Advisory Committee to recommend that the policy Committee approve the MDOT project amendments to the TwinCATS 2023-2026 Transportation Improvement Program. Made by Roger Seeley and seconded by Terrie Smith. **Motion approved.**

Motion for the Policy Committee to approve the recommendation from the Technical Advisory Committee. Made by Denise Cook, and seconded by Kacey Dominguez. **Motion approved.**

10. **Approval of the 2020 Adjusted Census Urban Boundary**

Kovnat presented on the 2020 Adjusted Census Urban Boundary (ACUB) for the Benton Harbor St. Joseph Urban Area and for the Michigan portions of the Michigan City Urban Area. HE explained that the ACUB determines if a road is classified as urban or rural which is a criteria in the Act 51 funding formula, and certain federal funds. The ACUB also determines the minimum area for an MPO (e.x TwinCATS). The 2020 ACUB will add Chicaning Township, New Buffalo Township, and the City of New Buffalo to TwinCATS. Population figures used in funding formulas are based on the Census Urban area population, and not affected by any adjustments.

There were no questions or comments about the proposed 2020 ACUB.

Motion for the Technical Advisory Committee to approve the *Statement of Agreement for the Adjusted Census Urban Boundary Establishment and Revision* covering the Benton Harbor St. Joseph Urban Area and for the Michigan City Urban Area. **Motion approved.**

Motion for the Policy Committee to approve the *Statement of Agreement for the Adjusted Census Urban Boundary Establishment and Revision* covering the Benton Harbor St. Joseph Urban Area and for the Michigan City Urban Area. **Motion approved.**

11. **2024 TwinCATS Meeting Dates**

Gallagher presented the proposed TwinCATS meeting dates for calendar year 2024. There was a consensus that these dates were acceptable and that they did not need to be approved by a vote.

12. **Privilege of the Floor or Public Comment**

None.

13. **Adjournment**

The meeting was adjourned at 10:40 AM. The next meeting is scheduled for Monday December 18th, 2023 at 9:30 AM.

Minutes Compiled by Brandon Kovnat, SWMPC transportation Planner