

TWIN CITIES AREA TRANSPORTATION STUDY

TECHNICAL ADVISORY COMMITTEE AND POLICY COMMITTEE COMBINED MINUTES

June 17, 2019 9:30 AM – Kinexus, Lighthouse Room, and 499 W Main St, Benton Harbor, MI 49022

TWINCATS MEMBER ORG./POSITION	MEMBERS (2019)	TAC	POL	J	F	M	A	M	J	J	A	S	O	N	D
Benton Charter Township	Carolyn Fowler		x	P	P	P		N	P						
Benton Charter Township	Kelli Smith	x		N	N	N		N	N						
Berrien Co. Board of Commissioners	Bill Chickering		x	P	P	P		N	N						
Berrien Co. Community Dev. Dept.	Evan Smith	x		N	N	N		P	N						
Berrien Co. Planning Commission	Eric Lester, M.D.		x	P	P	N		P	N						
Berrien Co. Road Dept.	(vacant)		x	V	V	V		V	V						
Berrien Co. Road Dept.	Brian Berndt		Retired	P	P	A									
Berrien Co. Road Dept.	Kevin Stack	X				P		P	P						
City of Benton Harbor	Darwin Watson		x-a	A	A	A		N	N						
City of Benton Harbor	Chris Cook (Pol. V. Ch.)	x	Alt	P	P	P		P	P						
City of Bridgman	Juan Ganum	x	x	N	P	P		N	P						
City of St. Joseph	John Hodgson		x	P	N	N		N	P						
City of St. Joseph	Tim Zebell (TAC V. Ch.)	x-a		P	P	P		A	P						
City of St. Joseph	Tom McDonald	Alt						P	N						
Cornerstone Alliance	Sue Wyman	x	x	N	N	N		N	N						
Disability Network of SW Mich.	(vacant)	x		V	V	V		V	V						
Hagar Township	(vacant)	x	x	V	V	V		V	V						
Kinexus	(vacant)	x		V	V	V		V	V						
Lake Charter Township	Gloria Payne	x	x	N	N	P		N	N						
Lincoln Charter Township	Dick Stauffer (Pol. Ch.)		x	P	P	P		P	P						
Lincoln Charter Township	Terrie Smith	x		P	N	P		P	P						
MDOT – Bureau of Trans. Planning	Jim Sturdevant	x	x	P	N	P		P	P						
MDOT – Southwest Region	Amy Lipset	x	x	P	P	A		P	A						
MDOT – Southwest Region	Brain Sanada	Alt	Alt			P			P						
MDOT – Trans. Service Center	Jonathon Smith	x	x	P	P	N		P	P						
Royalton Township	Steve Tilly	x	x	P	P	N		P	P						
Sodus Township	David Chandler	x	x	N	N	N		N	N						
Southwest Mich. Regional Airport	Vince Desjardins	x	x	N	N	P		P	N						
St. Joseph Charter Township	Denise Cook		x	P	P	P		P	P						
St. Joseph Charter Township	Roger Seeley	x-a		A	A	A		A	P						
St. Joseph Charter Township	Ron Griffin	Alt						P	A						
St. Joseph Charter Township	Jonathan Fisk	Alt		P	P	P			P						
Twin Cities Area Trans. Authority	(vacant)	x	x	P	P	P		V	V						
Village of Grand Beach	(vacant)	x	x	V	V	V		V	V						
Village of Shoreham	Bob Lawrence	x	x	P	P	P		P	P						
Village of Stevensville	(vacant)		x-a	V	V	V		V	V						
Village of Stevensville	Chris Cook (Pol. V. Ch.)	x	Alt	P	P	P		P	P						
Berrien Co. Coord. Trans. Coalition	(vacant)	NV	NV	V	V	V		V	V						
Federal Highway Administration	Andrea Dewey	NV	NV	N	N	N		P	N						
Federal Transit Administration	Angelica Salgado	NV	NV	N	N	N		N	N						
MDEQ - Air Quality	Breanna Bukowski	NV		N	N	N		N	N						
MDOT - Modeling	Katie Beck	NV		P	N	N		N	N						
MDOT - Passenger Division	(vacant)	NV		V	V	V		V	V						
Northwestern Ind. Reg. Plan. Comm.	Scott Weber	NV	NV	N	P	N		N	N						
Regional Interagency Consumers Cte.	(vacant)	NV	NV	V	V	V		V	V						
Southwest Michigan Planning Comm.	Kim Gallagher	NV	NV	P	P	P		N	N						
TCATA Local Advisory Committee	(vacant)		NV	V	V	V		V	V						

Pol. Ch.: Policy Chair; TAC Ch.: TAC Chair; Alt: Alternate; x-a: Alternate available; NV: Non-voting; P: Present; N: Not present; A: Absent-Alternate attending; V: Vacant; O: Observer (Alternate present but not voting because regular member is also present).

1. Call to Order / Introductions

Policy Committee Chair Dick Stauffer called the meeting to order at 9:30 AM and led the group in introductions. SWMPC Staff present: Brandon Kovnat and John Egelhaaf.

2. Changes to the Agenda

Agenda approved by consensus without any changes.

3. Public Comment

None.

4. Approval of Minutes

Motion to approve the minutes from the May 20, 2019 combined Technical Advisory and Policy Committee meeting. Made by Steve Tilly, second by Jim Sturdevant. **Motion approved.**

5. Staff Report

None.

6. Community Land Use and Zoning Member Updates

Steve Tilly mentioned several developments occurring in Royalton Township. Vail Rubber is building a new facility on Hollywood and Glenlord. An Alzheimer's care facility is being built on Hollywood and Peace. It will have 20 beds but eventually be expanded to a 40-bed facility. The Power in Motion Gym will add a third addition. A 120-unit apartment/townhouse complex is being built at M-63 and Maiden Lane. It is being built on an old golf range.

7. Airport Updates

None.

8. Public Transit Updates

None.

9. Public Transit Amendments

Brandon Kovnat presented the list of TCATA's 2019 capital and operating expenses from their 2019 FTA grant (see attached list of TCATA amendments). Brandon explained that several items from FTA grant had not been added to the TIP and there were also two cost increases.

Motion for the Technical Advisory Committee to recommend that the Policy Committee approve the requested 2019 project amendments from TCATA as presented. Made by Steve Tilly, Second by Jim Sturdevant. **Motion approved.**

Motion for the Policy Committee to approve the recommendation from the Technical Advisory Committee. Made by Steve Tilly, second by Denise Cook. **Motion approved.**

10. Special Studies

A) **Countywide Transit Study:** The county has allocated \$100,00 to implement Berrien Bus's new bus routes, which roughly follow recommendations in the *ConnectBerrien* Plan.

B) **Napier Corridor Study:** Kevin Stack said that construction on Napier would begin in August. The road will be restriped from 4 to 3 lanes. The bridge will remain 4 lanes and there will be 4 lanes at the intersection. An amendment will be submitted to change the 2020 resurfacing of Napier to go from Colfax to M-139. The three-lane configuration will be considered for this section as well.

11. Road Project Updates & Amendments

All of TwinCATS STBG allocation has been obligated.

Stauffer said that the Roosevelt Path, which if funded by CMAQ, is on schedule to be obligated in late summer and constructed in the winter.

12. Old Business

Election of Technical Advisory Committee Vice Chair: Due to Brian Berndt retirement the position of the Technical Advisory Committee chair is vacant. Under the bylaws the Tac vice chair assumes the role of chair. Tim Zebell the TAC vice chair accept the appointment to serve as TAC chair until elections in January 2021. Steve Tilly volunteered to serve as the TAC vice-chair.

Motion for the Technical Advisory Committee to unanimously elect Steve Tilly as vice chair. Made by Tim Zebell, Second by John Hodgson.

13. New Business

A) **2020-2023 Transportation Improvement Program:** Kovnat gave a brief presentation on the 2020-2023 Transportation Improvement Program (TIP). He explained the purpose of the TIP and gave an overview of the projects listed in it.

Motion for the Technical Advisory Committee to recommend that the TwinCATS Policy Committee approve the 2020-2023 Transportation Improvement Program subject to minor changes based on MDOT review. Made by Jim Sturdevant, second by Terrie Smith. Motion Approved.

Motion for the Policy Committee to approve the recommendation from the Technical Advisory Committee. Made by Steve Tilly, second by Chris Cook. **Motion approved.**

B) **2019 UWP Budget Revision:** John Egelhaaf present a revision to the 2019 Budget for TwinCATS staff contained in the 2019 Unified Work Program (See attached).

Motion for the Technical Advisory Committee to recommend that the TwinCATS Policy Committee approve the TwinCATS 2019 budget revision in the Unified Work Program. Made by Jim Sturdevant, second by Chris Cook. **Motion approved.**

Motion for the Policy Committee to approve the recommendation from the Technical Advisory Committee. Made by John Hodgson, second by Steve Tilly. **Motion approved.**

14. State and Federal Updates

Brain Sanada said that South West Michigan Planning Commission was creating a seven county non-motorized plan for MDOT. HE said that SWMPC was currently conducting a series of meeting county meetings. Egelhaaf added that the Berrien County meeting was the first one back in February and had over 100 attendees.

15. Privilege of the Floor or Public Comment

None.

16. Adjournment

Meeting adjourned at 10:23 AM. The next TwinCATS meeting is scheduled for July 15, 2019, at 9:30 AM.

Minutes compiled by Brandon Kovnat, SWMPC Associate Planner. Approved by TwinCATS on August 20, 2019