

TWIN CITIES AREA TRANSPORTATION STUDY

Technical Advisory Committee

Minutes

May 16, 2016

9:00 A.M.

Kinexus, Anchor Rooms A&B

TAC MEMBERS PRESENT:	Calli Berg, Benton Charter Township Brian Berndt, Berrien County Road Commission Chris Cook, City of Benton Harbor Joanne Johnson, Disability Network Southwest Michigan John Lanum, MDOT Statewide Planning Jim Sturdevant, MDOT Statewide Planning Juan Ganum, City of Bridgman John Olson, Merritt Engineering Inc (Village of Shoreham and Stevensville) Jonathan Fisk, St. Joseph Charter Township Planning Commission Evan Smith, Berrien County Community Development Department Jonathon Smith, MDOT Coloma Office Dick Stauffer, Lincoln Charter Township Tim Zebell, City of St. Joseph Gloria Payne, Lake Charter Township Cathy Tilley, Cornerstone Alliance
TAC MEMBERS ABSENT:	Vince Desjardins, Southwest Michigan Regional Airport Representative, Sodus Township Fred Featherly, MDOT Passenger Division (ex officio) Stewart McKenzie, Federal Transit Administration (ex officio) Andrea Dewey, Federal Highway Administration (ex officio) Representative, Cornerstone Alliance Bill Purvis, Twin Cities Area Transportation Authority Donna Wittl, MDOT Statewide Urban Travel Analysis (ex officio) Jason Latham, MDOT Southwest Region
SWMPC STAFF PRESENT:	Kim Gallagher Brandon Kovnat Jerrid Burdue
OTHERS PRESENT:	

1. CALL TO ORDER:

Brian Berndt called the meeting to order at 9:00 a.m. and led the group in introductions.

2. CHANGES TO THE POSTED AGENDA:

Discussion of new project update template

3. PUBLIC COMMENT

None

4. MINUTES:

- A motion was made by Tim Zebell with support by Cali Berg to approve the minutes of the April 18 TAC meeting as presented. **Motion passed.**

5. STAFF REPORT

- **New SWMPC Staff Introductions**
Done during general introductions
- **Napier Avenue Corridor Study Grant Submitted**
Kim Gallagher: Discussed the bike and ped study for Napier Avenue between St. Joseph River and I-94. This is a competitive grant to MDOT to use FTA 5304 funds, with a local 20% match by SWMPC. Consultant must be chosen by September and the project must be completed within a year. The study will include an engineering study of any possible improvements.
John Lanum: Not many projects were submitted to MDOT, so it's likely to be approved.
Kim: Need update to Berrien County service plan to qualify for dail-a-ride study. Did not apply for this.
- **Bicycles Allowed on Pere Marquette Amtrak Route**
15 spaces allocated for bicycles for a \$10 fee. Part of the Westrain initiative to increase ridership.
- **Project Update Template**
Jerrid Burdue: explained the new template which will be used for all approved projects. Responsible agencies will use this template for reporting updates to projects. Took photos of existing conditions for projects. There will be a visual aid similar to the template in the TIP for all projects.
Kim Gallagher: Spreadsheets will still be included in the TIP
Tim Zebell: suggested including GI dates and obligation dates
Cali: Suggested including project length

6. PUBLIC TRANSIT

- **SWMPC Transit Updates**
Kim Gallagher: April 8th proposals due. 3 have been received. Numerical Scoring matrix being used and the top 2 candidates will be interviewed. Draft contract is being sent to MDOT Passenger Division for approval.
- **TCATA Updates**
None

7. COMMITTEE REPORTS

- **Regional Inclusive Community Coalition (RICC)**
None
- **Walk and Roll Report**
Has not met yet, no updates to report.

8. COMMUNITY LAND USE AND ZONING UPDATES

Dick Stauffer: 2nd meeting for PUD to approve Marquette Woods Condominiums
Special Use permit submitted for a skating rink at corner of Cleveland and Glenlord.
Jonathan Fox: rezoning of old Flowerland property near AutoZone from Business to Industrial.
Cali: no update on hotel completion in Benton Township. Meeting is tomorrow

9. Agency Project Status Reports

MDOT

Jonathan Smith: paver reseal on I-94 BL between I-94 and M-63. Mill and Fill on both sides of I-94 from St. Joseph River to I-196

Benton Harbor

Chris Cook: Property issue with Cornerstone, Letting is being pushed to August

Berrien County Road Commission

Brian Berndt: Pipestone and Napier traffic light completed

Pipestone at Meijer traffic light will have June letting

Shawnee Rd work beginning July 11.

Gloria Payne: water pipe work along this road has already begun

Bid saving of about \$30,000 going towards painting major roads.

10. OLD BUSINESS

None

11. NEW BUSINESS

▪ UWP Presentation and Approval

Kim Gallagher: can be amended if necessary. The UWP documents the core agency functions, most of which are federally mandated.

Policy work includes writing polices such as the Complete Streets Initiative. IT management includes building a digital library, map library and traffic county library. Also scenario planning with Lakeland Hospital for Be Healthy Berrien. Funding for planning comes from FHWA and FTA with a 18.15% local match, from local governments only. \$219,014 from federal sources and \$39,751 from local funding. Pays for SWMPC salaries, office, and Napier Corridor local match.

Motion to approve UWP by Chris Cook, 2nd by Tim Zebell. **Motion Approved.**

12. PRIVILEGE OF THE FLOOR:

None

13. ADJOURNMENT at 8:48 AM.

Next meeting is June 20, 2016 at 9:00 AM, at Kinexus/Michigan Works! Anchor Rooms A+B.

Will be discussing the TIP

Compiled by: Brandon Kovnat, SWMPC Associate Planner & Jerrid Burdue, SWMPC Planning Intern, 2016.