



SOUTHWEST MICHIGAN PLANNING COMMISSION

376 West Main Street, Suite 130, Benton Harbor, MI 49022

Phone: 269-925-1137 • Website: www.swmpc.org

Associate Planner-Transportation

Job Duties:

- The Southwest Michigan Planning Commission (SWMPC) seeks a career professional to fill the position of Regional Transportation Planner. The majority of your time will be spent in transportation planning including: long range planning, TIP development, traffic count program, GIS Mapping (ArcGIS) and excellent writing and presentation skills a must (expect to provide writing and PowerPoint samples), scenario planning, demographic and economic projection capabilities, knowledge of spreadsheet applications (Access, Excel), and knowledge of community planning principles and techniques. Position assists a senior transportation planner with work tasks to ensure compliance with federal and state guidelines and overall assistance with the administration of the transportation planning program. You will be welcomed as a peer in a cooperative environment. Expect your skills to be utilized.
- The SWMPC is staffed by people who are creative problem solvers, self disciplined, enjoy the freedom to follow their professional passions, and the accountability that responsible professionals expect.
- You will be empowered to lead and co-lead metropolitan transportation planning efforts, set agendas, and manage committee and public meetings.
- You will have the opportunity to engage in transportation planning across a range of community size from rural to small urban. Thus, the issues you will address will include: freight planning, public transit coordination and service planning, non-motorized planning, asset management, and congestion management.
- Visit our website at www.swmpc.org for further information about the SWMPC and the planner position.

Experience level:

- The successful candidate requires graduation from an accredited college or university with at minimum a bachelor's degree in urban/regional planning or a related field, masters degree encouraged. Experience will be highly valued. A demonstrable combination of experience and training that ensures the ability to perform the work should be anticipated.
- Will be expected to collaborate with a senior transportation planner.
- We are looking for someone with strong project management skills who expects to follow projects through to successful completion on a specific timeline.
- An understanding of the MPO transportation planning process is a plus.
- The applicant must be a citizen of the United States.

Current Projects:

- Two Long Range Plans, TIP development, unified work programs, region-wide traffic count program, public transportation efficiency study; rideshare program.

Date of required response: end of business day March 9, 2016 or until position filled

Salary level:

- \$41,000

Benefits package:

- The SWMPC has excellent family healthcare coverage with Michigan-based U.S. Health and Life plus vision & dental. We also offer a pension with generous SWMPC contribution.



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West Michigan Regional description

- The Southwest Michigan Planning Commission serves a region in the heart of Michigan's fruit belt; a location celebrated for its magnificent peaches, blueberries, apples, and grape vineyards. The southwest region is home to an burgeoning hotbed of craft breweries, craft spirits, and wineries. Because of our unique climate and soil conditions brewers and vintners cultivate their own vineyards and hops. We are one and a half hour or an easy train ride from Chicago while feeling like a world away. The region possesses world class four season recreation including downhill and cross country skiing, ice rinks for hockey and pleasure skating, indoor and outdoor soccer, and is lined with beautiful destination beaches appreciated by vacationers and residents alike.

The SWMPC is:

- A three-county regional planning organization that assists the 285,000 people of southwest Michigan that also serves as MPO to two of southwestern Michigan's metropolitan areas.
- A regional planning organization that addresses issues every day that cross county, township, city, and village lines.
- Proud to include the Pokagon Band of Potawatomi Indians in the governmental units we serve.

To Respond:

Send Resume and Cover Letter to

K. John Egelhaaf, AICP

Executive Director

Southwest Michigan Planning Commission

376 W Main Street, Suite 130

Benton Harbor, MI 49022

Or, Email Resume and Cover Letter to:

egelhaafj@swmpc.org