

REGION IV RURAL TASK FORCE

Region Meeting Minutes

February 2, 2015 at 2:00 p.m.

Van Buren County Road Commission 325 W. James St., Lawrence, MI 49064

Attendees: (* denotes voting member)

Ben Anderson, Village of Cassopolis*

Brian Berndt, Berrien County Road Commission *

Mickey Bittner, Wightman and Associates

Tony Dacoba, Van Buren County Public Transit*

Kim Gallagher, Southwest Michigan Planning Commission

Darrell Harden, MDOT Southwest Region* (Voting member on projects using State D funds only)

Larry Hummel, Van Buren County Road Commission*

James Krizan, Village of Decatur*

Gautam Mani, Southwest Michigan Planning Commission

Dennis Schuh, Berrien County Public Transit*

1. Call to Order and Introductions

Hummel called the meeting to order at 2:29 PM and led the group in introductions.

2. Minutes of the March 3, 2014 Region Meeting

Hummel said he had several typographical corrections to make to the minutes. Several segments that were listed as proposed all season roads were noted incorrectly. Hummel said he would forward those corrections on to Mani.

A motion by Schuh with support by Krizan to approve the minutes of the March 3, 2014 regional meeting subject to corrections made by Hummel. **Motion passed.**

3. Review of Region IV RTF Bylaws

Mani pointed out changes in the draft bylaws since the Region IV task force had last met in March, when the group had suggested many changes. The changes this time were quite minor. Mani said that language had been changed to set a deadline for annual sub-task force meetings and region meetings, rather than a specific month in which they needed to be held. In addition, the latest version of the bylaws clarified that if a voting member is unable to attend a specific meeting, or anticipates missing certain meetings,

they must contact SWMPC to designate an alternate in order for that person to have voting membership.

Hummel said that he would make an additional modification by removing the actual table showing the funding split between the three counties. Hummel said that the bylaws can state the actual formulas, but the funding amounts will change from one year to the next, and the split will change based on the number of rural miles or population. Hummel said we could remove the table and simply make reference to it in order to avoid having to re-do the bylaws every year.

A motion by Krizan with support by Dacoba to approve the Region IV Task Force Bylaws with the corrections noted above. **Motion passed.**

4. Review of Region IV Projects for FY 2015-2017

Mani pointed out changes to Cass County's program discussed at the prior meeting. In 2015, the balance of \$22,400 in STP funds would be added to the CCRC Advance Construct Conversion project on Decatur Road from Crane to Brewer in FY 2015.

The share of Advance Construct Conversion for the CCRC Decatur Road project would be reduced by \$8,000 in FY 2017 , and the Village of Cassopolis' O'Keefe St and South St resurfacing project would use the balance of \$64,000 in FY 2017 to fully fund the project.

Harden asked if this zeroed out STP balances. Mani said that it would.

Hummel asked Mani whether he had heard anything from the Village of Bloomingdale about whether they intended for their Kalamazoo Street project to proceed in FY 2016. Mani said he had not heard, but he had a call in to the Village about the project. If the Village decides not to proceed in FY 2016

Dacoba said that he needed approval from the Task Force and a letter from the Task Force chair stating that it was okay for him to change his 2012 bus order from two medium duty buses to two cutaway buses and one support administrative vehicle. At that point, Fred Featherly would be able to change the contract.

A motion by Krizan with support by Dacoba to approve the projects funded with only STP funds, as listed on Pages 4-6 of the minutes. Harden abstained. **Motion passed.**

A motion by Harden with support by Berndt to approve projects that use State-D funds, as listed on pages 4-6 of the minutes. **Motion passed.**

A motion by Schuh with support by Krizan to approve a change in a 2012 Van Buren County Transit contract 212-176-P9 (JNs 11073 and 11991) from the purchase of two (2) medium duty buses (Activity Code 810) to two (2) cutaway buses (Activity Code 819), one (1) administrative support vehicle (Activity Code 822), and other activities as determined by Van Buren County Transit . The total amount in the contract is not changing, and fiscal constraint of the Task Force is not changing in any way. Harden abstained. **Motion passed.**

5. All Season Road Network Changes

Hummel pointed out that at the Van Buren County sub-task force meeting, the members had identified several segments that had been proposed at prior meetings but still did not show up on the map. Mani noted that MDOT had not updated its maps since 2013.

Berrien County said that it had proposed all-weather road status for Whittaker St near New Buffalo, and that it was still not showing up as proposed. Mani said he would verify with MDOT whether those proposed segments had been entered into MDOT's system.

6. Public Comment

None.

7. Other New Business/Discussion of CMAQ Issues

Mani said that he always Dacoba said he would be meeting with SWMPC planners to ensure that he did his CMAQ applications correctly.

8. Adjournment

Meeting adjourned at 3:34 PM by Chair Larry Hummel.

Approved RTF List as of February 2, 2015 (with new funding amounts)

Federal Aid Eligible RTF Projects 2015-2017- Berrien County

	Job Number	STP	State D	Local	
2014 END BALANCE			0	0	0
2015 TARGET			670,436	285,194	-
2015 BEGINNING BALANCE			670,436	285,194	-
Red Arrow Highway South of Cherry Beach Road (Restore and Rehabilitate Culvert)	JN 123763		670,436	270,551	0
Red Arrow Highway South of Cherry Beach Road (Restore and Rehabilitate Culvert) (Advance Construct)					339,670
2015 END BALANCE			\$0	14,643	-
2016 TARGET			683,844	131,180	-
2016 BEGINNING BALANCE			683,844	145,823	-
Red Arrow Highway South of Cherry Beach Road (Restore and Rehabilitate Culvert) (Advance Construct Conversion)			339,670		
Red Arrow Highway from City of Bridgman South 0.9 miles			344,174	145,823	0
2016 END BALANCE			0	0	-
2017 TARGET			697,521	131,180	-
2017 BEGINNING BALANCE			697,521	131,180	-
Red Arrow Highway from 0.9 miles South of Bridgman thence south 1.2 miles			697,521	131,180	43,200
2017 END BALANCE			0	0	-
Illustrative List Projects					
Lemon Creek Road from 1st St to Ruggles (Resurfacing)	JN 120015		226,000		45,200
Various Federal-Aid Routes (Countywide) (Preventative Maintenance)	JN 120005		76,900	0	17,050
Various Federal-Aid Routes (Countywide) (Preventative Maintenance)	JN 120006		76,900	0	17,050
Various Federal-Aid Routes (Countywide) (Preventative Maintenance)	JN 120007		76,900		17,050
Various Federal-Aid Routes (Countywide) (Preventative Maintenance)	JN 120008		76,900		17,050

Approved RTF List as of February 2nd (with new funding amounts)

Federal Aid Eligible RTF Projects 2015-2017- Cass County

	Job Number	STP	State D	Local
2014 END BALANCE		0	53,462	0
2015 TARGET		562,546	89,780	-
2015 BEGINNING BALANCE		562,546	143,242	-
Board Forfeiture for County Road Association of Michigan		7,148		
Calvin Center Road from Mason St North 1.0 mile (Resurface)	120061	75,200	18,800	
Marcellus Highway from Gerhardt Road west 1.0 mile (Resurface)	120086	75,200	18,800	
Brownsville St from Eagle Point to Crooked Creek (Resurface)	120099	108,000	27,000	
Dailey Road from Beeson to Peavine (Resurface)	120091	75,200	18,800	
Dailey Road from Curtis to Yankee (Resurface)	120105	71,440	17,860	
Pavement Marking	124367	72,332	101,260	668
ACC- Decatur from Crane to Brewer (partial)		44,426	270,551	
Cass County Public Transit - GPS and Cameras		33,600	121,864	
			493,675	
2015 END BALANCE		\$0	41,982	-
2016 TARGET		573,797	89,780	-
2016 BEGINNING BALANCE		573,797	131,762	-
Calvin Center Road from Grange to Mason (Resurface)	120103	69,770	18,800	5,430
Marcellus Highway from Griffis to Decatur (Resurface)	120104	65,200	18,800	10,000
Marcellus Highway from Gards Prairie to Goodenough (Resurface)	120111	102,736	26,000	32,184
Daily Road from Beeson South 1.00 miles (Resurface)	120106	63,552	18,800	11,648
Brownsville St from M-62 to the Township Line (Resurface)	120114	103,824	25,956	
Brownsville St from Township Line to Eagle Point (Resurface)	120108	75,200	18,800	
Pavement Marking		75,000		
ACC Decatur from Crane to Brewer (partial)		18,515		
2016 END BALANCE		0	4,606	-
2017 TARGET		585,273	89,780	-
2017 BEGINNING BALANCE		585,273	94,386	-
Marcellus Highway from Lawrence to Township Line (Resurface)	120109	75,200	18,800	
Dailey Road from Pokagon St North 1.00 Miles (Resurface)	120112	100,800	25,200	
Dailey Road from Peavine to Mathews (Resurface)	120113	34,120	11,000	11,280
Redfield St from the Township Line to Cassopolis (Resurface)	120116	67,680	16,920	
Redfield St from the Conrad to M-62 (Resurface)	120117	74,880	18,720	
Pavement Marking		70,144		4,856
ACC Decatur from Crane to Brewer (partial)		57,325		
Transit- Computer Software and Hardware		24,000		
Village of Cassopolis O'Keefe and South St Resurfacing		64,000		16,000
2017 END BALANCE		17,124	3,746	-

Approved RTF List as of February 2, 2015

Federal Aid Eligible RTF Projects 2015-2017- Van Buren County

	Job Number	STP	State D	Local	
2014 END BALANCE			0	0	0
2015 TARGET			750,160	149,716	-
2015 BEGINNING BALANCE			750,160	149,716	-
County Road 681 from 71st to 77th (Reconstruct)	JN 89981		576,916	121,864	15,009
Replacement Transit Buses - VBCT	JN 119992		177,716	0	40,743
2015 END BALANCE			(\$4,472)	27,852	-
2016 TARGET			765,163	149,716	-
2016 BEGINNING BALANCE			765,163	177,568	-
CR 354 from 29th St to Lawton VL (Resurface)- Done with PRIP funds			0	0	-
CR 681 from 77th Avenue to CR352 (Resurface)			600,000	21,863	128,137
N Phelps St from Cedar St to St. Mary's St (Resurface)	JN 119994		120,000	0	30,000
Kalamazoo Street from Oak Street to East Village Limits (Resurface)- Village of Bloomingdale			45,163	155,705	206,132
2016 END BALANCE			0	0	-
2017 TARGET			780,466	149,716	-
2017 BEGINNING BALANCE			780,466	149,716	-
Kalamazoo Street from Oak Street to East Village Limits (Resurface)-Village of Bloomingdale				27,852	
CR 687 from I94 to CR 352 (Trench Widening and Resurfacing)			621,119	121,864	26,732
S Center St from Arlington to South City Limits of Bangor (Reconstruct)	JN 116597		60,000	0	15,000
Van Buren County Transit- Bus Purchase	JN 119995		104,000	0	26,000
2017 END BALANCE			(4,653)	0	-
ILLUSTRATIVE LIST PROJECTS					
Kalamazoo Street from Oak Street to the West Village Limits (Resurface)- Village of Bloomingdale			521,200		130,600