

QUESTIONS SUBMITTED FROM CONSULTANTS

RFP: STATEWIDE MOBILITY MANAGEMENT METRICS EVALUATION TOOL AND TRAINING, AND COORDINATION PLANS FOR THE MICHIGAN REGIONAL PLANNING AREA TRANSIT AGENCIES

- 1. For the industry review, is there an expectation of how many transit systems and how many states nationwide will need to be researched in the development of the mobility management metrics?**

As there are just a few states that have implemented mobility management metrics research will be limited. We are looking to establish a standard for our state and other states in FTA Region 5. I don't think there is an expectation for how many, more an expectation to look for resources already available so we are not duplicating efforts already established.

- 2. If the training for the Statewide Mobility Management Metric Evaluation Tool is conducted in person, is it anticipated that this would be through one statewide training or through regional training sessions across the state?**

If the training is in-person, we anticipate the need for more than one training and those trainings should be provided statewide. If one statewide training is conducted, then a recording of the training will be necessary to be posted on MDOT's website for transit agencies that were unable to attend.

- 3. With the uncertainty on the ability to conduct meetings in each of the Regional Planning Agency service areas in person, is there an expectation on how the itemized cost breakdown related to travel should be submitted?**

Yes, all costs should be broken down by each project part – Statewide Mobility Management Metric Evaluation Tool portion and by the Coordination Plan portion. Then each project part should also be broken down by itemized costs. Travel cost are based on the state's current travel rates and can be found at: https://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html

- 4. With the variety of variables related to project tasks and outreach efforts, are there any parameters in regard to the overall available budget?**

Yes, there are parameters on the overall available budget.

- 5. Is there a page limit to any of the proposal sections or to the overall proposal submission?**

There is no page limit, however all proposals should be succinct and comprehensive.

- 6. The RFP states that Attachments A, B, and C must be submitted with the proposal, but does not note the first page of the RFP as being required. We assume it should be, but can you confirm and where it should be provided in our proposal?**

As indicated on the first page of the RFP it should be read and completed when submitting your proposal.

- 7. Attachment C does not include a place for a signature like the others attachment, but should we include a signed copy?**

Attachment C is the Bid Protest Procedure and does not need to be signed.