

QUESTIONS & ANSWERS REQUEST FOR PROPOSALS

Project: STATEWIDE COORDINATION PLANS FOR THE MICHIGAN REGIONAL PLANNING AREA TRANSIT AGENCIES RFP

The following are questions and answers concerning the above referenced RFP.

- 1. The RFP notes that regional meetings may be virtual, though is there an expectation on the level of potential in-person outreach and community engagement that should be conducted?**

The consultant should have some level of in-person outreach and community engagement which should focus on education and gaining public input.
- 2. With the potential for a hybrid approach that would involve in-person outreach efforts in some or all regions, is there information on the overall available budget that can be shared for use in developing the itemized cost breakdown?**

We would like consultants to give us their proposed cost amount to do 14 regional plans.
- 3. What is the expectation of the consultant in terms of data collection and/or map creation (for regional resources and geography, socioeconomic, etc.)?**

Consultants would not be expected to produce data and maps but should work with the regional planning agencies if this type of information is not available.
- 4. Do the 14 regions have the tools to gather or create any needed maps or collect any needed data or would that be expected of the consultant?**

The consultants will need to coordinate with the 14 regions for maps or data, but if the information is not available the consultant may be expected to create maps and gather data while working with the regional planning agencies.
- 5. What are the drivers to complete by April 28? Is it rational to have done by April 28?**

We would like to have the coordinated plans update completed and available to use for the next MDOT application process in 2024.
- 6. When is the application deadline?**

The dues date to have grants in TrAMS for the Michigan Department of Transportation (MDOT) is June 15th from FTA. We are flexible on the April 28 deadline. We will extend deadline out to May 28th if needed.
- 7. RFP talks refers to a template to be developed. Does that template need to be developed before the work begins with the fourteen regions?**

The goal of the template is to have fourteen plans that have a similar look/feel and contents. (As outlined in required elements for Human Service Coordinated Plans)

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8. Has there been any other planning efforts that relate to these coordination efforts since 2016 Human Service Coordinated Plans were completed?

Yes, there has been some efforts, and this would be part of the research that would need to be conducted by the consultant.

Link here: <https://www.michigan.gov/mdot/travel/mobility/pub-transit/sdnt-service-development-and-new-technology-program-reports>

Link to 2016 Coordinated Plans: <http://www.kfhgroup.com/michigan/regions.html>

9. Are all the 14 Planning Regions on the same planning cycle for this Human Services Coordinated planning effort?

Yes, the last time these plans were created was in 2016. Some examples can be found

here: http://www.emcog.org/mobility_plans.asp