

NILES BUCHANAN CASS AREA TRANSPORTATION STUDY (NATS)

TRANSPORTATION IMPROVEMENT PROGRAM (TIP) PROJECT SELECTION SUB-COMMITTEE MINUTES

December 18, 2018 1:30 PM. Niles District Library, 620 E Main St, Niles, MI 49120

<i>Sub-Committee Members Present</i>	
Name	Representing
Brian Berndt	Berrien County Road Department
Joe Bellina	Cass County Road Commission
Joe Ray	City of Niles
Doug Fetters	Mason Township
Richard Cooper	Niles Charter Township
Dawn Bolock	Ontwa Township

<i>Others Present</i>	
Name	Representing
Kevin Stack	Berrien County Road Department
Brandon Kovnat	SWMPC
Ryan Fellows	SWMPC

1. Call to Order/Purpose/Introductions

Fellows called the meeting to order at 1:30 PM. He reviewed the purpose of the meeting was to review projects submitted for the Transportation Improvement Program (TIP) to make a recommendation to the Technical Advisory Committee, which in-turn advises the Police Committee, who makes the decision. He also reviewed the definitions of some of the terminology that might get used, such as advanced construct (borrowing funds from future years) and conversions (taking of funds to use in a previous year).

Motion to appoint Joe Ray Chair of Subcommittee. Motion by Bellina, second by Berndt.

Yes: Berndt, Bellina, Fetters, Cooper, Bolock

No: Ray

Vote: 5 yes, 1 no – **Motion approved.** Ray did not wish to accept the position of Chair, however. No further action taken on the question of chairship.

2. Public Comment

None.

3. Project Selection

Sub-Committee members reviewed FY 2020 jobs and noticed advance construct-conversions (ACC) needed to be corrected on the distributed material, thus, for FY 2020 the projects are as follows

FY 2020:

Project Name	Agency	Federal Cost
N. Main - ACC	BCRD	\$ 37,732
Third St	BCRD	\$ 269,996
Lake St	CCRC	\$ 233,191
Mason St - ACC	CCRC	\$ 28,081

Concerning FY 2021, Fetters asked the Subcommittee to consider funding road work in an area that was not applied for. It was noted that the Subcommittee could only consider projects that had an application submitted by the December 3rd deadline.

Members discussed applications from the City of Buchanan. It was observed that the amount being applied for was more than the available allocation. In the absence of a representative from the City of Buchanan the Subcommittee telephoned the Wightman and Associates engineer Mack Green who had prepared the material. It was clarified that signal work worth \$292,000 was also being applied for a CMAQ grant. If that amount were subtracted from this application, \$308,000 would remain. It was noted that there were other funding sources the city of Buchanan could use for streetscaping on Front Street. Per Mack Green, Front Street was given top priority of the City of Buchanan applications, with River St. second priority, and Redbud Trail third priority.

Motion for the Subcommittee to recommend to the Technical Advisory Committee to recommend that the Policy Committee approval of the following TIP projects within the specified years.

FY 2020:

Project Name	Agency	Federal Cost
N. Main - ACC	BCRD	\$ 37,732
Third St	BCRD	\$ 269,996
Lake St	CCRC	\$ 233,191
Mason St - ACC	CCRC	\$ 28,081

FY 2021:

Project Name	Agency	Federal Cost
Barron Lake	CCRC	\$ 279,250
Portage	BCRD	\$ 300,750

FY 2022:

Project Name	Agency	Federal Cost
13th St (Sycamore - Lake)	City of Niles	\$ 357,381
Mason	CCRC	\$ 234,619

FY 2023:

Project Name	Agency	Federal Cost
Front	Buchanan	\$ 300,000
Bertrand	BCRD	\$ 304,000

Motion by Bellina, second by Berndt – Unanimous. **Motion approved.**

4. Adjournment

Meeting adjourned.

(Minutes respectfully submitted by Ryan Fellows, Associate Planner.)