



NILES-BUCHANAN-CASS AREA TRANSPORTATION STUDY

COMBINED TECHNICAL ADVISORY and POLICY COMMITTEE MEETING

FOR FURTHER INFORMATION, CONTACT:

Brandon Kovnat, *Transportation Planner*

Kim Gallagher, *Transportation Planner*

(269) 925-1137 Ext: 1524 & 1518

DATE: November 27, 2018

TIME: 1:30 PM

PLACE: Niles District Library
620 E Main St, Niles, MI 49120

AGENDA Comments will be solicited on each item following discussion and prior to any final action.

1. **Call to Order / Introductions and Pledge of Allegiance**
2. **Changes to the Agenda**
3. **Public Comment**
4. **Approve Minutes from the October 23, 2018 Meeting (*Enclosed*) Action**
5. **Staff Report**
 - 2020-2023 Transportation Improvement Program Timeline Review
6. **Community Land Use and Zoning Member Updates**
7. **Public Transit**
 - Berrien Countywide Service Plan (*SWMPC Staff*)
 - Niles Dial a Ride (*Kelly Getman Dissette*)
 - Buchanan Dial a Ride (*Kim O'Haver*)
8. **Old Business**
9. **New Business**
 - 2020-2023 TIP Project Review Subcommittee Selection **Action**
 - 2021-2023 Berrien County CMAQ Committee Nomination **Action**
 - Approval of 2019 Meeting dates **Action**
 - Cancellation of the December 17, 2018 NATS TAC and policy Committee meeting. **Action**
10. **State and Federal Updates**
11. **Public Comment**
12. **Privilege of the Floor**
13. **Adjournment**
 - The next NATS meeting is scheduled for **Tuesday, January 22, 2018 @ 1:30 pm.**

NILES BUCHANAN CASS AREA TRANSPORTATION STUDY (NATS)
 Joint Technical Advisory Committee (TAC) & Policy Committee Minutes
 October 23, 2018

Present		Committee	
Name	Representing	TAC	Policy
Michael Majerek	Berrien County Board of Commissioners		x
Eric Lester, M.D.	Berrien County Planning Commission		x
Brian Berndt	Berrien County Road Commission	x	
Butch Payton	Bertrand Township	x	x
Lynn Ferris	Buchanan Township	x	x
Robert Ziliak	Cass County Board of Commissioners		x
Roseann Marchetti	Cass County Board of Commissioners		x
Joe Bellina	Cass County Road Commission	x	
Sandra Seanor	Cass County Road Commission		x
Don Ryman	City of Buchanan	x	x
Joe Ray	City of Niles	x	
Serita Mason	City of Niles		x
Doug Fetters	Mason Township	X	x
Jim Sturdevant	MDOT Bureau of Transportation Planning	x	x
Brian Sanada	MDOT Southwest Region	x	x
Jon Roberts	MDOT Urban Travel Analysis*	x	
Susan Flowers	Milton Township	x	x
Richard Cooper	Niles Charter Township	x	x
Kelly Getman-Dissette	Niles Dial A Ride	x	x
Dawn Bolock	Ontwa Township	x	x
Brandon Kovnat	SWMPC	Staff	
Ryan Fellows	SWMPC	Staff	

Others present: Bill Kasprzak (Howard Township), Mack Green (Whitman & Associates on behalf of the city of Buchanan)

Absent		Committee	
Name	Representing	TAC	Policy
Evan Smith	Berrien County Community Development	x	
Kim O'Haver	Buchanan Dial A Ride	x	x
Barbara Cook	Cass County Planning Commission	x	
Georgia Boggs	City of Niles		x
Andrea Dewey	Federal Highway Administration*	x	x
Craig Bradfield	Howard Township	x	x
Jonathon Smith	MDOT Coloma Business Office	x	x
Rich Low	Village of Edwardsburg	x	x
Kim Gallagher	SWMPC	Staff	

1. **Call to Order / Introductions and Pledge of Allegiance**

Joe Bellina, Technical Advisory chair called the meeting to order at 1:30 PM. Serita Mason led the group in the Pledge of Allegiance.

2. **Changes to the Agenda**

None.

3. **Public Comment**

None.

4. **Approve Minutes from the June 26, 2018 Meeting**

Motion to approve the minutes from the September 25, 2018 joint Technical Advisory Committee and Policy Committee Meeting. Made by Roseann Marchetti, second by Serita Mason. **Motion approved.**

5. **Staff Report**

Brandon Kovnat presented on the 2020-2023 Transportation Improvement Program (TIP) development timeline. He discussed a recommendation for appointing voting members for the Project Review Subcommittee, which included 7 members chosen so that the committee would be representative of the NATS policy & TAC committees.

Joe Bellina said that in the past the committee was made up of whoever chose to attend and has had between 4 and 7 people attending.

There was support to change past procedures and to officially approve the subcommittee membership. There was also support for a seven member committee. General consensus was that prescribed agencies who could serve was not necessary.

An agreement was reached to set the size of the committee at seven members open to any NATS policy or technical advisory committee member. Official voting on who will serve on the Project Review Subcommittee will occur at the November NATS meeting.

6. **Community Land Use and Zoning Member Updates**

Sandra Seanor said that Ontwa Township had an amendment to their zoning ordinance. She also said that the planning commission had attended a training session.

Susan Flowers said that there was rezoning in Milton Township, which would add approximately 160 houses along Gumwood Rd.

7. **Public Transit**

Berrien Countywide Service Plan: Ryan Fellows said that the county was in discussion on the next steps to take.

Niles Dial A Ride: None

Buchanan Dial A Ride: A millage renewal is on the November ballot.

8. Old Business

Performance targets for bridge condition, pavement condition, and reliability: Brandon stated that the targets were statewide goals. MDOT would not be looking at any local area, and MPOs which adopt the state targets will not be held to any local standard.

Joe Bellina added that he had made sure that the state couldn't force NATS to use its STBG allocation for MDOT controlled roads in order to meet the targets.

Motion for the Technical Advisory Committee votes to recommend that The NATS Policy Committee support MDOT's performance targets for pavement condition, bridge condition, and reliability. Made by Jim Sturdevant, second by Joe Bellina. **Motion approved.**

Motion for the Policy Committee to approve the recommendation by the Technical Advisory Committee. Made by Roseann Marchetti, second by Eric Lester. **Motion Approved.**

Project Prioritization System for the 2020-2023 TIP: Brandon explained that the scoring system is only a guideline to help the Project review Subcommittee. The Subcommittee had the final say on which projects were recommended to the TAC. After the TAC recommendation, the Policy committee will have final authority on which project were selected.

Motion to adopt the Technical Advisory Committee votes to recommend that the NATS Policy Committee adopt the Project Prioritization System for the 2020-2023 Transportation Improvement Program. Made by Jim Sturdevant, second by Joe Ray. **Motion approved.**

Motion for the Policy Committee to approve the recommendation by the Technical Advisory Committee. Made by Sandra Seanor, second by Roseann Marchetti. **Motion Approved.**

9. New Business

Air Quality Conformity: Brandon presented on the Berrien County Air Quality Conformity Document. He said that the document analyzed the effects on air quality from all federally funded transportation projects programed in Berrien County. Because Berrien County is designated as nonattainment for Ozone, the county is given an emissions budget it must remain below. Projects are run through a model to determine if they will increase emissions beyond the allowed amount. Based on the model, it was found that Berrien County's emissions will be decreasing over the next 25 years, and the county will be in conformity.

Motion for the Technical Advisory Committee to recommend that the Policy Committee approve the Air Quality Conformity Analysis for the Berrien County, MI Nonattainment Area. Made by Jim Sturdevant, second by Kelly Getman-Dissette.

Motion for the Policy Committee to approve the recommendation by the Technical Advisory Committee. Made by Sandra Seanor, second by Roseann Marchetti. **Motion Approved.**

10. **State and Federal Updates**

Jon Roberts said that MDOT and MACOG (South Bend area MPO) were still working on the travel demand model for the entire South Bend urbanized area. He said he would present on the future year results of the model in February or March

11. **Privilege of the Floor**

None

12. **Adjournment**

Meeting was adjourned at 2:30 PM. The next NATS meeting is scheduled for **Tuesday, November 27, 2018 at 1:30 pm.**

Minutes compiled by Brandon Kovnat, SWMPC Associate Planner



Southwest Michigan Planning Commission

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

Project Update Sheet

Filled out by: Brian Berndt

Date: 10/29/18

Project Name:	Main Street.
Fiscal Year of award:	2019
Responsible Agency:	Berrien County
MDOT Job Number:	130684 <u>Buchanan</u> <u>South.</u>
Project Limits	City of <u>Buchanan</u> limits to 400 ft north of Reed
Project Length:	1.204
Location:	Buchanan Township
Primary Work Type:	Road Rehabilitation
Phase	CON

Project Description:

2 in HMA overlay

Note – AC/ACC between 2019 & 2020

Fund Source	Federal	State/Local	Total
2019 STUL	\$115,554 ✓	\$117,464 \$157,732	
AC/ACC – 2020 STUL	\$37,732 ✓	\$120,000	\$273,286
Total	\$153,286 ✓	\$79,732	\$233,018

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SWMPC		
Project Application Submitted to MDOT	<u>Nov 2018</u>	
Grade Inspection Package Submitted to MDOT	<u>Dec 2018</u>	
Grade Inspection Meeting Scheduled	<u>Jan 2019</u>	
Final Plan and Estimate to MDOT	<u>Feb 2019</u>	
Project Obligated	<u>March 2019</u>	
Project Letting	<u>April 2019</u>	
Construction Start	<u>June 2019</u>	
Project Completion	<u>Sept 2019</u>	

Project is: ☒ On Schedule ☐ Behind Schedule (explain below)

Briefly describe the work done to date:



Southwest Michigan Planning Commission

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

Project Update Sheet

Filled out by: Jonathon Smith

Date: 11/14/2018

Project Name:	US-12
Fiscal Year of award:	2019
Responsible Agency:	MDOT
MDOT Job Number:	201224
Project Limits	US-12 over St. Joseph River
Project Length:	
Location:	Niles Township/Bertrand township
Primary Work Type:	Bridge CPM
Phase	CON

Project Description:

Bridge Capital Preventative Maintenance

Fund Source	Federal	State/Local	Total
NH	\$2,376,106	\$526,895	\$2,903,00

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SWMPC		
Project Application Submitted to MDOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	March 2019	
Construction Start	TBD	
Project Completion		

Project is: ☒ On Schedule ☐ Behind Schedule (explain below)

Briefly describe the work done to date:

Design is in progress.



Southwest Michigan Planning Commission

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

Project Update Sheet

Filled out by: Jonathon Smith

Date: 11/14/2018

Project Name:	M-51
Fiscal Year of award:	2019
Responsible Agency:	MDOT
MDOT Job Number:	204201
Project Limits	Stateline to Chestnut Lane
Project Length:	2.2 miles
Location:	Niles Township
Primary Work Type:	Road Rehabilitation
Phase	CON, PE, and ROW

Project Description:

Cold milling and Two Course HMA Overlay, Concrete Repairs, isolated drainage structure replacement and Sidewalk

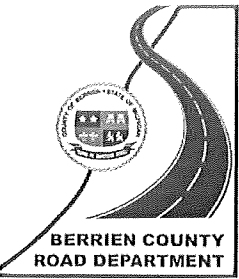
phase	Federal	State/Local	Total
PE		\$378,000	\$378,000
ROW		\$25,000	\$25,000
CON		3,622,500	3,622,500
Total		\$4,025,500	\$4,025,500

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SWMPC		
Project Application Submitted to MDOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	May 2019	
Construction Start	July 2019	
Project Completion		

Project is: ☒ On Schedule ☐ Behind Schedule (explain below)

Briefly describe the work done to date:

Consultant designer will have authorization by 11/16/18. Design project kickoff meeting scheduled for 11/20/18.



Berrien County Road Department

2860 E. Napier Avenue
Benton Harbor, MI 49022

Phone: 269-925-1196

Fax: 269-925-8098

www.bcroad.org

Jason Latham

Managing Director

Oct 29, 2018

Mr Brandon Kovnat

SWMPC

376 W Main

Benton Harbor, MI 49022

RE; Main Street Amendment Request

Dear Brandon,

Please amendmend the Main Street Project as follows:

Project Limits Description: City of Buchanan Limits to 400 feet South of Reed

Road Department Match to be \$120,000 so total project cost will be \$273,286.

These proposed amendments are shown on the attached updated Project Update Sheet.

Thank you for your assistance.

Brian Berndt, PE, PS

County Highway Engineer

CC Jason Latham, Managing Director



Southwest Michigan Planning Commission

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

Project Update Sheet

Filled out by:

Date:

Project Name:	Main Street.
Fiscal Year of award:	2019
Responsible Agency:	Berrien County
MDOT Job Number:	130684 Buchanan South.
Project Limits	City of Buchanan limits to 400 ft north of Reed
Project Length:	1.204
Location:	Buchanan Township
Primary Work Type:	Road Rehabilitation
Phase	CON

Project Description:

2 in HMA overlay

Note – AC/ACC between 2019 & 2020

Fund Source	Federal	State/Local	Total
2019 STUL	\$115,554 ✓	\$117,464 \$157,732	
AC/ACC – 2020 STUL	\$37,732 ✓	\$120,000	\$273,286
Total	\$153,286 ✓	\$79,732	\$233,018

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SWMPC		
Project Application Submitted to MDOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting		
Construction Start		
Project Completion		

Project is: ☐ On Schedule ☐ Behind Schedule (explain below)

Briefly describe the work done to date:

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RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
SOUTHWEST REGION

KIRK T. STEUDLE
DIRECTOR

October 29, 2018

Mr. K. John Egelhaaf, Executive Director
Southwest Michigan Planning Commission
376 W. Main Street, Suite 130
Benton Harbor, Michigan 49022

Dear Mr. Egelhaaf:

The Michigan Department of Transportation (MDOT) would like to inform the Niles-Buchanan-Cass Area Transportation Study (NATS) MPO committees of several amendment requests to the FY2017-2020 Transportation Improvement Plan (TIP). Additional details for these projects are included in the table below:

Fiscal Year	Project Name	Project Limits	Primary Work Type	Phase	Federal Cost & Source	State Cost & Source	MDOT Job #
2019	I-94W	US-31N from mile point 3.836 (Chamberlain Rd.) north to 4.109 (0.273 mi)	Traffic Safety – Pavement Marking	CON	\$1,530.00 HSIP	\$170.00 M	203513
2019	I-94W	US-31N from mile point 4.109 north to 4.301 (0.192 miles)	Traffic Safety – Special Pavement Marking	PE	\$1,080.00 HSIP	\$120.00 M	203025
2019	I-94W	US-31N from mile point 4.109 north to 4.301 (0.192 miles)	Traffic Safety – Special Pavement Marking	CON	\$136,840.50 HSIP	\$15,204.50 M	203025
2019	I-94W	US-31N from mile point 5.906 north to 6.499 (0.593 miles)	Traffic Safety – Longitudinal Pavement Marking	PE	\$607.50 HSIP	\$67.50 M	203024
2019	I-94W	US-31N from mile point 5.906 north to 6.499 (0.593 miles)	Traffic Safety – Longitudinal Pavement Marking	CON	\$240,394.50 HSIP	\$26,710.50 M	203024
2020	M-40	*See bullets below.	Traffic Safety – Non-Freeway Sign Replacement	PE	\$50,000.00 STG	\$0	*202654
2020	M-139	Various Routes in SW Region (M-139 from Niles to Berrien Springs)	Road CPM – Overband Crack Fill	CON	\$80,376.70 ST	\$17,823.30 M	203698

2019	M-62	M-62 at May St. in Edwardsburg	Minor Widening – Right Turn Ln.	PE	\$53,100.00 HSIP	\$5,900.00 M	202018
2019	US-12E	US-12 over St. Joseph River, 0.8 mi South of Niles	Bridge CPM	CON	\$2,376,106.00 NH	\$526,895.00 M	201224
2019	M-51	Locations along M-51 North & South of US-12; WB US-12	Cantilevers Replacement Project	PE	\$50,000.00 STG	\$0	204423
2020	US-12	*See bullets below.	Road CPM – Single Course Chip Seal	CON	\$1,030,564.35 ST	\$228,524.65 M	*203694
2020	East Kilgore Rd.	Regionwide: Niles @N Lincoln Ave/Grant St.; Edwardsburg @M-62/Elkhart Rd.	Traffic Safety – Traffic Signals	PE	\$22,500.00 HSIP	\$2,500.00 M	200693

*202654 (PE Phase) locations within NATS:

- M-62 from Stateline north through Edwardsburg 3.934 miles to NATS boundary.
- M-217 from Stateline north 1.653 miles to US-12.
- US-12 from M-217 west 19.828 miles to M-60 Interchange/Reum St.
- M-60 from Berrien/Cass Countyline northeast 7.902 miles to NATS boundary.
- US-12/M-60 Interchange all-ramps.
- M-60BR from Sandy Ln. east 1.526 miles east to M-60.

*203694 (CON Phase) locations within NATS:

- US-12 from M-60/US-12 interchange 7.205 miles to west village limits of Edwardsburg;
- US-12 from M-62 0.54 miles to 1,700ft east of east village limit of Edwardsburg;
- M-62 from the Stateline 2.957 miles to US-12.

Note: Several of the projects listed in the above table cover multiple jurisdictions and the cost figures listed are only associated with the portion of each project located within the NATS MPO.

If you have any questions, please contact me at (269) 337-3922 or sanadab1@michigan.gov.

Sincerely,

Brian Sanada
Transportation Planner

Niles-Buchanan-Cass Area Transportation Study MPO

2019 Meeting Dates

Meetings take place the Fourth Tuesday of each month at 1:30 PM and are held at The Niles District Library

1. January 22
2. February 26
3. March 26
4. April 23
5. May 28
6. June 25
7. July 23
8. August 27
9. September 24
10. October 22
11. November 26
12. December 17*

*Meeting is on 3rd Tuesday due to holidays

Meeting Cancellations: Meetings may be canceled due to no new business or weather events. If the Niles District Library is closed due to weather the NATS meeting is also canceled. Meeting cancellations due to weather will be posted as soon as possible on the home page of SWMPC webpage that can be found at www.swmpc.org.

Detailed Meeting Information: 2019

. meeting dates, current meeting committee packets, and archived meeting information can be found at this link: http://www.swmpc.org/nats_meetings.asp