

NILES BUCHANAN CASS AREA TRANSPORTATION STUDY (NATS)

Joint Technical Advisory Committee (TAC) & Policy Committee Minutes – March 26, 2019 (DRAFT)

Niles District Library, Community Room, 620 E Main St, Niles, MI 49120

NATS MEMBER ORG./POSITION	MEMBERS (2019)	TAC	POL	J	F	M	A	M	J	J	A	S	O	N	D
Berrien Co. Board of Commissioners (1)	Michael Majerek		x	P	P	P									
Berrien Co. Board of Commissioners (2)	(vacant)		x	V	V	V									
Berrien Co. Community Dev. Dept.	Evan Smith	x		P	P	P									
Berrien Co. Planning Commission	Eric Lester, M.D.		x	N	N	N									
Berrien Co. Road Dept. (Policy)	(vacant)		x	V	V	V									
Berrien Co. Road Dept. (TAC)	Brian Berndt	x		P	P	A									
Berrien Co. Road Dept. (TAC)	Kevin Stack (alt.)	x			P	P									
Bertrand Township	Butch Payton	x	x	P	P	P									
Buchanan Dial-A-Ride	Kim O'Haver	x	x	P	P	P									
Buchanan Township	Lynn Ferris	x	x	N	N	P									
Cass Co. Board of Commissioners (1)	Michael Grice		x	P	N	N									
Cass Co. Board of Commissioners (2)	Roseann Marchetti		x	P	P	N									
Cass Co. Planning Commission	Barbara Cook	x		N	N	N									
Cass Co. Road Comm. (Policy)	Sandra Seanor		x	N	P	P									
Cass Co. Road Comm. (TAC)	Joe Bellina (TAC Chair)	x		P	P	P									
City of Buchanan	Don Ryman	x	x	P	N	N									
City of Niles (1)	Georgia Boggs		x	N	P	N									
City of Niles (2)	Serita Mason		x	N	P	P									
City of Niles (3)	(vacant)		x	V	V	V									
City of Niles Community Dev. Director	Sanya Vitale	x		N	N	N									
City of Niles Dial-A-Ride Transit	Kelly Getman-Dissette	x	x	P	P	N									
City of Niles Public Works Dir./Airport	Joe Ray	x		P	P	N									
Four Flags Area CoC (TAC & Policy)	(vacant)	x	x	V	V	V									
Four Flags Area CoC (Policy)	(vacant)		x	V	V	V									
Howard Township (TAC & Policy)	Bill Kasprzak	x	x	P	P	P									
Howard Township (Policy)	(vacant)		x	V	V	V									
Kinexus	(vacant)	x		V	V	V									
Mason Township	Doug Fetters	x	x	P	P	P									
MDOT - Bureau of Trans. Planning	Jim Sturdevant	x	x	P	P	P									
MDOT - Southwest Region	Brian Sanada	x	x	P	A	P									
MDOT - Southwest Region (Alternate)	Amy Lipset	Alt	Alt	N	P	N									
MDOT - Transportation Service Center	Jonathon Smith	x	x	P	N	P									
Milton Township	Susan Flowers	x	x	P	N	P									
Niles Charter Township	Richard Cooper (P. Ch.)	x	x	P	P	P									
Ontwa Township	Dawn Bolock	x	x	P	P	P									
Pokagon Band of Potawatomi Indians	(vacant)	x	x	V	V	V									
SW Mich. Economic Growth Alliance	(vacant)	x		V	V	V									
Village of Edwardsburg	Dennis Peak	x	x	A	P	P									
Federal Highway Administration	Andrea Dewey	NV	NV	N	P	N									
Federal Transit Administration	Susan Weber	NV	NV	N	N	N									
MDEQ - Air Quality	Breanna Bukowski	NV		N	N	N									
MDOT - Modeling	Jon Roberts	NV		P	P	N									
MDOT - Office of Passenger Trans.	(vacant)	NV		V	N	V									
Michiana Area Council of Governments	(vacant)	NV	NV	V	V	V									
Southwest Michigan Planning Comm.	Kim Gallagher	NV	NV	N	N	P									

1. **Call to Order / Introductions and Pledge of Allegiance**

Joe Bellina, Technical Advisory chair called the meeting to order at 1:30 PM, and Serita Mason led the group in the Pledge of Allegiance. Others present: Louis Csokasy. SWMPC staff present: Brandon Kovnat and Kim Gallagher's.

2. **Changes to the Agenda**

None.

3. **Public Comment**

None.

4. **Approve Minutes**

There was a change on page 5 to correct the motion approving the 2019 safety targets.

Motion to approve the minutes from the February 26, 2019 joint Technical Advisory Committee and Policy Committee meeting. Made by Jim Sturdevant, second by Sandra Seanor. **Motion approved.**

5. **Staff Report**

Brandon Kovnat presented an report on the pavement condition in the NATS area. The report can be found at https://www.swmpc.org/downloads/nats_pavement_condition_report_20172018.pdf

Kim Gallagher encouraged everyone to take the MDOT 2045 Long Range Plan survey available at: <https://michiganmobility2045.metroquest.com/>

Kim also informed the group about the major planning documents which will be voted on at upcoming meetings. The Unified Work Program for 2020 will be presented and voted on in May. The NATS 2045 Long Range Plan will be voted on in June along with the 2020-2023 Transportation Improvement Program.

6. **Community Land Use and Zoning Member Updates**

Susan Flowers said that Milton Township had approved two subdivisions along Gumwood Road.

7. **Public Transit Updates**

None.

8. **Road Project Updates and Amendments**

Cass County Road commission - Redfield Road is on track. The applications are being submitted to MDOT today (March 26,2019)

Berrien County Road Department:

- **Bertrand Road:** Project Obligated

- **North Main Street:** Kevin Stack explained that the initial estimate included a wider shoulder. Upon design, it was found that the requirements for a wide shoulder would not apply. Therefore, the project will only be an HMA overlay of existing pavement. This will lower the cost of the project as follows:

	Original	Revised
Federal Cost	\$153,286	\$115,554
Local Cost	\$157,732	\$49,446
Total Cost	\$273,286	\$165,000

This is more than a 25% cost change and requires a federal amendment.

Motion for the Technical Advisory Committee to recommend that the Policy Committee approve The cost change for the 2019 North Main Street Project. Made by Dawn Bolock, second by Joe Bellina. **Motion approved.**

Motion for the Policy Committee to approve the Technical Advisory Committee’s recommendation. Made by Serita Mason, second by Bill Kasprzak. **Motion approved.**

9. **Old Business**

None.

10. **New Business**

A) **Add Performance measure Language to the 2017-2020 TIP:** Kim Gallagher explained that the Transportation Improvement Program (TIP) is both a list of project and an accompanying document that explains the analysis undertaken during project approval. FHWA is requiring TIP documents to include language on performance measures and how MPOs are contributing to meeting performance targets. The amendment being presented is to add language about the road, bridge, and system reliability performance targets.

Motion for the Technical Advisory Committee to recommend that the Policy Committee approve the amendment to the 2017-2020 Transportation improvement program document to include language on performance measures for road, bridge, and system reliability. Made by Jim Sturdevant, second by Kim O’Haver. Motion approved.

Motion for the Policy Committee to approve the recommendation from the Technical Advisory Committee. Made by Bill Kasprzak, second by Sandra Seanor. Motion approved.

B) **Election of committee chairs & Vice Chairs:** Bill Kasprzak nominated Joe Bellina for Technical Advisory Committee chair. Second by Michael Majerak. Joe Bellina nominated Joe Ray for Technical Advisory Committee vice chair. Second by Richard Cooper.

Motion to elect Joe Bellina as chair of the Technical Advisory Committee and Joe Ray as vice chair, made by Joe Bellina, second by Jim Sturdevant. **Motion approved.**

Motion to elect Richard Cooper as Chair of the Policy Committee and Serita Mason as vice chair. Made by Dawn Bollock second by Serita Mason. **Motion approved.**

11. **State and Federal Updates**

Jim Sturdevant said he was looking forward to reviewing the draft of the NATS LRP.

12. **Public Comment**

None.

13. **Privilege of the Floor**

Louis Csokasy said he was taking over for Barb Cook.

Kim Gallagher announced that Brian Berndt was retiring from the Berrien County Road Department in April. Kevin Stack would be permanently replacing him on the NATS Technical Advisory Committee.

14. **Adjournment**

Meeting was adjourned at 2:40 PM. The next NATS meeting is scheduled for **Tuesday, April 23, 2019 at 1:30 PM.**

Minutes compiled by Brandon Kovnat, Associate Planner, SWMPC.