

TWIN CITIES AREA TRANSPORTATION STUDY TECHNICAL ADVISORY and POLICY COMMITTEES MEETING

Monday, March 21, 2022

9:30 am

In Person: Kinexus (Michigan Works!) **Lighthouse Room**
499 W Main St, Benton Harbor, MI 49022

Web: <https://us06web.zoom.us/j/89017203493?pwd=NW9DVW1pMXh5RXpnR0hQa0JleXVDZz09>

Audio: Call in Number: 1 (312) 626-6799
Meeting ID: 934 778 7681
Passcode: 687880

AGENDA

1. Call to Order and Roll Call
2. Changes to the Agenda
3. Public Comment
4. Vote for TwinCATS Policy Committee Vice Chair
5. Approve Minutes from February 28, 2022 Meeting (*enclosed*) *Action*
6. New Business – Amendment Requests (*enclosed*) *Action*
 - Berrien County Road Department
 - Twin Cities Area Transportation Authority
 - MDOT
7. Privilege of the Floor or Public Comment
8. Adjournment

Comments can be sent prior to the meeting to Brandon Kovnat at kovnatb@swmpc.org or calling (269) 925-1137 x 1524. For questions about accessibility or to request accommodations, please contact Kim Gallagher at (269) 925-1137 x 1518 or by email at gallagherk@swmpc.org

TWIN CITIES AREA TRANSPORTATION STUDY

TECHNICAL ADVISORY COMMITTEE AND POLICY COMMITTEE COMBINED MINUTES

February 28, 2022

TWINCATS MEMBER ORG./POSITION	MEMBERS	TAC	POL	J	F	M	A	M	J	J	A	S	O	N	D
Benton Charter Township	Richard Royal	x	x	V	V										
Berrien Co. Board of Commissioners	Ray Bell		x	V	V										
Berrien Co. Community Dev. Dept.	Evan Smith	x		A	A										
Berrien Co. Planning Commission	Eric Lester, M.D.		x	V	V										
Berrien Co. Road Dept.	(vacant)		x												
Berrien Co. Road Dept.	Kevin Stack	x		V	A										
City of Benton Harbor	Ellis Mitchel		x	A	A										
City of Benton Harbor	Time Drews	x	Alt	IP	V										
City of Bridgman	Juan Ganum	Alt	x	A	A										
City of Bridgman	Tim Kading	x	Alt	A	IP										
City of St. Joseph	John Hodgson		x	A	V										
City of St. Joseph	Tim Zebell (TAC V. Ch.)	x		IP	IP										
Cornerstone Alliance	Sue Wyman	x	x	A	A										
Disability Network of SW Mich.	Cindy gray	x		V	V										
Hagar Township	(vacant)	x	x												
Kinexus	(vacant)	x													
Lake Charter Township	Gloria Payne	x	x	A	A										
Lincoln Charter Township	Dick Stauffer (Pol. Ch.)		x	A	IP										
Lincoln Charter Township	Terrie Smith	x		A	V										
MDOT – Bureau of Trans. Planning	Jim Sturdevant	x	x	V	V										
MDOT – Bureau of Trans. Planning	Anita Boughner	Alt	Alt	V	A										
MDOT – Southwest Region	Amy Lipset	x	x	A	A										
MDOT – Southwest Region	Brian Sanada	Alt	Alt	A	V?										
MDOT – Trans. Service Center	Jonathon Smith	x	x	A	V										
Royalton Township	Steve Tilly	x	x	A	A										
Sodus Township	David Chandler	x	x	A	A										
Southwest Mich. Regional Airport	Vince Desjardins	x	x	A	A										
St. Joseph Charter Township	Denise Cook		x	V	IP										
St. Joseph Charter Township	Roger Seeley	x		V	IP										
	Ron Griffin	Alt		A	A										
	Jonathan Fisk	Alt		V	A										
Twin Cities Area Trans. Authority	Richard Lee	x	x	A	A										
Village of Grand Beach	(vacant)	x	x												
Village of Shoreham	Mike Allard	x	x	V	V										
Village of Stevensville	(vacant)		x												
Village of Stevensville	Tim Drews	x	Alt	IP	V										
Federal Highway Administration	Andy Pickard	x	x	A	A										
Federal Transit Administration	Cecilia Crenshaw	x	x	A	A										
MDOT - Modeling	Katie Beck	x		A	A										
MDOT - Passenger Division	Fred Featherly	x		A	V										
Northwestern Ind. Reg. Plan. Comm.	Scott Weber	x	x	A	A										
Southwest Michigan Planning Comm.	Kim Gallagher	x	x	IP	V										
Southwest Michigan Planning Comm.	Brandon Kovnat			IP	IP										

Pol. Ch. - Policy Chair; TAC Ch. - TAC Chair; Alt – Alternate; IP – Present in person; V – Participating remotely; A – Absent; A blank spot means the position is vacant.

1. Call to Order and Roll Call

Policy Committee Chair, Dick Stauffer, called the meeting to order at 9:30 am. Brandon Kovnat took roll call.

Mike Allard is replacing Mike Schnable as the representative for the Village of Shoreham. Tim Drews is replacing Chris Cook as the representative for the City of Benton Harbor and the Village of Stevensville.

2. Changes to the Agenda

None.

3. Public Comment

None.

4. Approve Minutes from January 18, 2022 Meeting

Kovnat reminded those attending virtually that per the Michigan Open Meetings Act, only committee members attending in person are allowed to vote on official business. All motions, seconds, and votes must be made by those attending in person. Those attending virtually will have the opportunity to make comments, ask questions and voice dissent before any official vote is taken.

Motion to approve the minutes from the January 18, 2022 TwinCATS combined Policy and Technical Advisory Committee meeting. Made by Denise Cook and seconded by Tim Zebell. **Motion approved.**

5. SWMPC Staff Report

Gallagher announced that Chris cook was the Policy Committee vice chair. Voting for another Policy Committee vice chair will take place at the March TwinCATS meeting.

On February 10th, SWMPC held its annual Unified Work Program (UWP) meeting with MDOT and Federal partners. The meeting is where staff and partners review accomplishments from the previous year and discuss the federal and state requirements for the upcoming fiscal year. The FY 2023 UWP will be approved in May. Gallagher added that the 2023-2026 Transportation Improvement Program (TIP) will also be voted on in May. The next Long Range Plan (LRP) will be voted on in December.

6. Transit Updates

Gallagher announced that Paul Gillespie had left the Twin Cities Area Transportation Authority (TCATA). Angel Crayton has been hired as the new director.

7. Local Road Agency Updates

Denise Cook said that they held a GI meeting for the Napier non-motorized path. A property owner has not granted easements. She is working on a design exception for this small area. The project will likely be let in July.

Zebell said that the bid for the Langley/Broad Street project came in 43% over the estimate. The city will increase local funding to cover the increase. Because the cost increase is over 25%, they will need MDOT administrative board approval. Asphalt prices were much higher due to higher oil costs. The other large cost increase was for traffic control and construction scheduling. The city has to maintain traffic in one direction. They also need to pause construction to work around the spring senior PGA tour.

8. MDOT Updates

Sanada brought southwest Michigan non-motorized trail maps. He encouraged local agencies to take some back for their constituents.

9. New Business

9.1. FY 2022 MDOT Project Amendments: Jon Smith said that the amendments were all bridge projects using the new bridge program from the Infrastructure Investment & Jobs Act (IIJA).

Motion for the Technical Advisory Committee to recommend that the policy committee approve adding the MDOT FY 2022 projects to the TwinCATS 20202-2023 Transportation Improvement Program as presented. Made by Tim Kading and seconded by Tim Zebell. **Motion approved.**

Motion by the Policy Committee to approve the recommendation from the Technical advisory Committee. Made by Denise Cook and seconded by Dick Stauffer. **Motion approved.**

9.2. Approval of 2023-2026 MDOT Projects: Kovnat presented the MDOT projects for the 2023-2026 TIP. Some of the amendments for 2022 are the design phases for projects being constructed in 2023.

Motion for the Technical Advisory Committee to recommend that the policy committee approve adding the MDOT projects to the TwinCATS 2023-2026 Transportation Improvement Program as presented. Made by Tim Zebell and seconded by Tim Kading. **Motion approved.**

Motion by the Policy Committee to approve the recommendation from the Technical advisory Committee. Denise Cook and seconded by Dick Stauffer. **Motion approved.**

10. Privilege of the Floor or Public Comment

Gallagher said that agencies with federal DUNS numbers will be having those numbers changed since the government is moving to a new system.

11. Adjournment

The meeting was adjourned at 10:12 pm. The next meeting is scheduled for March 21, 2022 at 9:30 am at Michigan Works/Kinexus and online via Zoom.

Minutes compiled by Brandon Kovnat, SWMPC Associate Planner

TwinCATS Amendment Requests for March 21, 2022

Cost Increase

Project	Agency	Year	Job #
M-139 - Construction phase	MDOT	2023	208843

	Current	Proposed	Increase
Federal – National Highway	\$1,637,000	\$2,332,725	\$695,725
State	\$363,000	517,275	\$154,275
Total	\$2,000,000	\$2,850,000	\$850,000

This increase in cost is largely due increased unit prices from the initial scoping estimate and additional culvert undercutting, cofferdam and soil treatment work items need due to poor soils encountered with the initial, and supplemental geotechnical analysis work.

Cost Increase

Project	Agency	Year	Job #
Guardrail	Berrien County Road Department	2022	211838

	Current	Proposed	Increase
Federal – HSIP	\$437,827	\$437,827	\$0
Local	\$48,647	\$255,469	\$206,820
Total	\$486,474	\$693,294	\$206,820

Twin Cities Area Transportation Authority Amendment Requests – March 2022

REQUEST TO CHANGE COST

Year	Job #	Description	Status	Federal	State	Local	Total	Source
2022	207268	Operating	Programmed	\$801,538	\$866,854	\$304,836	\$1,973,228	5307
			Requested	\$1,193,354	\$816,608	\$165,628	\$2,175,590	5307

2023	207277	Operating	Programmed	\$1,064,042	\$888,500	\$385,000	\$2,337,542	5307
			Requested	\$918,979	\$768,979	\$510,042	\$2,198,000	5307

REQUEST TO ADD PROJECT

Year	Job #	Description	Status	Federal	State	Local	Total	Source
2022	TBD	Stairways	Add	\$16,000	\$20,000	\$0	\$20,000	5339
2022	TBD	Dispatch System	Add	\$ 80,000	\$100,000	\$0	\$100,000	5307
2022	TBD	Bus Shelter	Add	\$19,200	\$24,000	\$0	\$24,000	5307
2022	TBD	Tablets for Buses	Add	\$16,000	\$20,000	\$0	\$20,000	5307

REQUEST TO ABANDON PROJECT

Year	Job #	Description	Status	Federal	State	Local	Total	Source
2023	207278	One Bus	Programed	\$74,400	\$18,600	\$0	\$93,000	5339
2021	211754	Driveway Repairs	Programed	\$75,859	\$18,965	\$0	\$94,824	5307