

Van Buren County RURAL TASK FORCE

January 24, 2018, 1 PM

Van Buren County Road Commission office 319 W James St, Lawrence, MI 49064

Meeting Minutes

Attendance	Name	Representing
Voting Members:	Larry Hummel Tony Dacoba Aaron Mitchell	Van Buren County Road Commission Van Buren County Public Transit Village of Decatur
Staff	Brandon Kovnat Kim Gallagher	SWMPC SWMPC
Others Present	Aaron Neitting Regina Hoover Steven Rogusta Dan Faulkner Mickey Bittner Dan Lewis	Wightman & Associates City of Bangor Village of Breedsville Village of Lawrence Wightman & Associates Prein & Newhof on behalf of Village of Lawrence

1. Call to Order and Introductions

Van Buren County RTF chair, Larry Hummel called the meeting to order at 1:00 PM.

2. Overview of Purpose of the Meeting and RTF Program

Larry Hummel explained that the purpose of them meeting was to review the status of the 2017-2020 Van Buren County RTF projects. He also said that there was additional federal funding for FY 2018 that needed to be programed.

3. Changes to the Agenda

None.

4. Approval of Minutes from the January 30, 2017 Meeting

Numerous typos were found in the minutes. Brandon said he would review the minutes and correct typos.

Motion to approve minutes with correction from the January 30, 2017 meeting by Tony Dacoba, second by Aaron Mitchell. **Motion approved.**

5. Review the status of the 2017-2020 Van Buren County RTF projects

FY 2017: Larry Hummel said that CR 687 was originally programed in 2017 an advance construct to be repaid in 2018. The project will be constructed in FY 2018, but MDOT will still using FY 2017 funding for the project.

Brandon said that for the Village of Bloomingdale's Kalamazoo Street project there was an administrative change from the efile to correct an entry error. The efile had an

advance construct conversion (ACC) using State D funds. Brandon said that State D cannot be advanced. To correct this the error he converted the ACC of State D to STP. Steve Strong said he was waiting for the final invoice from MDOT so he could request the ACC.

FY 2018: Dan Lewis said that the local match for St. Joseph Street was incorrectly added. Initially the project was submitted with an AC/ACC of State D funds. As noted previously State D cannot be Advanced. The amount in the efile for local match had included additional funds to cover the AC. The local amount needs to be changed.

FY 2019: Steven Rogusta reported that the Village of Breedsville is waiting on final numbers for the bridge replacement that failed in 2016. He said this would then affect whether the village could fund their Main Street project. He asked if the project could be pushed back a year to 2020 from 2019 if necessary. Mickey Bittner suggested that the Village inform SWMPC by June so an administrative modification could be made. Larry Hummel said that if the project had to be canceled a meeting in June or July would allow time to reprogram FY 2019 funds and ensure obligation.

FY 2020: Larry Hummel mentioned that the Red Arrow Project was being done along with the adjacent urbanized area project using STP-urban funds from the KATS MPO.

Larry Hummel also added that the only unfunded project that is currently prioritized in the efile is the Village of Bloomingdale – West Kalamazoo, which is prioritized for year 2021.

6. Amendments to RTF projects

In FY 2018 there is a remaining federal balance of \$134,915. The following projects were submitted for consideration (See attached Data Sheets).

- Village of Bloomingdale: East Spring Street – Request to add to 2018
- Village of Bangor: Center street - Bittner said 2021 would be ideal
- Van Buren County Road Commission: CR687 - Request to add to 2018
- Van Buren County Road Commission: CR665 –Request add to illustrative

Larry Hummel asked if East Spring Street was federal aid eligible. Brandon informed him that it was not federal aid eligible. Therefore, Bloomingdale's project is not eligible to use the federal RTF funds. This would leave only CR 687 to use the remaining FY 2018 funding.

Motion to add CR 687 to FY 2018 and to add all other submitted projects to the illustrative list. Made by Larry Hummel, Second by Aaron Mitchell. **Motion Approved.**

7. Proposed changes to the all Season Road Network

None.

8. Public Comment

None.

9. Adjournment

Meeting adjourned at 2:07 PM.

Minutes compiled by Brandon Kovnat, SWMPC Associate Planner.

ALL ITEMS MUST BE COMPLETED

NEW PROJECT		AMEND EXISTING?	IF YES, INCLUDE JOB NUMBER	FY	COST	SCOPE
Yes	No	Yes	No	DELETE		
FISCAL YEAR		COUNTY	CITY/VILLAGE (If applicable)			

ROAD NAME	LENGTH (Miles)
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FROM	TO
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PROPOSED WORK (Please check appropriate work type)			
	Resurface	Reconstruct	Widening
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OTHER (Please describe work)

GRAVEL ROAD?		FUNCTIONAL CLASSIFICATION
YES	NO	

ANTICIPATED LETTING DATE (Month/Year)	ALL SEASON	Pending	Complete
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1) STP	\$ _____	3) LOCAL MATCH	\$ _____
2) STATE-D	\$ _____	5) OTHER (Please specify, including PE and CE)	\$ _____
4) NON-PARTICIPATING	\$ _____		

NOTE: Costs from 1-5 should equal "Construction Cost Total"

SUBMITTED BY (Please print)	TITLE	DATE
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SIGNATURE	PHONE NUMBER
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RURAL TASK FORCE DATA SHEET ROAD PROJECT

(To be completed by each county or city for every project submitted to the Task Force)

ALL ITEMS MUST BE COMPLETED

PROJECT REQUEST

NEW PROJECT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	AMEND EXISTING? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, INCLUDE JOB NUMBER NA	CHANGE TYPE <input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE
FISCAL YEAR 2018	COUNTY Van Buren	CITY/VILLAGE (If applicable) Village of Bloomingdale	

ROAD PROJECT DESCRIPTION

☐ ILLUSTRATIVE PROJECT

ROAD NAME E. Spring Street		LENGTH (Miles) 0.07
FROM N. Chestnut Street	TO N. Van Buren Street	
PROPOSED WORK (Please check appropriate work type) <input checked="" type="checkbox"/> Resurface <input type="checkbox"/> Reconstruct <input type="checkbox"/> Widening		

OTHER (Please describe work)

Resurfacing project. Removals include, but are not limited to, cold milling, curb & gutter and sidewalk removal. Construction items

include, but are not limited to, concrete curb & gutter, concrete sidewalk, sidewalk ramps, detectable warning surfaces, concrete

driveways, HMA, HMA approaches, pavement markings, topsoil, seeding, fertilizer, and mulch.

GRAVEL ROAD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	FUNCTIONAL CLASSIFICATION
ANTICIPATED LETTING DATE (Month/Year) 10/05/18	ALL SEASON <input type="checkbox"/> Pending <input type="checkbox"/> Complete

PROJECT COSTS: (Not to include ROW, feasibility studies, design, or testing.)

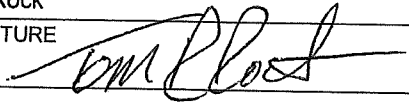
1) STP	\$ 134,900.00	3) LOCAL MATCH	\$ 15,100.00
2) STATE-D	\$ 0.00	5) OTHER (Please specify, including PE and CE)	\$ 45,000.00
4) NON-PARTICIPATING	\$ 0.00		

CONSTRUCTION COST TOTAL:

NOTE: Costs from 1-5 should equal "Construction Cost Total"

\$195,000.00

☒ By checking this box, the person completing this form certifies that the project identified in this document is eligible to be funded with federal Surface Transportation Program (STP) or state Transportation Economic Development Fund Category D funds.

SUBMITTED BY (Please print) Tom Rock	TITLE Village President	DATE 01/22/18
SIGNATURE 		PHONE NUMBER (269) 521-3222

RURAL TASK FORCE DATA SHEET ROAD PROJECT

(To be completed by each county or city for every project submitted to the Task Force)

ALL ITEMS MUST BE COMPLETED

PROJECT REQUEST

NEW PROJECT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	AMEND EXISTING? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, INCLUDE JOB NUMBER	CHANGE TYPE <input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input checked="" type="checkbox"/> DELETE
FISCAL YEAR	COUNTY Van Buren	CITY/VILLAGE (If applicable) City of Bangor	

ROAD PROJECT DESCRIPTION

☒ ILLUSTRATIVE PROJECT

ROAD NAME E. Arlington Street	LENGTH (Miles) 0.50
FROM Center Street	TO E. Monroe Street (M-43)
PROPOSED WORK (Please check appropriate work type) <input type="checkbox"/> Resurface <input checked="" type="checkbox"/> Reconstruct <input type="checkbox"/> Widening	
OTHER (Please describe work) 0.50 mi of HMA reconstruction with ADA ramp upgrades, HMA pavement, pavement markings, permanent signs, and restoration.	

GRAVEL ROAD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	FUNCTIONAL CLASSIFICATION Major Collector
ANTICIPATED LETTING DATE (Month/Year) TBD	ALL SEASON <input type="checkbox"/> Pending <input checked="" type="checkbox"/> Complete

PROJECT COSTS: (Not to include ROW, feasibility studies, design, or testing.)

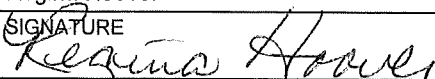
1) STP \$ 200,000.00	3) LOCAL MATCH \$ 50,000.00
2) STATE-D \$	5) OTHER (Please specify, including PE and CE) \$
4) NON-PARTICIPATING \$	

CONSTRUCTION COST TOTAL:

NOTE: Costs from 1-5 should equal "Construction Cost Total"

\$250,000.00

☐ By checking this box, the person completing this form certifies that the project identified in this document is eligible to be funded with federal Surface Transportation Program (STP) or state Transportation Economic Development Fund Category D funds.

SUBMITTED BY (Please print) Regina Hoover	TITLE City Manager	DATE 01/22/18
SIGNATURE 		PHONE NUMBER (269) 427-5831

RURAL TASK FORCE DATA SHEET ROAD PROJECT

(To be completed by each county or city for every project submitted to the Task Force)

ALL ITEMS MUST BE COMPLETED

PROJECT REQUEST

NEW PROJECT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	AMEND EXISTING? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, INCLUDE JOB NUMBER	CHANGE TYPE <input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE
FISCAL YEAR 2018	COUNTY Van Buren	CITY/VILLAGE (If applicable) n/a	

ROAD PROJECT DESCRIPTION

☒ ILLUSTRATIVE PROJECT

ROAD NAME CR665	LENGTH (Miles) 1.0
FROM 60th Avenue	TO 64th Avenue
PROPOSED WORK (Please check appropriate work type) <input checked="" type="checkbox"/> Resurface <input type="checkbox"/> Reconstruct <input type="checkbox"/> Widening	
OTHER (Please describe work) Trench & widen for paved shoulders, profile mill of surface to remove rutting and Overlay at 185#. Includes all associated work such	

as signage, pavement markings, aggregate shoulders, etc..

GRAVEL ROAD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	FUNCTIONAL CLASSIFICATION Rural Major Collector
ANTICIPATED LETTING DATE (Month/Year) August 2018	ALL SEASON <input type="checkbox"/> Pending <input type="checkbox"/> Complete

PROJECT COSTS: (Not to include ROW, feasibility studies, design, or testing.)

1) STP	\$ 134,915.00	3) LOCAL MATCH	\$ 111,000.00
2) STATE-D	\$ 0.00	5) OTHER (Please specify, including PE and CE)	\$ 0.00
4) NON-PARTICIPATING	\$ 0.00		

CONSTRUCTION COST TOTAL:

\$245,915.00

NOTE: Costs from 1-5 should equal "Construction Cost Total"

☒ By checking this box, the person completing this form certifies that the project identified in this document is eligible to be funded with federal Surface Transportation Program (STP) or state Transportation Economic Development Fund Category D funds.

SUBMITTED BY (Please print) Lawrence B. Hummel, P.E.	TITLE Engineer Manager	DATE 01/24/18
SIGNATURE		PHONE NUMBER (269) 569-6218