

# CASS COUNTY RURAL TASK FORCE

Cass County Meeting Minutes

January 11, 2018, 1:30 PM

Cass County Road Commission offices, 340 N O'Keefe St, Cassopolis, MI 49031

Attendance	Name	Representing
Voting Members:	Joe Bellina	Cass County Road Commission
	Dennis Schuh	Cass County Public Transit
	Ben Anderson	Village of Cassopolis
Staff	Brandon Kovnat	SWMPC
	Ryan Fellows	SWMPC
Others Present	Mickey Bittner	Whitman & Associates
	Emilie Sarratore	Village of Cassopolis
	Nick Mannon	Cass County Road Commission
	Dennis Irwin	Village of Marcellus
	Ronald Welburn	Village of Marcellus
	Elton Hackenberg	Village of Marcellus
	Jaqueline Labdie	Village of Marcellus
Phone	Don Mayle	MDOT Rural Task Force Manager

## 1. Call to Order and Introductions

Chair Joe Bellina called the meeting to order at 1:30 PM, and lead introductions, including Don Mayle on speakerphone and various staff and officials from the Village of Marcellus and the Village of Cassopolis in-person.

## 2. Overview of Purpose of the RTF Meeting

Chair explained that the meeting was to review project status and program additional federal RTF funds.

## 3. Changes to the Agenda

None

## 4. Approval of Minutes from the March 13, 2017 meeting

**Motion** to approve minutes from the March 13, 2017 meeting by Dennis Schuh, second by Ben Anderson. **Motion approved.**

## 5. Status of the 2017-2020 Cass County RTF Projects

Chair Bellina explained that two projects were accidently dropped off the list of projects due to an unknown administrative error:

(a) Marcellus Highway (from Glenwood to O'Keefe) was 2019 project, was shown as moved to 2016, but it wasn't and has not been done

(b) Marcellus Highway (from Twin Lakes to Glenwood) was a 2020 project, but it was also dropped off the project list

Members discussed the appropriate way to correct this error and settled on the following motion.

**Motion** to return Marcellus Highway from Glenwood to O’Keefe to the 2019 list of projects and Marcellus Highway from Twin Lakes to Glenwood to the 2020 list of projects as an administrative modification, by Ben Anderson, second by Dennis Schuh. **Motion approved.**

## **6. Amendments to RTF projects**

Ben Anderson said that the village of Cassopolis needed to do water and sewer work on N. O’keefe and thus the current project for N. O’keefe would need to be amended from a resurfacing to a reconstruction with an increase in costs. They said they would need to remove this project from the FY 2018 list to allow for revised engineering and design timeframe.

Brandon informed the committee that this left a total of \$326,420 in federal funds and \$65,184 in State D funds to program for FY 2018.

Various proposed projects were discussed at length and the attached new list of projects was approved by the following motion.

**Motion** to approve the attached list of projects for 2017-2020, by Dennis Schuh, second by Ben Anderson. **Motion approved.**

**Motion** to add all non-approved 2018-2020 projects to an illustrative list, by Dennis Schuh, second by Ben Anderson. **Motion approved.**

Brandon said that any revisions made to projects at the meeting would require an updated Data sheet to be submitted before the region 4 RTF meeting on January 24, 2018.

## **7. Proposed Changes to the All Season Road Network**

The Village of Marcellus requested that all of their major streets be declared all season. The Rationale given by Village of Marcellus officials was:

- (a) these streets would be eligible for State D funds,
- (b) stated MDOT detour options utilize various major streets when a state route is blocked by using the most direct route to bypass a closure – this creates wear on many segments of road rather than just a few
- (c) Village of Marcellus staff have observed a lot of trucks traffic on the major streets.

Don Mayle, MDOT, noted that the requirements for all season road were not sufficiently met by the stated rationale. Chair Bellina noted that village of Marcellus officials could approach MDOT about designating fewer street segments for use for detours to decrease wear on these major streets. Bellina also said that the all season road network would end at the village limits, since the county is not planning to make the connecting roads all season. There was also advice from Cassopolis that the cost of maintaining and designing roads all season standards may not be feasible. Bellina said he would visit the village of Marcellus with the other committee members to see which roads they might be good candidates for all season. The Committee stated it was willing to reconsider the issue at a future meeting.

**8. Public Comment**

None

**9. Adjournment**

Meeting was adjourned at 4:10 PM

Minutes compiled by Ryan Fellows (text), SWMPC Associate Planner, and Brandon Kovnat (numbers), SWMPC Transportation Planner.

Approved Project List (amended and new projects are highlighted in yellow):

Cass County RTF Planned Program list 2018-2020			
	Job #	STP	STATE D
2017 End Balance		\$0	\$18,046
FY 2018			
2018 Target		\$579,820	\$75,026
2018 Beg. Balance		\$579,820	\$93,073
Dutch Settlement (White Temple - Goff)	129843	\$75,200	\$18,800
Cassopolis (Lost - Bulhand)	129844	\$75,200	\$18,800
Pokagon Highway (Anderson - Wilbur Hill)	129848	\$75,200	\$18,800
Marcellus Highway (Glenwood - O'Keefe)	120111	\$46,432	\$18,800
Dailey (Coulter N/1.0 miles)	129852	\$75,200	
Brownsville (M62 - township line)	NEw	\$90,308	
Pavement Marking	129839	\$75,000	
Village of Marcellus: N Maple: M 216 - Village Limit)	New	\$39,280	\$9,820
Transit (Facilities, Computers, etc...)	133113-116	\$28,000	
2018 End Balance		\$0	\$8,053
FY 2019			
2019 Target		\$591,416	\$75,026
2019 Beg. Balance		\$591,416	\$83,079
Cassopolis (Mason - Lost)	129851	\$75,200	\$18,800
Calvin Center (Bonine - M 60)	129849	\$52,640	\$13,160
Redfield (Gumwood - Fir)	New	\$115,200	
Pavement Marking	129847	\$75,000	
Village of Cassopolis: N O'Keefe: Graham - Village Limit)	129841	\$273,376	\$10,000
Transit			
2019 End Balance		\$0	\$41,119

2020 Target		\$603,245	\$75,026
2020 Beg. Balance		\$603,245	\$116,145
Cassopolis (Bullhand - Calvin Hill)	129856	\$75,200	\$18,800
Dailey Road (M 60 S/ 0.80 miles)	129857	\$75,200	\$18,800
Marcellus Highway (Twin Lakes - Glenwood)	120109	\$75,200	\$18,800
Dutch Settlement (Goff - Savage)	129858	\$75,200	\$18,800
Conrad/May (US 12-Brizindine)	New	\$115,200	
Pavement Marking	129855	\$75,000	
Village of Cassopolis -N O'Keefe: Graham - Village Limit)	129841	\$112,245	
Transit			
2020 End Balance		\$0	\$40,945
Illustrative list			
CRC - Middle Crossing Street (Burke - California)		\$114,400	\$28,600
Village of Cassopolis -N O'Keefe: York - Graham)		\$432,000	
Village of Cassopolis -Hilton: Broadway - O'Keefe)		\$184,000	
Village of Cassopolis -W State: Village limit - Broadway)		\$272,000	
Village of Marcellus Various			\$58,080