

Van Buren County RURAL TASK FORCE

December 5, 2019, 1 PM

Van Buren County Road Commission office 319 W James St, Lawrence, MI 49064

Meeting Minutes

Attendance	Name	Representing
Voting Members:	Barry Antilla	Van Buren County Road Commission
	Tony Dacoba	Van Buren Public Transit
	Regina Hoover	City of Bangor
Staff:	Kim Gallagher	SWMPC
	Brandon Kovnat	SWMPC
Others Present:	Dan Faulkner	Village of Lawrence
	Dan Lewis	AR Engineering, on behalf of the Village of Lawrence
	Aaron Neitting	Wightman & Associates
	Dennis Starbuck	Village of Breedsville
	Jeff Wingard	Fleis & Vandenbrink (on Behalf of the Village of Bloomingdale
	Steve Strong	Village of Bloomingdale

1. Call to Order and Introductions

Barry Antilla called the meeting to order at 9:00 AM.

2. Changes or Additions to the Agenda

None.

3. Approval of Minutes of the January 10, 2019 Meeting

Motion to approve the minutes from the January 10, 2019 Van Buren County RTF meeting made by Tony Dacoba and seconded by Regina Hoover. **Motion approved.**

4. Obligation Report from 2019

Dennis Starbuck said that the Village Breedsville has completed the Main Street project.

Erin Neitting said that the S. Williams Street project in Decatur was let (out for bid) in October and construction would occur in the spring.

Jeff Wingard said that the W. Kalamazoo Street project was not obligated. He said that the issue was getting SHPO (State Historic Preservation Office) approval. They held a Grade Inspection meeting with MDOT, but the project is still awaiting SHPO & EGLE (dept. Environment Great Lakes & Energy) approval.

5. Status of 2020 Projects

Antilla said that the Van Buren County Road Commission's Project on Red Arrow had an accepted bid. This project is combined with CMAQ funding which will be used to add shoulders for non-motorized use. It is also within the KATS (Kalamazoo Area Transportation Study) planning area; therefore it also goes through the KATS planning process.

6. Selection of projects for remaining 2020 balance

Kim Gallagher explained that the Bloomingdale project in 2019 had included an advance construct to use \$269,005 in 2020. Since the project was not obligated, there are now unprogrammed funds in 2020. This includes the \$269,005 and an increased allocation of \$10,054 for a total of \$279,059

Steve Strong presented an application (See attached) for the Village of Bloomingdale to utilize all of the remaining 2020 federal funds in the amount of \$279,059 and \$90,400 in state D funds to go forward with the W. Kalamazoo Street project in 2020. (Project was originally programmed in 2019) Strong stated that he hopes for an April letting.

Gallagher asked about the “non-participating amount” listed on the Bloomingdale application. Bloomingdale’s original application (submitted in 2016) stated that Bloomingdale would contribute \$130,000 in local match. Because federal funds were lost in 2019 an additional \$150,525 would be needed to fully fund the project (for a total match on the project of \$280,765). Gallagher wanted to know if Bloomingdale would be able to contribute the additional funds. .

Strong said that the Village could cover the match. He said that Bloomingdale might seek a USDA grant to avoid using their cash reserves.

Faulkner asked if Bloomingdale could do the project without the \$90,000 in State D funds. He proposed that the State D funds be split between each of the projects on all season roads. Because Bloomingdale failed to get their project obligated in 2019, Faulkner did not think it was fair to award them a significant increase in funds.

There was discussion about alternative options for programming the remaining 2020 federal funding and state D funding. Upon discussion, no agency was confident that they could get a project obligated before the end of FY 2020, especially because getting SHPO approval now takes up to 6 months.

Motion to approve the application from Bloomingdale as submitted. Made by Regina Hoover. **Motion not seconded. Motion fails.**

Motion to approve the federal funding for Bloomingdale. The State D funds will be split evenly at \$22,600 between the Village of Lawrence, Village of Bloomingdale, City of Bangor and the Van Buren County Road Commission. Made by Regina Hoover and seconded by Barry Antilla. **Motion approved.**

7. **Proposed Changes to the All Season Road Network**

Breedsville asked about designating Pine Street an all season road. They said that the road is used heavily by trucks accessing a blueberry processing plant. The issue will be studied further.

8. **Public Comment**

None.

9. **Adjournment**

Meeting adjourned at 10:30 AM.

Minutes Compiled by Brandon Kovnat, SWMPC Associate Planner

RURAL TASK FORCE DATA SHEET ROAD PROJECT

(To be completed by each county or city for every project submitted to the Task Force)

ALL ITEMS MUST BE COMPLETED

PROJECT REQUEST

NEW PROJECT <input type="checkbox"/> OR PROJECT CHANGE <input checked="" type="checkbox"/>	JOB NUMBER 129859	CHANGE TYPE <input checked="" type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE <input type="checkbox"/> MOVE TO ILLUSTRATIVE
FISCAL YEAR 2020	COUNTY Van Buren	CITY / VILLAGE (If applicable) Village of Bloomingdale

ROAD PROJECT DESCRIPTION

ROAD NAME FROM NFC MAP (http://mcgi.state.mi.us/nfc) W. Kalamazoo St.	NFC FUNCTIONAL CLASSIFICATION 5 MAJOR Collector	LENGTH (Miles) 0.7
FROM Oak Street	TO West Village Limits	
PHYSICAL REFERENCE (PR) NUMBER:	BEGINNING MILE:	ENDING MILE: OR MAP ATTACHED: <input checked="" type="checkbox"/>


CONTRACT PROCESS: MDOT Let	CONTRACT TYPE: Design-Bid-Build
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ALL SEASON ROAD STATUS

<input checked="" type="checkbox"/> PROPOSED ALL SEASON	<input type="checkbox"/> ALL SEASON NETWORK	<input type="checkbox"/> N/A (NO STATE "D" NETWORK)	https://mdot.maps.arcgis.com/apps/webappviewer/index.html?id=ac067829f74e49eba28b33605ccd87c0
ANTICIPATED LETTING DATE (Month/Year) 05/20	FUNDING ON PROJECT Form 1799 - Road Project Data Sheet	GRAVEL ROAD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
MAJOR WORK TYPE: Asphalt Reconstruction			

PROJECT BUDGET CONSTRUCTION PHASE ONLY: (Not to include ROW, feasibility studies, design, or testing.)			ADDITIONAL PROJECT INFORMATION
1) STP	\$	279,059.00	
2) LOCAL MATCH	\$	130,240.00	
3a) ACC FY	\$		
3b) ACC FY	\$		
4) TOTAL PARTICIPATING STP BUDGET (Line 1-3)	\$	409,299.00	
5) STATE D AMOUNT:	\$	90,401.00	
6) OTHER PARTICIPATING AMOUNT: (CMAQ, BRIDGE, EARMARKS)	\$		
7) NON-PARTICIPATING AMOUNT: GRANTS, LOCAL UTILITIES, ETC.	\$	150,524.00	
TOTAL PROJECT COST: \$		650,224.00	

☒ By checking this box, the person completing this form certifies that the project identified in this document is eligible to be funded with federal Surface Transportation Program (STP) or state Transportation Economic Development Fund Category D funds.

SUBMITTED BY (Please print) Jeffrey S. Wingard, PE	TITLE Project Engineer	DATE 11/26/19
SIGNATURE 		PHONE NUMBER (269) 385-0011