

Cass County CMAQ Meeting
January 14, 2016
Cass County Road Commission
340 N O'Keefe St, Cassopolis, MI

10:00 AM

Attendees

Joe Bellina, Cass County Road Commission*
Elton Hackenberg, Village of Marcellus
Dennis Schuh, Cass County Transit*

SWMPC Staff Present

Kim Gallagher, Southwest Michigan Planning Commission
Gautam Mani, Southwest Michigan Planning Commission

***Denotes voting member**

1. Call to Order and Introductions

Bellina called the meeting to order at 10:05 AM and led the group in introductions.

2. Overview of the Purpose of the Meeting and the CMAQ Meeting and Changes to the Application Process

Since all in the room were present at the initial meeting, a new, full overview of the CMAQ program was not provided.

Gallagher noted that SWMPC had learned that sidewalk projects were now eligible to use CMAQ funds under certain circumstances. Sidewalks had always been eligible on a federal level, but Michigan guidance suggested that CMAQ funds had to be used for non-motorized paths.

In addition, fleet vehicles for non-transit agencies were available provided that they were used for activities beyond snow plowing. In addition, only certain portions of the vehicle were eligible.

MDOT's complete CMAQ guidance document can be found here:

http://www.michigan.gov/documents/mdot/MDOT_CMAQ_GuidanceDocDraftUpdate2015_505586_7.pdf?20151229223112

Mani said that there was also a new application process for CMAQ funds. Applicants would have to use the MDOT grant system online, and attach the appropriate emissions worksheets to their application.

3. Changes or Additions to the Agenda

There were no changes or additions requested.

4. Approval of the Minutes of the December 8, 2015 Cass County CMAQ meeting

A motion by Schuh with support by Bellina to approve the minutes of the Cass County CMAQ meeting from December 8, 2015. **Motion passed.**

5. Review of 2016-2020 projects

Mani and Gallagher noted that Ontwa Township had chosen not to apply for its bicycle lane projects on Elkhart Road and M-62 as previously discussed. They were waiting for further public engagement and local planning before they decided whether non-motorized paths were something they wanted to pursue.

Hackenberg proposed a cab and chassis purchase project on behalf of the Village of Marcellus and wondered whether he would be able to use the remaining funds for 2016 on that project. Bellina said that the issue centered around inclusion of the project in the Buy America waiver, which takes a period of six months, or potentially longer. It was very likely that the project would not get obligated in time in 2016 if it had to wait for a Buy America waiver. Further discussion ensued about the Buy America waiver.

Bellina said that he had spoken to the Village of Cassopolis. The Public Works supervisor could not be in attendance for the meeting, but he had stated that the Village was willing to do a sidewalk project instead of a non-motorized path on S O'Keefe St and Diamond Cove. A sidewalk would cost less in federal funds and not present the same right of way challenges that a non-motorized path would have. The estimated federal cost of the project would be \$98,220. Bellina advised SWMPC to ask Mickey Bittner for final numbers.

Bellina said that adding the Cassopolis sidewalk project left the County with \$26,860 to spend in federal CMAQ funds. Bellina advised SWMPC to contact the City of Dowagiac to see if they could spend down those funds on design work for its previously canceled non-motorized path project. Bellina said that if the funds could not be spent in Cass County, then it was worth looking into spending it in other counties of Southwest Michigan.

Bellina said that he also had a cab and chassis project to propose. He and Hackenberg discussed again the need for these projects to be used for vehicles that serve a purpose other than snow plowing. Bellina said that they could hold off applying for these projects until next year's call.

A motion by Schuh with support by Bellina to approve the project list that begins on Page 4. **Motion passed.**

6. Public Comment

None

7. Other New Business

All other items were postponed until the meeting in January.

8. Adjournment

Meeting was adjourned at 11:00 AM.

Minutes compiled by Gautam Mani, SWMPC Associate Planner, 2016.

Cass County Approved Project List FY 2016-2020 as of 1-14-16

FY 2016 Federal Funding Target: \$200,260

Agency Name	Project Name	MDOT Job Number	Federal Amount	Non-Federal Amount	Eligibility Application Status
Southwest Michigan Planning Commission	Rideshare	124477	\$12,000	\$0	Approved
Village of Cassopolis	S O'Keefe St and Diamond Cove Sidewalk Project		\$98,220	\$53,130	Application went in with current Call for Projects
Village of Edwardsburg/Cass County Road Commission	Edwardsburg Sports Complex-Downtown Non-Motorized Path ("C" Phase)	127757	\$13,180	\$2,923	Approved
Cass County Public Transit	Replacement Bus		\$50,000	\$12,500	Approved
FY 2016 Federal Total Programmed			\$173,400		

FY 2017 Federal Funding Target: \$ 200,260

Agency Name	Project Name	MDOT Job Number	Federal Amount	Non-Federal Amount	Eligibility Application Status
Southwest Michigan Planning Commission	Rideshare	124478	\$12,000	\$0	Approved
Cass County Public Transit	3 Replacement Buses	121143/121144	\$188,260	\$47,065	Approved for two buses; revised application for three buses sent in to MDOT with current CFP.
FY 2017 Federal Total Programmed			\$200,260		

FY 2018 Funding Target: \$200,260

Agency Name	Project Name	MDOT Job Number	Federal Amount	Non-Federal Amount	Eligibility Application Status
Southwest Michigan Planning Commission	Rideshare		\$12,000	\$0	Application Needed
Village of Edwardsburg/Cass County Road Commission	Edwardsburg Sports Complex-Downtown Non-motorized path ("A" Phase)	127757	\$148,260	\$32,876	Approved
Cass County Public Transit	One (1) Replacement Van		\$40,000	\$10,000	Application Needed
FY 2018 Federal Total Programmed			\$200,260		

FY 2019 Funding Target: **\$200,260**

Agency Name	Project Name	MDOT Job Number	Federal Amount	Non-Federal Amount	Eligibility Application Status
Southwest Michigan Planning Commission	Rideshare		\$12,000	\$0	Application Needed
Village of Marcellus	Replacement of a Plow Truck Cab and Chassis		\$80,213	\$17,787	Application Needed
Cass County Public Transit	One Replacement Bus		\$56,000	\$14,000	Application Needed
FY 2019 Federal Total Programmed			\$148,213		

FY 2020 Funding Target: **\$200,260**

Agency Name	Project Name	MDOT Job Number	Federal Amount	Non-Federal Amount	Eligibility Application Status
Southwest Michigan Planning Commission	Rideshare		\$12,000	\$0	Application Needed
Cass County Road Commission	Replacement of a Plow Truck Cab and Chassis		\$92,260	\$20,458	Application Needed
Cass County Public Transit	One Replacement Bus		\$56,000	\$14,000	Application Needed
Cass County Public Transit	One Replacement Van		\$40,000	\$10,000	Application Needed
FY 2020 Federal Total Programmed			\$200,260		