

Associate Planner-General

Job Duties:

- The Southwest Michigan Planning Commission (SWMPC) seeks a career professional to fill the position of Associate Planner. You will develop plans across a range of focus areas including community comprehensive plans, recreation plans, and water use/management plans so knowledge of community planning principles and techniques is required. There will be a significant concentration on regional economic development planning as you will be the lead planner in our role as the economic development district for the federal Economic Development Administration. Accordingly, demographic and economic projection capabilities and knowledge of spreadsheet applications (Access, Excel) are expected. The SWMPC is engaged in exciting collaborations with economic development practitioners from throughout southwest Michigan that must be further cultivated. Grant writing skills will be utilized so strong writing ability is vital (writing samples will be requested of successful candidates). Digital mapping skills are expected as GIS mapping (ArcGIS) is incorporated in nearly all SWMPC planning products. You will be welcomed as a peer in a cooperative environment. Expect your skills to be utilized.
- Visit our website at www.swmpc.org for further information about the SWMPC and the planner position.

Experience level:

- The successful candidate requires graduation from an accredited college or university with at minimum a bachelor's degree in urban/regional planning or a related field, master's degree encouraged. Experience will be highly valued. A demonstrable combination of experience and training that ensures the ability to perform the work should be anticipated.
- Will be expected to collaborate with a staff of fellow planners.
- The applicant must be a citizen of the United States.

Current Projects:

- Local master planning, local recreation planning, regional economic development planning.

Date of required response: end of business day February 15, 2013 or until position filled

Salary level:

- \$35,000

Benefits package:

- The SWMPC has excellent family healthcare coverage plus vision & dental. We also offer a pension with generous SWMPC contribution.

West Michigan Regional description

- The Southwest Michigan Planning Commission serves a region in the heart of Michigan's fruit belt; a location celebrated for its magnificent peaches, blueberries, apples, and grape vineyards. Additionally, the southwest region is lined with beautiful destination beaches appreciated by vacationers and residents alike. One and a half hours from Chicago while feeling like a world away.

The SWMPC is:

- A three county regional planning organization that assists its member municipalities in southwest Michigan that also serves as MPO to two of southwestern Michigan's metropolitan areas.

To Respond:

Send Resume and Cover Letter to
Southwest Michigan Planning Commission
185 E. Main Street, Suite 701
Benton Harbor, MI 49022

Or, Email Resume and Cover Letter to:
swmpc@swmpc.org