

TWIN CITIES AREA TRANSPORTATION STUDY
Policy Committee

Minutes
April 15, 2013
10:30 A.M.

Southwest Michigan Regional Airport

POLICY MEMBERS PRESENT:	Mickey Bennett, Sodus Township Pamela Boyd, MDOT Planning Andrea Dewey, Federal Highway Administration (ex officio)\ Tim Fenderbosch, St. Joseph Charter Township Carolyn Fowler, Benton Charter Township Ron Griffin, St. Joseph Charter Township Jae Guetschow, Village of Stevensville Erin Jolivette, MDOT Coloma TSC Robert Judd, City of St. Joseph Michael Kastner, Berrien County Road Commission Debra Panozzo, Berrien County Commission Lee Scherwitz, SW Michigan Regional Airport Terrie Smith, Lincoln Charter Town Darwin Watson, City of Benton Harbor
POLICY MEMBERS ABSENT:	Aaron Anthony, City of Bridgman Thomas Baldwin, Benton Charter Township Bill Brown, Northwest Indiana Regional Planning Commission (ex officio) John Egelhaaf, SWMPC John Gast, Lake Charter Township John Gruchot/Catherine Montoya, Berrien County Planning Department Darrell Harden, MDOT Southwest Region William Hodge, Berrien County Planning Commission Nora Jefferson, Benton Charter Township Joanne Johnson, Disability Network Southwest Michigan Jason Latham, MDOT Regional Planning Stewart McKenzie, Federal Transit Administration (ex officio) Bill Purvis, TCATA Roger Seely, St. Joseph Charter Township Brad Sharlow, MDOT (ex officio) Jim Soteriou, Royalton Township Dick Stauffer, Lincoln Charter Township John Olson, Village of Shoreham Sarah Woolcock, MDOT Coloma TSC Representative, Cornerstone Alliance
SWMPC STAFF PRESENT:	Suzann Flowers Kris Martin
OTHERS PRESENT	Matt Kodis, Michigan Works

1. CALL TO ORDER:

- Judd called the meeting to order at 10:30 a.m. and led the group in introductions.

2. MINUTES:

- A motion was made by Kastner with support by Scherwitz to approve the minutes of the Policy Committee meeting from March 18, 2013.
Motion passed.

3. PUBLIC COMMENT:

No public comments were received for the month of April.

4. STAFF REPORT:

- **Public Meetings Update**
Flowers noted that the last public comment meeting, no members of public attended the meeting. The next input meeting is on Wednesday April 17, and also on May 22. Formal presentations will be done at 5 and 6pm. The meetings are in the open house format so that people can come and go as they please.
- **TIP and LRP Timeline**
Flowers noted that the development of the plans are coming along quite well and that staff hope to have the draft to Committee in May.
- **Other Meeting Reminders**
Flowers stated that on **Wednesday May 8- 8:00 am- 4:00 pm** Statewide Asset Management Conference in East Lansing at the Kellogg Hotel and Conference Center.

5. COMMITTEE REPORTS

- **Walk and Roll**
There were no updates to report on.
- **Regional Inclusive Community Coalition (RICC)**
There were no updates to report on.
- **Berrien County Coordinated Transportation Coalition (BCCTC)**
There were no updates to report on.
- **Twin Cities Area Transportation Authority (TCATA) Local Advisory Committee (LAC)**
Panozzo announced that she was the new mobility manager and that she had taken a ride on the TCATA bus and that she and other are very impressed with the condition of the bus and the cleanliness and courtesy that customers receive. She is working with Kim Gallagher at SWMPC on the KFH study and many other projects.

6. PROJECT UPDATES

Fiscal Year	Job Number	Agency	Project Name	Update Information	Date of last update	Cost Changes	Projected Letting and obligation date

	NA	Twin Cities Area Transportation Authority	Bus shelters	July 2012: Still waiting on permission from MDOT to install Main St. shelter. May have to install in Michigan Works parking lot, though this would make route less efficient, maybe spring of 2013; March 2013, still in limbo—bus shelters will be outside Michigan Works and Chemical Bank	March 2013		x
		Twin Cities Area Transportation Authority	Transit vehicle replacements-3	Moving project to 2012; contract has been awarded; March 2013- 3 buses in. Completed.	March 2013		x
2012							
	115066	St. Joseph	Traffic signal modernization at Napier and Langley	July 2012: September let, with construction starting in spring '13; bid spring 2013; CMAQ funds let, spring construction; March 2013: April Construction, construction is underway	April 2013		x
	113585	MDOT	I-94 Red Arrow Highway to Livingston Rd	PE Phase-design; no change	December 2012		x
	103293	MDOT	I-94 at Nickerson Ave in Benton Township (roadside facility)	Schedule for October letting; returned to region to funding to move forward; no change; March 2013 Moving Forward for January 2013 letting	March 2013		x
	110779	MDOT	I-94 EB and WB over Hickory Creek (bridge)	design phase; July 2012: Meeting in Kalamazoo (July) to discuss project design; the bridge was made longer to accommodate a walking path, April 2013 let, and bridge will be replaced in 2014; no change;	April 2013		x

				March 2013: Air Quality Plans 99% complete; submitted for letting			
		Twin Cities Area Transportation Authority	New expanded hours	July 2012: Continued through 2013 (2014 funding seems less certain); September 2012: Continued Service; 11/2012 after 2013 the state will match buses but nothing else; December 2012-already been awarded	December 2012		x
		Twin Cities Area Transportation Authority	New line haul route	July 2012: Continued through 2013 (2014 funding seems less certain); ; 11/2012 after 2013 the state will match buses but nothing else	November 2012		x
		Twin Cities Area Transportation Authority	Transit vehicle replacement (3 total)	; 11/2012 after 2013 the state will match buses but nothing else	November 2012		x
2013	89085	Benton Harbor	Klock Rd (from North Shore to Paw Paw)-	1/2013- continues to be in limbo due to negotiations with Harbor Shores; no plans yet	March 2013		
	112091	Berrien County	Hollywood Road	1/2013: Pre-engineering complete- need 1.3 million. Depending on availability of STP funds, project will get funding in 2013 and 2014. 2/2013- Project will be a go in 2014, pending project selection process, and will be using STP funds in that year; GI package being submitted by May 1	April 2013		
	115751	MDOT	I-94 WB (from I-196 for 0.4 miles to start of 2008 concrete pavement)	2 course HMA over scratch course on existing concrete-PE phase, no change	December 2012		
	113585	MDOT	I-94 WB (On I-94 from Red Arrow Highway	Mill existing and place 2 HMA overlay-ROW phase;	December 2012		

			for 3.0 miles to Livingston Road)	no change			
	110779	MDOT	I-94 EW and WB over Hickory Creek	Bridge Replacement- CON phase-AC project; 11/2012 starting in 2013 bridge replacement will be in 2014; no change; CON August –end of September crossover and temporary widening	April 2013		
		TCATA	Replacement 3 buses CMAQ project	2013 applications are due to the state in December	December 2012		
		TCATA	Expanded hours- JARC grant				
		TCATA	Mobility manager grant	11/2012 Purvis stated that this will be available for 2013 but not sure if funding will be there for 2012; SWMPC handling this	December 2012		
		TCATA	New line haul to Stevensville	Project is continuing; hoping to get state funds in 2014	January 2013		
		TCATA	Bus operations	Not submit yet			
	116924	SWMPC	Berrien County- Rideshare	In progress			
	114962	MDOT	I-94 westbound off ramp at Pipestone	SWMPC has received communication that this project and the accompanying 2014 Phase A of this project need to be removed from TIP waiting for guidance from MDOT; still working on the details of the project, scoping at Pipestone will be done first, the CMAQ project in the TIP will be delayed until the scoping is done.	December 2012		

7. OLD BUSINESS:

There were no items of old business to discuss.

8. NEW BUSINESS

- **TIP Amendments (for 2011-2014, including new 2013 obligation authority)**

There were no TIP amendments for the month of April. The FY 2013 obligation authority was submitted to MDOT in March 2013.

- **2014-2017 TIP Projects Leftover Funding/ Final Approval**

Flowers noted that when calculations were redone there were not calculated properly and that w have approximately \$16,000 in additional STP allocation in each funding year.

TwinCATS	STP	CMAQ Funds	TOTAL
2014	\$821,634.48	\$578,210.29	
2015	\$838,067.16	\$578,210.29	
2016	854,828.50	\$578,210.29	
2017	871,925.07	\$578,210.29	
TOTAL:		\$2,312,841.16	

Flowers noted that there are two strategies that can be used, we can apply the 16k to the projects programmed in the FY and split it among the projects, or we can convene the subcommittee again and make the decision there. Flowers noted that suggestion made by Zebell stated that we should be able to apply the funding as such:

- FY 2014 Berndt suggested using the 16k for the St. Joseph township side of the Brown School Road project
- FY 2015-2017 to prorate the funds to each of the projects in each fiscal year.

Motion by Scherwitz with support by Fenderbosch to allocate the 16,000 to the Brown School Road project in FY 2014 and to prorate the funds in FY 2015-2017 to the projects programmed. **Motion passed.**

-Boyd stated that to make sure that the changes are made to the projects in the TIP.

Project Program

2014

Brown School Road- Cleveland Avenue to the Village of Shoreham
 Brown School Road- Village of Shoreham- Reconstruct
 Hollywood Road (ACC)-Restore and Rehabilitate

STP Available: \$805,524
 \$ 119,080
 \$ 400,000
 \$ 286,444
STP Spent: \$805,524

2015

City of St. Joseph- Botham Avenue Reconstruct (AC)
 BCRC- Marquette Woods Road Resurfacing (St. Joe Avenue to Roosevelt)

STP Available: \$821,634.48
 \$422,634
 \$399,000
STP Spent: \$821,634

2016

City of St. Joseph- Botham Avenue Reconstruct (ACC)
 City of Benton Harbor- Colfax Avenue Resurfacing
 BCRC- Shawnee Road from Jericho to Date

STP Available: \$838,067.16
 \$200,000
 \$272,000
 \$366,067
STP Spent: \$838,067

2017

St. Joseph City and SJCT- Hilltop Road- Mill and Fill

John Beers Road- Hollywood Road West to Township Line Restore/Rehab \$200,000

STP Available: \$854,828.50

\$654,000

STP Spent: \$854,000

In addition, there were four transit projects recommended in 2014.

-Transit Operations funding at \$680,000 federal cost, \$445,657 from the City of Benton Harbor millage.

-New line haul route for commuters- at \$106,000 federal cost, \$106,000 state cost

-Expanded hours at \$87,000 federal cost

-Mobility Manager at a \$75,000 federal cost

Flowers also noted that the projects were put out for the 10-day comment period and that no comments were received and that a formal motion to incorporate the projects into the TIP needs to be made.

A motion by Boyd with support by Panozzo to approve the 2014-17 TIP Projects. **Motion passed.**

▪ **Local Resolution of Support for 2014-2017 TIP Projects**

Flowers noted that there had been considerable discussions regarding any local community with a project in the 2014-2017 TIP to have a local resolution of support for local funding. Flowers reviewed the language of the resolution. One suggestion was made that in the last paragraph state that projects will go back to the project selection subcommittee, then to the full Policy Committee.

A motion by Kastner with support by Fenderbosch to recommend that the Policy Committee approve the Local Resolution of Support.

Flowers will email a copy of the City of St. Joseph bridge resolution with a template version for the communities to fill out. The resolution will be done for each project before the start of the FY in which the project is to be funded.

▪ **Long Range Transportation Plan and TIP Sections**

- Non motorized (revised)

Flowers stated that information was added to the non-motorized section regarding TwinCATS Complete Streets Policy and “deficiencies” identified in TwinCATS Walk and Roll Plan (essentially, made the section more TwinCATS specific rather than purely regional).

- Future Planning Areas (revised)

Flowers noted that a map was added to make the section more TwinCATS specific.

- Socioeconomic Data

Flowers indicated that this section incorporates graphics from the data extract regarding population shifts, housing and employment. Split off from travel demand model; travel demand model addresses future data, this is an analysis of current and past trends---how we got to 2013 essentially. Fenderbosch and Griffin both reminded members that they did not agree with the future years information and that they are seeing tremendous growth in their township. Flowers and others explained that this is only providing a snapshot in time and that the base year for the data was from 2010 and does not take into account changes that are happening now. Flowers again reminded the members that an update of the LRP will be done in another 4-5 years and that new American Community Survey data can populate the updated plan at the time.

- Travel Demand Model and Deficiencies

Flowers noted that this section reviews how the model was developed and that Brad Sharlow from MDOT provided the narrative for this section. The deficiencies as identified were approved by the Policy Committee and narrative was added to complete the section. Sharlow provided information about US 31 at the end of last week and that information will also be incorporated.

- Performance Measures

Flowers noted that this section of the plan was reformulated based on discussions with FHWA, MDOT and SWMPC staff and that this section now provides more of an overview of what performance measures are and what we can anticipate as US DOT provides guidance, and targets and measures are developed. An additional change was that instead of measures the MPO will just look at factors to monitor. As factors change the plan can be amended to reflect these changes.

- TIP Financial Section

Flowers had hoped to have this section finished but as she explained it was not able to be completed for the meeting. It will be done in May for the Committees to review.

- **Legislative Updates-Federal and State**

- **Federal** – No updates were provided.

- **State** – Boyd stated that MDOT is not sure where the funding package is, but that the Governor likes to have a new budget by May. MDOT programmed an additional 1.2-1.4 billion dollars, however, revenue issue was not addressed. Boyd also stated that FHWA agreed to do extra TIP amendments in April to address the obligation issue.

8. PRIVILEGE OF THE FLOOR:

Kris Martin from SWMPC stated that the next climate change meeting will take place on May 8, 2013 on Michigan Works in Benton Harbor. Martin provided flyers for the next meeting and encouraged everyone to attend.

9. ADJOURNMENT at 11:30 a.m.

- Next meeting is **May 20, 2013 at 10:30 a.m.**

Compiled by: Suzann Flowers and Gautam Mani, Transportation Planners, 2013