



SOUTHWEST MICHIGAN PLANNING COMMISSION

FINANCIAL REPORT

December 31, 2021 and 2020

**SOUTHWEST MICHIGAN PLANNING COMMISSION  
FINANCIAL REPORT  
DECEMBER 31, 2021 AND 2020**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
Southwest Michigan Planning Commission  
Benton Harbor, Michigan

### **Opinion**

We have audited the accompanying financial statements of Southwest Michigan Planning Commission (a nonprofit organization), which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southwest Michigan Planning Commission as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Southwest Michigan Planning Commission and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Michigan Planning Commission's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## INDEPENDENT AUDITOR'S REPORT, CONTINUED

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Southwest Michigan Planning Commission's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Southwest Michigan Planning Commission's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## INDEPENDENT AUDITOR'S REPORT, CONCLUDED

### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Statements of Financial Position – Designated, Statements of Activities – Designated, and Analysis of Local Activities are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kruegel, Lawton & Company, LLC". The signature is written in a cursive style.

Certified Public Accountants

St. Joseph, Michigan  
April 18, 2022

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENTS OF FINANCIAL POSITION**  
**December 31, 2021 and 2020**

<b>Assets</b>	<u>2021</u>	<u>2020</u>
<b>Current Assets</b>		
Cash and cash equivalents	\$ 464,421	\$ 440,680
Due from grantors	167,402	249,006
Prepaid expenses	22,293	29,349
<b>Total Current Assets</b>	<u>\$ 654,116</u>	<u>\$ 719,035</u>
<b>Fixed Assets</b>		
Less accumulated depreciation of \$40,435 for 2021 and \$38,640 for 2020	\$ 1,794	\$ 3,589
<b>Total Assets</b>	<u>\$ 655,910</u>	<u>\$ 722,624</u>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts payable	\$ 4,625	\$ 7,470
Provision for accrued leave	29,827	32,830
Accrued payroll taxes	17,556	8,800
Escrow accounts	37,507	37,507
Deferred revenue	172,982	391,945
<b>Total Current Liabilities</b>	<u>\$ 262,497</u>	<u>\$ 478,552</u>
<b>Net Assets</b>		
Without donor restrictions	<u>\$ 393,413</u>	<u>\$ 244,072</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 655,910</u>	<u>\$ 722,624</u>

*The Notes to Financial Statements are an integral part of this statement.*

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENTS OF ACTIVITIES**  
**For the years ended December 31, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
	<u>Without Donor Restrictions</u>	<u>Without Donor Restrictions</u>
<b>Support and Revenues</b>		
Federal	\$ 705,101	\$ 502,080
State	235,831	126,306
County	57,967	38,785
Local	170,550	271,197
Interest and other	6,282	2,272
<b>Total Support and Revenues</b>	<u>\$ 1,175,731</u>	<u>\$ 940,640</u>
<b>Expenses</b>		
<b>Program Expenses</b>		
<b>Grants and Projects</b>		
NATS	\$ 119,665	\$ 139,650
TCATS	201,913	240,076
MDOT	44,902	57,334
U of M NSF	2,400	3,395
PPRWT	28,493	31,896
MDEQ/SAW	7,977	3,157
Rideshare	39,405	29,313
CEDS/EDA	272,966	146,917
RPI	-	62,482
PEP Phase II	10,945	19,709
Asset Management	42,189	10,023
FTA Mobility Management	62,040	52,546
Local Planning	169,910	113,066
<b>Total Grants and Projects</b>	<u>\$ 1,002,805</u>	<u>\$ 909,564</u>
Local projects and services	23,585	27,789
<b>Total Program Expenses</b>	<u>\$ 1,026,390</u>	<u>\$ 937,353</u>
<b>Change in Net Assets</b>	\$ 149,341	\$ 3,287
<b>Net Assets, Beginning of Year</b>	244,072	240,785
<b>Net Assets, End of Year</b>	<u><u>\$ 393,413</u></u>	<u><u>\$ 244,072</u></u>

*The Notes to Financial Statements are an integral part of this statement.*

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENTS OF CASH FLOWS**  
**For the years ended December 31, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
<b>Cash Flows From Operating Activities</b>		
Change in net assets	\$ 149,341	\$ 3,287
Adjustment to reconcile change in net assets to net cash from operating activities:		
Depreciation	1,795	2,743
Changes in operating assets and liabilities which provided (used) cash:		
Due from grantors	81,604	14,241
Prepaid expenses	7,056	2,953
Accounts payable	(2,845)	2,976
Provision for accrued leave	(3,003)	307
Accrued payroll taxes	8,756	436
Deferred revenue	(218,963)	93,913
<b>Net Cash Provided By Operating Activities</b>	<b>\$ 23,741</b>	<b>\$ 120,856</b>
<b>Net Increase in Cash and Cash Equivalents</b>	<b>\$ 23,741</b>	<b>\$ 120,856</b>
<b>Cash and Cash Equivalents - Beginning of Year</b>	<b>440,680</b>	<b>319,824</b>
<b>Cash and Cash Equivalents - End of Year</b>	<b>\$ 464,421</b>	<b>\$ 440,680</b>

*The Notes to Financial Statements are an integral part of this statement.*



**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	Grants and Projects														Total Program Expenses	
	NATS	TCATS	MDOT	U of M NSF	PPRWT	MDEQ/SAW	Rideshare	CEDS/EDA	RPI	PEP Phase II	Asset Management	FTA Mobility Management	Berrien Consolidated Transit	Local Planning		Local Activities
<b>Expenses</b>																
Salaries	\$ 42,064	\$ 81,284	\$ 17,910	\$ 880	\$ 2,451	\$ 3,474	\$ 15,952	\$ 84,641	\$ -	\$ 4,462	\$ 10,451	\$ 19,111	\$ -	\$ 43,295	\$ 88	\$ 326,063
Fringe benefits	19,359	37,341	7,434	364	988	1,469	7,090	35,480	-	1,799	4,147	8,101	-	17,558	122	141,252
Travel	302	322	149	-	146	-	-	115	-	230	227	39	-	577	1,660	3,767
Printing and postage	6	-	-	-	-	-	-	-	-	-	-	-	-	7	-	13
Professional fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19,195	19,195
Dues and subscriptions	744	870	104	320	-	-	583	1,784	-	-	661	-	-	50	-	5,116
Supplies and materials	397	885	39	-	11	-	109	159	-	21	41	280	-	330	222	2,494
Computer services	-	-	-	-	-	-	330	20,046	-	-	-	200	-	-	-	20,576
Conferences and training	-	40	10	-	-	-	-	40	-	20	-	-	-	15	-	125
Contractual	15,737	8,643	1,750	-	22,750	-	-	50,384	-	-	15,067	16,184	-	71,814	-	202,329
General Commissions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	303	303
Direct equipment	1,057	946	50	-	-	-	-	-	-	-	1,186	-	-	-	-	3,239
Bank fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200	200
Indirect cost pool	39,999	71,582	17,456	836	2,147	3,034	15,341	80,317	-	4,413	10,409	18,125	-	36,264	1,795	301,718
<b>Total Expenses</b>	<b>\$ 119,665</b>	<b>\$ 201,913</b>	<b>\$ 44,902</b>	<b>\$ 2,400</b>	<b>\$ 28,493</b>	<b>\$ 7,977</b>	<b>\$ 39,405</b>	<b>\$ 272,966</b>	<b>\$ -</b>	<b>\$ 10,945</b>	<b>\$ 42,189</b>	<b>\$ 62,040</b>	<b>\$ -</b>	<b>\$ 169,910</b>	<b>\$ 23,585</b>	<b>\$ 1,026,390</b>

*The Notes to Financial Statements are an integral part of this statement.*

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	Grants and Projects													Total Program Expenses		
	NATS	TCATS	MDOT	U of M NSF	PPRWT	MDEQ/SAW	Rideshare	CEDS/EDA	RPI	PEP Phase II	Asset Management	FTA Mobility Management	Berrien Consolidated Transit		Local Planning	Local Activities
<b>Expenses</b>																
Salaries	\$ 52,028	\$ 92,397	\$ 21,762	\$ 1,395	\$ 3,144	\$ 1,296	\$ 11,826	\$ 57,169	\$ 2,900	\$ 8,000	\$ 4,644	\$ 13,799	\$ -	\$ 41,244	\$ 5,391	\$ 316,995
Fringe benefits	22,860	40,599	9,562	613	1,381	569	5,196	25,118	1,274	3,515	1,562	6,064	-	17,170	4,402	139,885
Travel	411	917	47	-	108	5	55	564	400	208	-	-	-	481	4,045	7,241
Printing and postage	5	2	1,400	-	389	-	-	-	-	-	-	1,700	-	23	-	3,519
Professional fees	-	-	-	-	-	-	-	-	-	-	-	-	-	711	-	711
Dues and subscriptions	180	180	248	-	-	-	294	768	-	-	130	-	-	-	-	1,800
Supplies and materials	1,921	1,538	2,150	-	40	-	114	107	95	2	144	146	-	408	260	6,925
Computer services	2,096	1,669	463	-	-	-	-	3,753	-	-	-	200	-	-	-	8,181
Advertising	64	175	-	-	23,625	-	-	-	-	-	-	-	-	-	-	23,864
Conferences and training	18	493	-	-	100	-	-	95	109	-	-	-	-	-	-	815
Contractual	8,243	10,078	-	-	-	-	-	-	54,843	-	-	16,970	-	21,208	-	111,342
General Commissions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,451	1,451
Direct equipment	67	67	67	-	-	-	-	2,304	-	-	-	-	-	-	-	2,505
Bank fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52	52
Indirect cost pool	51,757	91,961	21,635	1,387	3,109	1,287	11,828	57,039	2,861	7,984	3,543	13,667	-	31,821	12,188	312,067
<b>Total Expenses</b>	<u>\$ 139,650</u>	<u>\$ 240,076</u>	<u>\$ 57,334</u>	<u>\$ 3,395</u>	<u>\$ 31,896</u>	<u>\$ 3,157</u>	<u>\$ 29,313</u>	<u>\$ 146,917</u>	<u>\$ 62,482</u>	<u>\$ 19,709</u>	<u>\$ 10,023</u>	<u>\$ 52,546</u>	<u>\$ -</u>	<u>\$ 113,066</u>	<u>\$ 27,789</u>	<u>\$ 937,353</u>

*The Notes to Financial Statements are an integral part of this statement.*

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- A. General** - The Southwest Michigan Planning Commission (the “Commission”), one of fourteen Michigan regional planning and development agencies, serves Berrien, Cass, and Van Buren Counties. Through the Commission, local units of government coordinate their efforts to maintain and improve the physical, economic and social well being of the area. The Commission has been determined to be a not-for-profit agency for financial reporting purposes.

Commission funding is obtained from county per capita contributions and federal, state and other contracts for specified projects designed to further the Commission’s goals and objectives.

- B. Accounting Method** - The financial statements of the Commission are prepared on the accrual basis.

**Financial Statement Presentation** - The Commission adheres to Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 958-205, which sets standards for reporting on financial statements of not-for-profit organizations. ASC 958-205 requires the classification and presentation of net assets in two categories: net assets with donor restrictions and net assets without donor restrictions.

Net assets without donor restrictions are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Commission. These assets may be used at the discretion of the Commission’s management and board of directors.

Net assets with donor restrictions are subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Commission or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated maintained in perpetuity.

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED**

- C. Functional Allocation of Expenses** – The costs of providing the programs have been summarized on a functional basis in the Statements of Activities. Accordingly, certain costs have been allocated among program services benefited.

Significant expenses that are allocated include the following:

<u>Expense</u>	<u>Method of Allocation</u>
Salaries	Time and effort
Fringe benefits	Time and effort
Indirect cost pool	Time and effort

- D. Project and Salary Expenses** - The costs of goods and services which are identifiable for specific projects are directly charged to those projects at the time costs are incurred. Indirect costs are allocated to projects as described in Note 4.

Salary expenses for Commission employees are direct charges to the appropriate projects, with the exception of management and administrative time, which is charged to the indirect cost pool. Fringe benefits are accumulated in cost pools and distributed to projects in proportion to their direct chargeable salaries. For the years ended December 31, 2021 and 2020, the total fringe benefit rate was 43% and 44%, respectively.

- E. Fixed Assets** - Fixed assets are valued at historical cost. Depreciation has been provided over the estimated useful lives using the straight-line method. When a grantor has designated funds to be used for an equipment purchase as part of a specific grant to the Commission, the equipment is immediately expensed.
- F. Income Tax Status** - The Commission has been determined to be a governmental unit for income tax purposes and is therefore exempt from taxation.
- G. Statements of Cash Flows** - For the purpose of the Statements of Cash Flows, the Commission considers all highly liquid instruments purchased with an original maturity of three months or less to be cash and cash equivalents.
- H. Deferred Revenue** - The deferred revenue represents amounts received, but not yet earned, from various granting and local agencies.

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONCLUDED**

- I. Estimates** - The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of management estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses.
- J. Reclassifications** – The Commission’s policy is to reclassify, where appropriate, prior year financials to conform to the current year presentation.

**NOTE 2. LIQUIDITY AND AVAILABILITY**

As of December 31, the Commission has the following:

	<b>2021</b>	<b>2020</b>
Working capital	\$ 391,619	\$ 240,483
Average days' cash on hand	165	172

The table below represents financial assets available for general expenditures within one year at December 31<sup>st</sup>:

	<b>2021</b>	<b>2020</b>
Cash and cash equivalents	\$ 464,421	\$ 440,680
Due from grantors	167,402	249,006
Prepaid expenses	22,293	29,349
Total financial assets available to meet general expenditures within one year	\$ 654,116	\$ 719,035

**NOTE 3. FISCAL PERIODS**

The grants/programs listed below are awarded on a December 31<sup>st</sup> year-end basis. Expenses and revenues relating to these grants/programs have been included in their entirety in these financial statements.

Grants/Program  
Economic Development Administration (EDA)  
Community Economic Development  
Regional Prosperity Initiative

The grants/programs listed below are awarded on a September 30<sup>th</sup> year-end basis.

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 3. FISCAL PERIODS, COMPLETED**

Grants/Programs

Twin Cities Area Transportation Study (TCATS)  
Niles Area Transportation Study – (NATS)  
Niles Area Transportation Study – Federal Transit Administration (NATS - FTA)  
Michigan Department of Transportation Regional Transportation Planning  
(MDOT)  
Asset Management

The Rideshare grant/program is awarded on a June 30<sup>th</sup> year-end basis.

The remaining grants/programs including National Pollutant Discharge Elimination System: Public Education Program Phase II (PEP II) are entered based on a project specific contractual agreement that varies depending on the project.

Only those expenses and related revenues applicable to the activities occurring during the Commission's fiscal year ended December 31 are included in the accompanying financial statements.

**NOTE 4. INDIRECT COSTS**

Indirect costs that support all on-premises projects are allocated based on the ratio of the individual project's salaries, fringe benefits and contract services on-site. Occasionally the Commission will take on projects with a maximum allowable indirect rate predetermined by contract.

The Commission's bookkeeping necessitates that projects with contractually fixed maximum allowable indirect rates must be segregated from the overall indirect rate calculation for the Commission. The resulting indirect cost rate for the years ended December 31, 2021 and 2020 was 64%.

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 4.      INDIRECT COSTS, CONCLUDED**

The following are the total indirect costs allocated to projects:

	<u>2021</u>	<u>2020</u>
Salaries (chargeable)	\$ 126,812	\$ 122,681
Benefits	64,319	65,465
Travel	34	100
Rent	64,196	69,474
Telephone	2,121	2,119
Professional fees	3,170	11,993
Postage	1,161	674
Dues and subscriptions	1,011	2,496
Office supplies	4,952	4,119
Contractual	15	-
Equipment depreciation	1,795	2,743
Equipment maintenance	529	538
Computer services	31,603	29,648
Bank fees	-	17
	<u>\$ 301,718</u>	<u>\$ 312,067</u>

**NOTE 5.      DEFINED CONTRIBUTION PENSION PLAN**

The Commission has established an insured; money purchase contributory pension plan which covers substantially all full-time employees. Pension expense for the years ended December 31, 2021 and 2020 amounted to \$21,285 and \$28,202, respectively.

**NOTE 6.      457 DEFERRED COMPENSATION PLAN**

The 457 Deferred Compensation Plan is offered on a voluntary basis to all employees. These funds are withheld from the employee's wages or salary on a pretax basis as allowed by the Internal Revenue Service.

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 7. LEASE COMMITMENT**

The Commission entered into a 10 - year lease at a new location effective January 1, 2014. The Commission has made an \$11,220 security deposit on the lease which is included in prepaid expenses in the accompanying financial statements. Monthly rent is \$5,610 under this new lease. Future minimum rent payments are as follows:

2022	\$	67,320
2023		67,320
2024		67,320
	<u>\$</u>	<u>201,960</u>

**NOTE 8. EXPLANATION OF ACRONYMS**

TCATS	Twin Cities Area Transportation Study
NATS	Niles Area Transportation Study
MDOT	Michigan Department of Transportation
U of M NSF	University of Michigan National Science Foundation
CEDS/EDA	Comprehensive Economic Development Strategy - Economic Development Administration (U.S. Department of Commerce)
Local Planning	Local Technical Assistance, Local Recreational Planning and Local Planning Assistance
PPRWT	Paw Paw River Water Trail
MDEQ SAW	Michigan Department of Environmental Quality/Stormwater Asset Management and Wastewater
RPI	Regional Prosperity Initiative
PEP II	National Pollutant Discharge Elimination System: Public Education Program
CZM	Coastal Zone Management



**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2021 AND 2020**

**NOTE 9. CONCENTRATION OF CREDIT RISK**

The Commission maintains its cash balances in one financial institution. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. At December 31, 2021, \$238,791 was uninsured, while \$203,563 was uninsured as of December 31, 2020.

**NOTE 10. FIXED ASSETS**

Fixed assets are summarized as follows as of December 31:

	<b>Estimated Asset Lives</b>	<b>2021</b>	<b>2020</b>
Furniture and equipment	5 years	\$ 42,229	\$ 42,229
Less accumulated depreciation		(40,435)	(38,640)
		\$ 1,794	\$ 3,589

Depreciation included in the statement of activities and changes in net assets for the years ended December 31, 2021 and 2020, amounted to \$1,795 and \$2,743, respectively.

**NOTE 11. DEFERRED REVENUES**

	2021	2020
TCATS	\$ -	\$ 3,337
MDOT	4,490	276
PPRWT	5,601	-
MDEQ SAW	-	304
Rideshare	-	3,036
CEDS/EDA	116,530	180,382
RPI	-	141,520
Local Activites	-	19,707
Asset Management	24,323	24,856
Local Planning	22,038	18,527
	\$ 172,982	\$ 391,945

**NOTE 12. SUBSEQUENT EVENTS**

The Commission has evaluated subsequent events through April 18, 2022 the date the financials were available to be issued. No events or transactions occurred during this period which requires recognition of disclosures in the financial statements.

## **SUPPLEMENTARY INFORMATION**

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF FINANCIAL POSITION – DESIGNATED**  
**DECEMBER 31, 2021**

	<u>NATS</u>	<u>TCATS</u>	<u>Mobility Manager</u>	<u>MDOT</u>	<u>U of M NSF</u>	<u>PEP PHASE II</u>	<u>PPRWT</u>	<u>MDEQ SAW</u>	<u>Rideshare</u>	<u>CEDS/EDA</u>	<u>Asset Management</u>	<u>Local Planning</u>	<u>Totals</u>
<b>Assets</b>													
<b>Current Assets</b>													
Due from grantors	\$ 25,807	\$ 54,862	\$ 24,854	\$ 18,147	\$ 2,400	\$ 11,738	\$ -	\$ 1,304	\$ 6,125	\$ -	\$ 614	\$ 21,551	\$ 167,402
Due from (to) other funds	(9,314)	(35,465)	(23,646)	(13,657)	(2,400)	(11,738)	5,601	(1,304)	(6,125)	116,939	23,709	487	43,087
<b>Total Current Assets</b>	<u>\$ 16,493</u>	<u>\$ 19,397</u>	<u>\$ 1,208</u>	<u>\$ 4,490</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,601</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 116,939</u>	<u>\$ 24,323</u>	<u>\$ 22,038</u>	<u>\$ 210,489</u>
<b>Liabilities and Net Assets</b>													
<b>Current Liabilities</b>													
Escrow accounts	\$ 16,493	\$ 19,397	\$ 1,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 409	\$ -	\$ -	\$ 37,507
Deferred revenue	-	-	-	4,490	-	-	5,601	-	-	116,530	24,323	22,038	172,982
<b>Total Current Liabilities</b>	<u>\$ 16,493</u>	<u>\$ 19,397</u>	<u>\$ 1,208</u>	<u>\$ 4,490</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,601</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 116,939</u>	<u>\$ 24,323</u>	<u>\$ 22,038</u>	<u>\$ 210,489</u>
<b>Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 16,493</u>	<u>\$ 19,397</u>	<u>\$ 1,208</u>	<u>\$ 4,490</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,601</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 116,939</u>	<u>\$ 24,323</u>	<u>\$ 22,038</u>	<u>\$ 210,489</u>

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF FINANCIAL POSITION – DESIGNATED**  
**DECEMBER 31, 2020**

	<u>NATS</u>	<u>TCATS</u>	<u>Mobility Manager</u>	<u>MDOT</u>	<u>U of M NSF</u>	<u>PEP PHASE II</u>	<u>PPRWT</u>	<u>MDEQ SAW</u>	<u>Rideshare</u>	<u>CEDS/EDA</u>	<u>RPI</u>	<u>Asset Management</u>	<u>Local Planning</u>
<b>Assets</b>													
<b>Current Assets</b>													
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due from grantors	33,386	77,869	10,409	12,793	5,619	19,480	822	4,713	7,019	36,966	-	4,953	34,977
Due from (to) other funds	(16,893)	(55,135)	(9,201)	(12,517)	(5,619)	(19,480)	(822)	(4,409)	(3,983)	143,825	141,520	19,903	(16,450)
<b>Total Current Assets</b>	<u>\$ 16,493</u>	<u>\$ 22,734</u>	<u>\$ 1,208</u>	<u>\$ 276</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 304</u>	<u>\$ 3,036</u>	<u>\$ 180,791</u>	<u>\$ 141,520</u>	<u>\$ 24,856</u>	<u>\$ 18,527</u>
<b>Liabilities and Net Assets</b>													
<b>Current Liabilities</b>													
Escrow accounts	\$ 16,493	\$ 19,397	\$ 1,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 409	\$ -	\$ -	\$ -
Deferred revenue	-	3,337	-	276	-	-	-	304	3,036	180,382	141,520	24,856	18,527
<b>Total Current Liabilities</b>	<u>\$ 16,493</u>	<u>\$ 22,734</u>	<u>\$ 1,208</u>	<u>\$ 276</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 304</u>	<u>\$ 3,036</u>	<u>\$ 180,791</u>	<u>\$ 141,520</u>	<u>\$ 24,856</u>	<u>\$ 18,527</u>
<b>Net Assets</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 16,493</u>	<u>\$ 22,734</u>	<u>\$ 1,208</u>	<u>\$ 276</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 304</u>	<u>\$ 3,036</u>	<u>\$ 180,791</u>	<u>\$ 141,520</u>	<u>\$ 24,856</u>	<u>\$ 18,527</u>

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF ACTIVITIES – DESIGNATED**  
**FOR THE YEAR ENDED DECEMBER 31, 2021**

	NATS	TCATS	MDOT	U of M NSF	PPRWT	MDEQ/SAW	Rideshare	CEDS/EDA	RPI	PEP Phase II	Asset Management	FTA Mobility Management	Local Planning	Totals
<b>Support</b>														
Federal	\$ 100,901	\$ 164,076	\$ 18,265	\$ 2,400	\$ -	\$ 7,673	\$ 36,369	\$ 249,756	\$ -	\$ -	\$ -	\$ 51,963	\$ 81,948	\$ 713,351
State	-	-	27,768	-	-	-	3,036	-	133,270	-	42,189	10,077	11,241	227,581
County	-	-	-	-	-	-	-	17,210	-	-	-	-	21,683	38,893
Local	18,764	37,837	(1,131)	-	28,347	304	-	6,000	-	10,945	-	-	69,484	170,550
Donations	-	-	-	-	146	-	-	-	-	-	-	-	1,000	1,146
<b>Total Support</b>	<b>\$ 119,665</b>	<b>\$ 201,913</b>	<b>\$ 44,902</b>	<b>\$ 2,400</b>	<b>\$ 28,493</b>	<b>\$ 7,977</b>	<b>\$ 39,405</b>	<b>\$ 272,966</b>	<b>\$ 133,270</b>	<b>\$ 10,945</b>	<b>\$ 42,189</b>	<b>\$ 62,040</b>	<b>\$ 185,356</b>	<b>\$ 1,151,521</b>
<b>Expenses</b>														
Salaries	\$ 42,064	\$ 81,284	\$ 17,910	\$ 880	\$ 2,451	\$ 3,474	\$ 15,952	\$ 84,641	\$ -	\$ 4,462	\$ 10,451	\$ 19,111	\$ 43,295	\$ 325,975
Fringe benefits	19,359	37,341	7,434	364	988	1,469	7,090	35,480	-	1,799	4,147	8,101	17,558	141,130
Travel	302	322	149	-	146	-	-	115	-	230	227	39	577	2,107
Printing and postage	6	-	-	-	-	-	-	-	-	-	-	-	7	13
Dues and subscriptions	744	870	104	320	-	-	583	1,784	-	-	661	-	50	5,116
Supplies and materials	397	885	39	-	11	-	109	159	-	21	41	280	330	2,272
Computer services	-	-	-	-	-	-	330	20,046	-	-	-	200	-	20,576
Conferences and training	-	40	10	-	-	-	-	40	-	20	-	-	15	125
Contractual - off site	15,737	8,643	1,750	-	22,750	-	-	50,384	-	-	15,067	16,184	71,814	202,329
Direct equipment	1,057	946	50	-	-	-	-	-	-	-	1,186	-	-	3,239
Indirect cost pool	39,999	71,582	17,456	836	2,147	3,034	15,341	80,317	-	4,413	10,409	18,125	36,264	299,923
<b>Total Expenses</b>	<b>\$ 119,665</b>	<b>\$ 201,913</b>	<b>\$ 44,902</b>	<b>\$ 2,400</b>	<b>\$ 28,493</b>	<b>\$ 7,977</b>	<b>\$ 39,405</b>	<b>\$ 272,966</b>	<b>\$ -</b>	<b>\$ 10,945</b>	<b>\$ 42,189</b>	<b>\$ 62,040</b>	<b>\$ 169,910</b>	<b>\$ 1,002,805</b>
<b>Excess (Deficiency) of Revenues over (under) Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133,270	\$ -	\$ -	\$ -	\$ 15,446	\$ 148,716
<b>Transfer in Net Assets</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Change in Net Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133,270	\$ -	\$ -	\$ -	\$ 15,446	\$ 148,716
<b>Net Assets - Beginning of Year</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Assets - End of Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 133,270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,446</b>	<b>\$ 148,716</b>

**SOUTHWEST MICHIGAN PLANNING COMMISSION**  
**STATEMENT OF ACTIVITIES – DESIGNATED**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**

	NATS	TCATS	MDOT	U of M NSF	PPRWT	MDEQ/SAW	Rideshare	CEDS/EDA	RPI	PEP Phase II	Asset Management	FTA Mobility Management	Local Planning	Totals
<b>Support</b>														
Federal	\$ 112,044	\$ 187,362	\$ 20,435	\$ -	\$ -	\$ -	\$ 29,313	\$ 146,917	\$ -	\$ -	\$ -	\$ -	\$ 6,009	\$ 502,080
State	-	-	35,768	-	-	-	-	-	62,482	-	10,023	-	18,033	126,306
County	-	-	-	-	-	-	-	-	-	-	-	-	9,981	9,981
Local	27,606	52,714	1,131	3,395	31,896	3,157	-	-	-	19,709	-	52,546	79,043	271,197
<b>Total Support</b>	<b>\$ 139,650</b>	<b>\$ 240,076</b>	<b>\$ 57,334</b>	<b>\$ 3,395</b>	<b>\$ 31,896</b>	<b>\$ 3,157</b>	<b>\$ 29,313</b>	<b>\$ 146,917</b>	<b>\$ 62,482</b>	<b>\$ 19,709</b>	<b>\$ 10,023</b>	<b>\$ 52,546</b>	<b>\$ 113,066</b>	<b>\$ 909,564</b>
<b>Expenses</b>														
Salaries	\$ 52,028	\$ 92,397	\$ 21,762	\$ 1,395	\$ 3,144	\$ 1,296	\$ 11,826	\$ 57,169	\$ 2,900	\$ 8,000	\$ 4,644	\$ 13,799	\$ 41,244	\$ 311,604
Fringe benefits	22,860	40,599	9,562	613	1,381	569	5,196	25,118	1,274	3,515	1,562	6,064	17,170	135,483
Travel	411	917	47	-	108	5	55	564	400	208	-	-	481	3,196
Printing and postage	5	2	1,400	-	389	-	-	-	-	-	-	1,700	23	3,519
Professional fees	-	-	-	-	-	-	-	-	-	-	-	-	711	711
Dues and subscriptions	180	180	248	-	-	-	294	768	-	-	130	-	-	1,800
Supplies and materials	1,921	1,538	2,150	-	40	-	114	107	95	2	144	146	408	6,665
Computer services	2,096	1,669	463	-	-	-	-	3,753	-	-	-	200	-	8,181
Advertising	64	175	-	-	23,625	-	-	-	-	-	-	-	-	23,864
Conferences and training	18	493	-	-	100	-	-	95	109	-	-	-	-	815
Contractual - off site	8,243	10,078	-	-	-	-	-	-	54,843	-	-	16,970	21,208	111,342
Direct equipment	67	67	67	-	-	-	-	2,304	-	-	-	-	-	2,505
Indirect cost pool	51,757	91,961	21,635	1,387	3,109	1,287	11,828	57,039	2,861	7,984	3,543	13,667	31,821	299,879
<b>Total Expenses</b>	<b>\$ 139,650</b>	<b>\$ 240,076</b>	<b>\$ 57,334</b>	<b>\$ 3,395</b>	<b>\$ 31,896</b>	<b>\$ 3,157</b>	<b>\$ 29,313</b>	<b>\$ 146,917</b>	<b>\$ 62,482</b>	<b>\$ 19,709</b>	<b>\$ 10,023</b>	<b>\$ 52,546</b>	<b>\$ 113,066</b>	<b>\$ 909,564</b>
<b>Excess (Deficiency) of Revenues over (under) Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfer in Net Assets</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Change in Net Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Assets - Beginning of Year</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Assets - End of Year</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**SOUTHWEST MICHIGAN PLANNING COMMISSION  
ANALYSIS OF LOCAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>Support and Revenues</b>		
County	\$ 19,074	\$ 28,804
Donations	-	2,129
Interest and other	5,136	143
<b>Total Support and Revenues</b>	<u>\$ 24,210</u>	<u>\$ 31,076</u>
<b>Expenses</b>		
Salaries	\$ 88	\$ 5,391
Fringe benefits	122	4,402
Travel	1,660	4,045
Supplies and materials	222	260
Professional services	19,195	-
Commission expenses	303	1,451
Bank fees	200	52
Indirect cost pool	1,795	12,188
<b>Total Expenses</b>	<u>\$ 23,585</u>	<u>\$ 27,789</u>
<b>Excess of Revenues Over Expenses</b>	\$ 625	\$ 3,287
<b>Net Assets, Beginning of Year</b>	<u>244,072</u>	<u>240,785</u>
<b>Net Assets, End of Year</b>	<u><u>\$ 244,697</u></u>	<u><u>\$ 244,072</u></u>