

TWIN CITIES AREA TRANSPORTATION STUDY
Policy Committee

Minutes
November 19, 2012
10:30 A.M.

Southwest Michigan Regional Airport

POLICY MEMBERS PRESENT:	<p>Andrea Dewey, Federal Highway Administration (ex officio) Carolyn Fowler, Benton Charter Township John Gruchot/Catherine Montoya, Berrien County Planning Department Jae Guetschow, Village of Stevensville William Hodge, Berrien County Planning Commission Erin Jolivette, MDOT Coloma TSC Robert Judd, City of St. Joseph Ray Lenze, MDOT Planning Debra Panozzo, Berrien County Commission Bill Purvis, TCATA Lee Scherwitz, SW Michigan Regional Airport Don Schlipp, Village of Stevensville Dick Stauffer, Lincoln Charter Township Rachael Tupica, Federal Highway Administration (ex officio) Darwin Watson, City of Benton Harbor Sarah Woolcock, MDOT Coloma TSC</p>
POLICY MEMBERS ABSENT:	<p>Aaron Anthony, City of Bridgman Mickey Bennett, Sodus Township Brian Berndt, Berrien County Road Commission Bill Brown, Northwest Indiana Regional Planning Commission (ex officio) John Egelhaaf, SWMPC Tim Fenderbosch, St. Joseph Charter Township John Gast, Lake Charter Township Darrell Harden, MDOT Southwest Region Nora Jefferson, Benton Charter Township Jason Latham, MDOT Regional Planning Stewart McKenzie, Federal Transit Administration (ex officio) Derek Perry, Berrien County Road Commission Roger Seely, St. Joseph Charter Township Brad Sharlow, MDOT (ex officio) Jim Soteriou, Royalton Township Bruno Trapikas, Village of Shoreham Representative, Cornerstone Alliance</p>
SWMPC STAFF PRESENT:	<p>Suzann Flowers Gautam Mani</p>
OTHERS PRESENT:	<p>Joanne Johnson, Disability Network Matt Kodis, Michigan Works Ron Griffin, St. Joseph Charter Township Pete Pfeiffer, MDOT Coloma TSC</p>

1. CALL TO ORDER:

- Judd called the meeting to order at 10:42 a.m. and led the group in introductions.

2. MINUTES:

- A motion was made by Panozzo with support by Hodge to approve the minutes of the October 15, 2012 TAC meeting.
Motion passed.

3. PUBLIC COMMENT

No public comments were received for the month of November.

4. STAFF REPORT:

- **MSU Extension Climate Change Proposal**
Flowers stated that she had worked with the Chair and Vice-Chairs of the TAC and Policy Committees to see if a grant proposal could be submitted on behalf of TwinCATS to receive technical assistance on climate change data. Flowers stated that the proposal had to be submitted prior to the meeting and that a formal motion regarding submitting this information is necessary. Flowers included a link on the website that showed the proposal as submitted.

A motion by Scherwitz with support by Panozzo to approve the MSU Extension Climate Change Proposal. **Motion approved.**

- **TwinCATS TIP Application**
Flowers stated that they are working on the application materials for the call for projects for the 2014-2017 TwinCATS TIP, which will be due in July of 2013. She mentioned that we wanted to move towards an online application and that staff are working on this. Concerns regarding editing applications and accessibility for those with disabilities were brought up.
 - **Subcommittee meeting for TIP**
Flowers stated that there will need to be a subcommittee to review the project application and scoring matrix for projects prior to the official call for projects.
- **Urban review meeting November 29, 2012 at 10:00a.m.**
Mani reminded members that the Census urban area review meeting was to be held on November 29, 2012 at 10:00a.m. All members are encouraged to attend.
- **CMAQ meeting December 13, 2012 at 1:00p.m.**
Mani also discussed that the Berrien County CMAQ meeting will be held at the Berrien County Road Commission offices on December 13, 2012 at 1:00p.m. The group will be discussing the allocation of air quality funds for the fiscal years of 2015-2017. The group will review the projects that have been selected for 2014.

6. COMMITTEE REPORT

- **Walk and Roll**
Mani reminded the members that the prioritization of the Walk and Roll segment database for each jurisdiction is due to staff on December 8, 2012.
- **Regional Inclusive Community Coalition (RICC)**
No report was provided.

- **Berrien County Coordinated Transportation Coalition (BCCTC)**
No report was provided.
- **Twin Cities Area Transportation Authority (TCATA) Local Advisory Committee (LAC)**
Purvis stated that at their annual MPTA meeting, three FTA representatives attended and did not provide many details as to what transit funding will be like in 2014. The FTA representatives are still waiting for guidance on these issues.

6. Project Updates

- **Letting dates projected**
Flowers stated that she will work with the local agencies that have projects programmed in the TIP to know when their projected obligation and letting dates will happen.
- **Subcommittee to discuss FY 2013 and FY 2014 projects**
Flowers stated that she believed that there was a need for reviewing the current listed projects programmed in the TIP. The consensus was to wait until January. Lenze added that local agencies that have projects programmed should move quickly with the design and engineering of their projects. Michigan still has the \$54 million dollars of obligation authority that needs to be spent down.

Fiscal Year	Job Number	Agency	Project Name	Update Information	Date of last update	Bid Savings
2011						
	NA	Twin Cities Area Transportation Authority	Bus shelters	July 2012: Still waiting on permission from MDOT to install Main St. shelter. May have to install in Michigan Works parking lot, though this would make route less efficient.	July 2012	
		Twin Cities Area Transportation Authority	Transit vehicle replacements-3	Moving project to 2012;	12-Feb	
2012	114537	St. Joseph	Napier Avenue- from Langley to Niles Ave	construction July 2012, bid savings of \$18,000; Advance construct dollars; July 2012: Construction has begun; should be completed by the 31 st ; Completed	August 2012	18,500
	115066	St. Joseph	Traffic signal modernization at Napier and Langley	July 2012: September let, with construction starting in spring '13; bid spring 2013; project is let	November 2012	
		Benton Harbor	Broadway Ave. (from Pipestone St. to Empire Ave)-	July-September Letting; July 2012: September let date,	November 2012	

				with approval needed from Joe Harris in Benton Harbor; already obligated (delay would just push construction back to 2013); funds obligated construction summer 2013; Local match is an issue, and missed out on obligation for this fiscal year, the project had GI and was ready for advertising; 11/2012 TIP amendment		
	100087	Berrien County Road Commission	E. Britain Ave and Highland Ave	Completed	August 2012	BID SAVINGS 10,000
	113585	MDOT	I-94 Red Arrow Highway to Livingston Rd	PE Phase-design	12-Mar	
	103293	MDOT	I-94 at Nickerson Ave in Benton Township (roadside facility)	Schedule for October letting; returned to region to funding to move forward	August 2012	
	110779	MDOT	I-94 EB and WB over Hickory Creek (bridge)	design phase; July 2012: Meeting in Kalamazoo (July) to discuss project design; the bridge was made longer to accommodate a walking path, April 2013 let, and bridge will be replaced in 2014	August 2012	
		Twin Cities Area Transportation Authority	New expanded hours	July 2012: Continued through 2013 (2014 funding seems less certain); September 2012: Continued Service; 11/2012 after 2013 the state will match buses but nothing else	November 2012	
		Twin Cities Area Transportation Authority	New line haul route	July 2012: Continued through 2013 (2014 funding seems less certain); ; 11/2012 after 2013 the state will match buses but nothing else	November 2012	
		Twin Cities Area Transportation Authority	Transit vehicle replacement (3 total)	; 11/2012 after 2013 the state will match buses but nothing else	November 2012	

2013	89085	Benton Harbor	Klock Rd (from North Shore to Paw Paw)-	Move to 2013; 11/2012 this is funded with EDA funds and will be deferred until spring 2013	November 2012	
	112089	Benton Harbor	Empire from Riverview Dr. to Colfax Ave.	Mill and resurface road, minor drainage improvements, ADA sidewalk ramp replacements; will receive a request from the city on the potential movement of this project; 11/2012 TIP Amendment	November 2012	
	112091	Berrien County	Hollywood Road	Restore and rehabilitate road with paved shoulders; 11/2012 let in 2013 build in 2014 funds will be for AC; Lenze suggested to get this project obligated and could maybe get all the money in 2013	November 2012	
	115751	MDOT	I-94 WB (from I-196 for 0.4 miles to start of 2008 concrete pavement)	2 course HMA over scratch course on existing concrete-PE phase		
	113585	MDOT	I-94 WB (On I-94 from Red Arrow Highway for 3.0 miles to Livingston Road)	Mill existing and place 2 HMA overlay-ROW phase		
	110779	MDOT	I-94 EW and WB over Hickory Creek	Bridge Replacement-CON phase-AC project; 11/2012 starting in 2013 bridge replacement will be in 2014	November 2012	
	114537	St. Joseph	Napier Ave from Niles Ave. to Langley Ave	Milling off existing pavement, new storm sewer, ADA ramps, ACC project; submitting for reimbursement less the big savings from 2012 of 18,500.	October 2012	
		TCATA	Replacement 3 buses			
		TCATA	Expanded hours-JARC grant			
		TCATA	Mobility manager grant	11/2012 Purvis stated that this will be available for 2013 but not sure if	November 2012	

				funding will be there for 2012		
		TCATA	New line haul to Stevensville			
		TCATA	Bus operations			

7. OLD BUSINESS:

- **Long Range Plan Goals Review**

Mani stated that he had received comments from John Gruchot concerning Goal 1 and how it would impact the harbor. There was also discussion about whether or not the MPO would be able to impact the performance measures currently described for Goal 1. Tupica also stated that the MPO should think about how they want to track the progress of projects with performance measures and to ensure that we have an impact on the measures that we set. She continued by asking the committee what we can improve upon and many members suggested that what we really want to achieve is connection with the harbor as the materials are leaving the ship or entering the ship.

Motion by Scherwitz with support by Stauffer to recommend to the Policy Committee that the TwinCATS Long Range Transportation Plan goals.

8. NEW BUSINESS:

- **TIP Amendments (Congestion Mitigation and Air Quality Projects)**

- **FY 2013**

- Adding City of Benton Harbor project signal modernization, Britain Avenue at Riverview Drive. Federal share and project cost of \$216,000 no local match is needed.
- Adding JN114962, Phase B, MDOT project I-94 westbound off ramp at Pipestone Road, realigning ramp. Federal cost 400,000, state cost 100,000 for a total phase and project cost of 500,000.
- Adding Twin Cities Area Transportation Authority replace 3 buses. Federal cost is 139,000 and state cost is 35,000. Total project cost is 174,000.
- Adding JN 116924 SWMPC Berrien County Rideshare program. Federal cost and total project cost of 12,000 and no local match is needed.

- **FY 2014**

- Adding Napier Avenue project at Union Avenue for traffic signal upgrade at intersection. Federal cost and total project cost of 225,000 and no local match is needed.
- Adding City of Benton Harbor Pipestone Street project at Empire Avenue. Traffic signal modernization for a federal cost and total project cost of 220,000 no local match is needed.
- Adding JN 116815 SWMPC Berrien County Rideshare program. Federal cost and total project cost of 12,000 and no local match is needed.
- Adding JN 114962, Phase A, MDOT project on I-94 westbound off ramp at Pipestone Road, federal cost of 1,000,000 and state cost of 250,000 for a total phase and project cost of 1,250,000.

It was recommended by the TAC members to not vote on the City of Benton Harbor proposed amendments until after a subcommittee regarding projects for FY 2013 and FY 2014 could be held.

A motion by Zebell with support by Purvis to approve the 2013 and 2014 CMAQ TIP Amendments as presented and place them into the 2011-2014 TwinCATS TIP. **Motion passed.**

▪ **Legislative Updates-Federal and State**

○ **Federal**

Flowers encouraged people to continue to check the FHWA and FTA MAP-21 websites for new information and trainings.

○ **State**

Still waiting for STP allocation numbers from the State.

8. PRIVILEGE OF THE FLOOR:

-Schlipp introduced the new village manager for Stevensville, Jae Guetschow and that he would become the new representative on the Committees.

-Tupica introduced Andrea Dewey and informed the members that Andrea would be the new FHWA representative as the months progress.

9. ADJOURNMENT: 11:45a.m.

Motion by Judd with support by Scherwitz to adjourn the meeting.

- Next meeting is **scheduled for December 17, 2012 at 10:30 a.m.**

Compiled by Suzann Flowers and Gautam Mani, 2012