

Region Four RURAL TASK FORCE

Meeting Agenda
Tuesday, January 10, 2023, 1:30 PM
Hartford Public Library

1. Call to Order and Roll Call
2. Overview of the Meeting Purpose
3. Changes or Additions to the Agenda
4. Approval of the Minutes of the January 26, 2022, Region 4 RTF Meeting *enclosed Action Item*
5. Amendments to RTF projects *enclosed Action Item*
6. Notice by Cass County of Intention to Sell FY 2023 Federal Aid Funds
7. Discussion / Changes to the All-Season Network
8. Discussion of Next Steps for Using Unprogrammed 2024-2026 Funds. *See enclosed project tables*
9. Public Comment or Privilege of the Floor
10. Adjournment

Voting Members of the Region Four County Rural Task Force:

BERRIEN COUNTY

Kevin Stack – Berrien County Road Department
Dennis Schuh – Berrien Bus
Dan Faulkner – Village of Three Oaks

CASS COUNTY

Joe Bellina – Cass County Road Commission
Gerry Bundle – Cass County Public Transit
Ben Anderson – Village of Cassopolis

VAN BUREN COUNTY

Barry Anttila – Van Buren County Road Commission
Laurie Schlipp – Van Buren County Public Transit
Steve Rogusta – Village of Breedsville

Staff

Brandon Kovnat, *Southwest Michigan Planning Commission*
Kim Gallagher, *Southwest Michigan Planning Commission*

REGION FOUR RURAL TASK FORCE

January 26, 2022 1:30 PM

Hartford Public Library, 12 Church St, Hartford, MI 49057

Meeting Minutes

Attendance	Name	Representing	In-Person / Virtual
Voting Members	Kevin Stack	Berrien County Road Department	Virtual
	Dan Faulkner	Village of Three Oaks	In Person
	Joe Bellina	Cass County Road Commission	Virtual
	Barry Anttila	Van Buren County Road Commission	In Person
	Steve Rogusta	Village of Breedsville	In Person
	Lauri Schlipp	Van Buren Public Transit	VIRTUAL
Others Present	Jeff Wingard	Fleis Vandenbrink for the Village of Bloomingdale	Virtual
	Tony McGhee	Abonmarche	Virtual
	Josh Grab	MDOT, RTF Program Manger	In Person
	Dan Bishop	Van Buren County Road Commission	In Person
Staff	Kim Gallagher	Southwest Michigan Planning Commission	In Person
	Brandon Kovnat	Southwest Michigan Planning Commission	In Person

1. Call to Order and Roll Call

Joe Bellina Called the Meeting to order at 1:30 PM

Gallagher announced that there were several changes to the RTF voting board since the last region 4 RTF meeting:

- Dan Faulkner replaced Bob Getz as the City/Village representative for Berrien County
- Bob Durm replaced Evan Smith as the public transit representative for Cass County
- Steve Rogusta replaced Matt newton as the City/Village representative for Van Buren County
- Laurie Schlipp replaced Tony Dacoba as the public transit representative for Van Buren County

2. Changes or Additions to the Agenda

None

3. Approval of Minutes of the May 27, 2021 Meeting

Motion to approve the minutes from the May 27, 2021 Region 4 Rural Task Force meeting. Made by Dan Falkner and seconded by Steve Rogusta. **Motion approved.**

4. Region Four RTF Bylaws

Kovnat gave an overview of the bylaw change history. The currently approved bylaws are very old and do not reflect the MDOT statewide RTF guidance. A rewrite of the bylaws was undertaken in December 2020, to incorporate the latest state RTF guidance and to make the bylaws easier to comprehend. Comments on the draft bylaws were discussed at the May 27, 2021 Region 4 RTF meeting. The current draft that is included in the meeting packet all of the comments that were made.

Motion to approve the draft bylaws for the Region 4 Rural Task Force, as presented. Made by Barry Anttila, and seconded by Steve Rogusta. **Motion approved.**

5. FY 2022 funding updates and project changes

Gallagher presented the carryover balance for the Region 4 RTF. The carryover represents unspent Surface Transportation Block Grant (STBG) funds from previous years. It can be used for cost increases above a project's estimated/programmed cost; the carryover cannot be included when programming new projects. Current Region 4 rules are that projects are capped at 10% above the programmed amount. If all projects came in 10% over, it would take 2.5 years to spend down the current carryover balance. Grab added that in 2021 almost all projects across the state came in under budget. There was discussion that costs were rising in 2022 due to inflation, especially with the rising cost of materials. There was an agreement to leave the 10% cap in place and revisit the cap in FY 2023.

Gallagher discussed the Infrastructure Investment and Jobs Act (IIJA). The act significantly increases the STBG funding. MDOT has already announced what the increase will be for the RTF in FY 2022 but has not yet announced the new funding estimates for 2023-2026. Proposals to utilize the additional FY 2022 funding were presented for each county (*see packet for details*). Each county RTF had already voted to approve the project changes at a County RTF meeting.

Motion to approve the project changes to FY 2022 project as presented. Made by Dan Faulkner and seconded by Barry Anttila. **Motion approved.**

6. Notice by Cass County of intention to sell FY 2022 federal aid funds

The Cass County Road Commission announced that they have an agreement to sell 100% of their federal aid funds to Macomb County. The Cass County Road Commission will get 0.75 for each dollar of federal aid funds sold, with this funding being considered non-federal. This allows them to avoid certain requirements such as going through the MDOT review process & bidding projects to a contractor. They are still required to work on the same projects as approved by the RTF. Joe Bellina said that since the Cass County Road Commission owns its own asphalt plant it can construct projects cheaper than if it had to use a private construction contractor.

7. 2024-2026 Project approvals

Projects for 2024-2026 were all approved at the county RTF meetings before the Region 4 RTF meeting. There were no additional updates beyond what was in the packet.

Motion to approve adding the 2024, 2025, and 2026 projects to the Region 4 Rural Task Force Transportation Improvement Program. Made by Steve Rogusta and seconded by Dan Faulkner. **Motion approved.**

8. Changes to the All-Season Network

Currently, Pine Lake Road is an all-season road from M-60 to Conrad Rd. All-season roads should connect to another all-season road or an MDOT trunkline. Therefore, it makes sense for Pine Lake to be designated all season between M-60 and M-62.

Motion to designate Pine Lake Street from Conrad to M-62 as all-season. Made by Dan Faulkner and seconded by Barry Anttila. **Motion approved.**

9. Public Comment or Privilege of the Floor

Grab gave a general update on the RTF program.

10. Adjournment

The meeting was adjourned at 2:25 pm.

Minutes compiled by Brandon Kovnat, SWMPC associate planner.

Amendment or Administrative Changes Requested

Berrien County

Berrien Bus:

Add a new project in 2023 for maintenance equipment: floor sweeper, backup generator, and bus washer.

Federal RTF:	\$48,000
CTF match:	\$12,000
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Total:	\$60,000

Berrien County Road Department:

Increase funding in 2023 for the Red Arrow resurfacing from US-12 to Community Hall Road

	Initially Programmed		Requested
Federal RTF:	\$820,000		\$1,035,454
State D	\$108,176		\$108,176
Local Match	<u>\$103,824</u>	→	<u>\$1,059,000</u>
Total:	\$1,032,000		\$2,202,632

Van Buren County

Van Buren County Road Commission:

Increase funding in 2023 for the County Road 388 Rehabilitation from CR 653 to 26th St.

	Initially Programmed		Requested
Federal RTF:	\$877,000		\$1,140,419
State D	\$126,820		\$126,820
Local Match	<u>\$786,180</u>	→	<u>\$522,761</u>
Total:	\$1,790,000		\$1,790,000

Cass County

Village of Cassopolis:

Increase funding in 2024 for the State Street Reconstruction from the West village limits to M-60.

	Initially Programmed		Requested
Federal RTF:	\$280,000		\$355,272
State D	\$0		\$0
Local Match	<u>\$70,000</u>	→	<u>\$114,728</u>
Total:	\$350,000		\$470,000

Amendment or Administrative Changes Requested

Cass County

Cass County Transit:

Add a new project in 2023 for facility security cameras

Federal RTF:	\$192,000
CTF match:	\$4,800
Total:	\$24,000

Cass County Road Commission

1: Year change for the Dailey Road overlay from Pine Lake to Coulter

Moving from FY 2023 to FY 2024.

2: Year and cost changes for the Resurfacing of Pine Lake Road.

The County Road Commission plans to resurface Pine Lake Street from Conrad Rd. east to Calvin Center Rd. , a total of 9.5 miles (note that the Pune Lake changes name to Monette St. east of Old City Rd., and then to Calvin Hill Rd east of Robinson Rd). This entire length was approved for funding by the RTF as a series of several smaller projects in 2024, 2025, and 2026.

The Road Commission is requesting to move the project forward a year, to be constructed in 2023 through 2025. The total project cost estimate of \$2,185,268 will not change; the local match will be reduced by about 2.5% to fit the project into the RTF budget.

	Initially Programmed		Requested
Federal RTF:	\$1,643,440		\$1,521,519
State D	\$104,774	→	\$232,840
Local Match	<u>\$437,054</u>		<u>\$430,909</u>
Total:	\$2,185,268		\$2,185,268

3: Add a new project in FY 2023 to be funded with an Advance Construct of FY 2026 funds.

The Road Commission will realign Gumwood Rd at Redfield St, which currently had two offset intersections. The existing Gumwood will be removed and rebuilt at a southeastern angle to meet Redfield as a single four-way roundabout. The roundabout will be funded throught the highway Safety Improvement Program (HSIP). The realignment of gumwood, will use a combination of Rural and urban Federal funds (allowed since the locoaiton is within the NATS MPO bndoundary, but outside the South Bend urban area).

Federal RTF (2026 funds)	\$582,572	
Federal NATS MPO	\$409,000	<i>Pending NATS Approval</i>
Federal Safety Grant (HSIP)	\$597,572	
Local Funding	\$385,756	
Total:	\$1,975,000	

RTF REGION FOUR BALANCE SHEET

FY 2023 - 2026

Pending Approval on January 10, 2023

BERRIEN COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2023-2024

Fiscal Year	Job #	Responsible Agency	Road / Project Name	Limits	STBG	State D	Local or CTF	AC Amount	AC/ACC Year	Total
2023	Carryover from 2022					\$21,227				
2023	Estimated Target 2023				\$1,083,454	\$103,000				
2023	Total Estimated Available				\$1,083,454	\$124,227				
2023	206408	Berrien CRD	Red Arrow Hwy	US-12 to Community Hall Rd	\$1,035,454	\$108,176	\$1,059,001			\$2,202,632
2023	TBD	Berrien Bus	Transit Capital	Areawide	\$48,000		\$12,000			\$60,000
2023	End of FY 2023 Balance				\$0	\$16,051				
2024	Carryover from 2023					\$16,051				
2024	Estimated Target 2024				\$997,000	\$105,000				
2024	Total Estimated Available				\$997,000	\$121,051				
2024	216289	Berrien CRD	S Red Arrow Hwy	Lakeshore Rd. to Lakeside Rd.	\$821,000	\$105,000	\$933,900	\$140,100	2026	\$2,000,000
2024	End of FY 2024 Balance				\$176,000	\$16,051				

BERRIEN COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2025-2026

Fiscal Year	Job #	Responsible Agency	Road / Project Name	Limits	STBG	State D	Local or CTF	AC Amount	AC/ACC Year	Total
2025	Carryover from 2024					\$16,051				
2025	Estimated Target 2025				\$1,017,000	\$106,000				
2025	Total Estimated Available				\$1,017,000	\$122,051				
2025	216308	Berrien CRD	Cleveland Ave.	Snow Rd. to Glendora Rd.	\$540,210	\$64,924	\$54,866			\$660,000
2025	216485	Three Oaks	N Elm St	US-12 to the North Village Limits	\$296,790	\$41,076	\$34,712	\$44,988	2026	\$417,566
2025	End of FY 2025 Balance				\$180,000	\$16,051				
2026	Carryover from 2025					\$16,051				
2026	Estimated Target 2026				\$1,037,000	\$108,000				
2026	Total Estimated Available				\$1,037,000	\$124,051				
2026	216311	Berrien CRD	W Glendora Rd.	Cleveland Ave. To Hills Rd.	\$476,997	\$77,129	\$28,644			\$582,770
2026	216289	Berrien CRD	S Red Arrow Hwy	Lakeshore Rd. to Lakeside Rd.	\$140,100				2024	\$140,100
2026	216485	Three Oaks	N Elm St	US-12 to the North Village Limits	\$44,988				2024	\$44,988
2026	216486	Three Oaks	S Elm St	US-12 to the south village limits	\$190,915	\$30,871	\$11,464			\$233,250
2026	End of FY 2026 Balance				\$184,000	\$16,051				

CASS COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2023-2024

Fiscal Year	Job #	Responsible Agency	Road / Project name	Limits	STBG	State D	Local or CTF	AC Amount	ACC Year	Total
Carryover from 2022						\$192,682				
2023	Estimated Target 2023				\$848,472	\$71,000				
2023	Total Estimated Available				\$848,472	\$263,682				
2023	207181	Cass CRC	Calvin Center Rd	US-12 to Grange Street	\$198,400	\$24,800	\$24,800			\$248,000
2023	207345	Cass CRC	Pavement Markings	Various Rads	\$75,000	\$0	\$0			\$75,000
2023	207189	Cass CRC	Hilton St	N. Broadway Street to N. O'keefe St,	\$95,520	\$14,557	\$119,923			\$230,000
2023	216628	Cass CRC	Pine Lake Street	Hess Rd. to M-62	\$335,152	\$181,990	\$15,798			\$532,940
2023	216784	Cass CRC	Calvin Hill Street	Robinson Rd. to Cassopolis Rd.	\$125,200	\$0	\$65,333			\$190,533
2023	217986	Cass County Transit	Transit Capital	Areawide	\$19,200		\$4,800			\$24,000
2023	TBD	Cass CRC	Gumwood	Realignment at Redfield Rd.	\$0 RTF or State D from 2023. <i>See explanation for full fund break down</i>			\$582,572	2026	\$1,975,000
2023	End of FY 2023 Balance				\$0	\$42,335				

Carryover from 2023						\$42,335				
2024	Estimated Target 2024				\$779,000	\$73,000				
2024	Total Estimated Available				\$779,000	\$115,335				
2024	216337	Cassopolis	W State St	West Village limits to Broadway St.(M-60)	\$355,272	\$0	\$114,728			\$470,000
2024	207184	Cass CRC	Dailey Rd	Pine Lake St. to Coulter St.	\$125,200	\$15,650	\$15,650			\$156,500
2024	212815 216783	Cass CRC	Pine Lake St.	Conrad Rd. to Hess Rd.	\$298,528	\$50,850	\$159,118	\$0	\$0	\$508,496
2024	End of FY 2024 Balance				\$0	\$48,835				

CASS COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2025-2026

Fiscal Year	Job #	Responsible Agency	Road / Project name	Limits	STBG	State D	Local or CTF	ACC mount	ACC Year	Total
	Carryover from 2024					\$48,835				
2025	Estimated Target 2025				\$795,000	\$74,000				
2025	Total Estimated Available				\$795,000	\$122,835				
2026	216786	Cass CRC	Calvin Hill Street	Cassopolis Rd. to Calvin Center Rd.	\$281,564	\$0	\$70,391			\$351,955
2026	217044	Cass CRC	Monette	M-62 to Robinson Rd.	\$513,436	\$0	\$128,364			\$641,800
2025			End of FY 2025 Balance		\$0	\$122,835				
2026	Carryover from 2025					\$122,835				
2026	Estimated Target 2026				\$811,000	\$75,000				
2026	Total Estimated Available				\$811,000	\$197,835				
2026	TBD	Cass CRC	Gumwood	Realignment at Redfield Rd.	\$582,572	NA	NA	\$582,572	2023	NA
2026	End of FY 2026 Balance				\$228,428	\$197,835				

VAN BREN COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2023-2024

Fiscal Year	Job #	Responsible Agency	Road / Project name	Limits	STBG	State D	Local or CTF	AC Amount	ACC year	Total
2023	Carryover from 2022					\$50,019				
2023	Estimated Target 2023				\$1,140,419	\$95,000				
2023	Total Estimated Available				\$1,140,419	\$145,019				
2023	206742	Van Buren CRC	County Road 388	County Road 653 (29th St.) to 26th St.	\$1,140,419	\$126,820	\$522,761			\$1,790,000
2023	End of FY 2023 Balance				\$0	\$18,199				
2024	Carryover from 2023					\$18,199				
2024	Estimated Target 2024				\$1,048,000	\$96,000				
2024	Total Estimated Available				\$1,048,000	\$114,199				
2024	216344	Bangor	N Center St.	Monroe Street to North city limits	\$155,159	\$16,946	\$63,306	\$81,120	2025	\$316,531
2024	216331	Gobles	E Van Buren St.	Petty St. to 32nd St.	\$501,692	\$54,792	\$362,396	\$81,120	2025	\$1,000,000
2024	216342	Lawrence	S Paw Paw St.	Front Street to the south village limits	\$222,149	\$24,262	\$81,883	\$81,120	2025	\$409,414
2024	End of FY 2024 Balance				\$169,000	\$18,199				

VAN BUREN COUNTY RURAL TASK FORCE PROJECTS AND FUNDING 2025-2026

Fiscal Year	Job #	Responsible Agency	Road / Project name	Limits	STBG	State D	Local or CTF	AC Amount	AC year	Total
2025	Carryover from 2024					\$18,199				
2025	Estimated Target 2025				\$1,069,000	\$98,000				
2025	Total Estimated Available				\$1,069,000	\$116,199				
2025	216338	Bloomingtondale	N. Van Buren St.	Pine St. to North Village Limits	\$497,578	\$22,262	\$129,960			\$649,800
2025	216509	Van Buren CRC	Red Arrow Hwy	59.5 st. to CR 681	\$155,062	\$6,938	\$40,500			\$202,500
2025	216344	Bangor	N Center St	Monroe Street to North city limits	\$81,120			\$81,120	2024	\$81,120
2025	216342	Lawrence	S Paw Paw St	Front Street to the south village limits	\$81,120			\$81,120	2024	\$81,120
2025	216331	Gobles	E Van Buren St	Petty St. to 32nd St.	\$81,120			\$81,120	2024	\$81,120
2025	End of FY 2025 Balance				\$173,000	\$86,999				
2026	Carryover from 2025					\$86,999				
2026	Estimated Target 2026				\$1,090,000	\$99,000				
2026	Total Estimated Available				\$1,090,000	\$185,999				
2026	216336	Breedsville	Main St	West village limits to Pine Street	\$400,000	\$0	\$100,000			\$500,000
2026	216346	Decatur	N Phelps St	Cedar St. to north village limits	\$186,874	\$61,126	\$62,000			\$310,000
2026	216511	Van Buren CRC	County Road 388	Bloomingtondale village limits to CR 380	\$326,126	\$106,674	\$108,200			\$541,000
2026	End of FY 2026 Balance				\$177,000	\$18,199				