

**Berrien & Cass County NPDES - MS4 Group Meeting**

*City of Niles*

*1345 E Main Street, Niles, MI*

**Wednesday, October 11, 2023**

**9:00 a.m. – 11:00 a.m.**

**AGENDA ITEMS**

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from Wednesday, June 14, 2023's MS4 Group Meeting**
- III. EGLE Comments and Updates – Matthew Hanauer**
- IV. Southwest Michigan Planning Commission (SWMPC) Updates – Marcy Hamilton**
- V. Old Business**
  - A. NPDES MS4 Permits
    - 1. Public Notices continuing to be sent out
  - B. MiEnviro User Update
    - 1. Be sure to log in and make any users on the site inactive that no longer are associated with your organization
    - 2. Certifier Agreements for new MiEnviro Accounts
  - C. EGLE Inspections
    - 1. City of Niles – 7/27/23
    - 2. St. Joseph Township – 6/14/23
  - D. IDEP Outfall & Point of Discharge Dry Weather Screening
    - 1. Year 2 Inspections
      - i. BCRD
      - ii. City of St Joseph
      - iii. CCRC & CCDC
      - iv. Village of Edwardsburg
      - v. Lincoln Township
      - vi. City of Bridgman
  - E. Catch Basin Inspections
    - 1. Maintenance maps to be provided after meeting
  - F. Progress Reports
    - 1. Due November 1<sup>st</sup>, 2023 for the following (due to MS4 permit issuance date):
      - i. City of Buchanan/ Buchanan Schools
      - ii. Edwardsburg (resubmit in new form)
      - iii. Cass County Road Commission/ Cass County Drain Commissioner
      - iv. City of St. Joseph
- VI. New Business**
  - A. Pollution Prevention & Good Housekeeping
    - 1. Documentation Reminders
      - i. Tasks for Fall/Winter and to document:
        - a. Any dry weather screening completed
        - b. Any structural stormwater control inspections completed
        - c. Site maintenance and inspections
        - d. Fall Leaf Pick Up
        - e. Salt Usage Quantities
        - f. Wintertime training during weather conditions

B. Local and Community Reports

C. 2024 Meeting Dates, Times, and Locations:

1. February 14, 2024: 10:00 a.m. - 12:00 p.m. @ \_\_\_\_\_
2. June 12, 2024: 9:00 a.m. - 11:00 a.m. @ \_\_\_\_\_
3. October 9, 2024: 9:00 a.m. - 11:00 a.m. @ \_\_\_\_\_

D. Other

## **VII. Adjournment**