

Berrien & Cass County NPDES-MS4 Group Meeting

*Lincoln Charter Township Hall
2055 West John Beers Road, Stevensville, MI*

Wednesday, September 14, 2016

9:00 a.m. – 11:00 p.m.

AGENDA ITEMS

- I. Call Meeting to Order & Introductions**
 - II. Review of Meeting Minutes from May 11, 2016's Group Meeting**
 - III. MDEQ Comments and Updates- Kyle Alexander**
 - A. Reminders
 - i. NPDES MS4 Permit Application- Available in MiWaters
 - ii. Upcoming events- MS4 Permit Application Training
 - IV. Southwest Michigan Planning Commission (SWMPC) Comments and Updates- Marcy Hamilton**
 - V. Old Business**
 - A. NPDES MS4 Permit Submittal Reminder
 - i. October 1st of 2016- Notification of Permit Application
 - ii. April 1st of 2017- Permit Application Submittal on/before
 1. Post Construction Control, IDEP, PEP or other Ordinances/Resolutions submitted on/before October 1, 2017
 - iii. September 30th of 2018- Tentative Issuance of permit by MDEQ
 - B. Pollution Prevention and Good Housekeeping- Municipal Facility and Property Inventory and Assessment Procedure
 - i. Handout; Electronic copy emailed out to each member
 - ii. Please review, revise and return updated document to either Russ or Kelsea if not done already.
 - C. Mapping of catch basins, detention basins and other stormwater structures is occurring on municipal properties and nested jurisdictions.
 - i. Completed thus far: Berrien County, Niles Schools, Edwardsburg and Stevensville
 - D. Other
 - VI. New Business**
 - A. Pollution Prevention & Good Housekeeping Documentation
 - i. Summary for salt usage from past winter
 - ii. Tasks for Fall:
 1. Document leaf pick up programs if you have them:
 - a. Ensure training has been addressed.
 - b. Handouts of contractor stormwater compliance agreement forms.
 2. Calibration of salt application trucks for the winter, document the activity.
 - B. Progress Reports- Will be emailing out spreadsheets this fall for reporting timeframe of October 1, 2015- September 30, 2016 (please return once completed)
 - C. Training Videos & Attendance Sheet – make sure training is documented.
 - D. Local and Community Reports
 - E. Other
- VII. Adjournment**