

Berrien & Cass County NPDES - MS4 Group Meeting

*City of Bridgman Beach House
5239 Lake Street, Bridgman, MI 49106*

Wednesday, June 14, 2023

9:00 a.m. – 11:00 a.m.

AGENDA ITEMS

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from February 22, 2023's MS4 Group Meeting**
- III. EGLE Comments and Updates – Matthew Hanauer**
- IV. Southwest Michigan Planning Commission (SWMPC) Updates – Marcy Hamilton**
- V. Old Business**
 - A. NPDES MS4 Permits
 - 1. Public Notices continuing to be sent out
 - B. MiEnviro User Update
 - 1. Be sure to log in and make any users on the site inactive that no longer are associated with your organization
 - 2. Certifier Agreements for new MiEnviro accounts
 - C. Progress Reports
 - 1. Submitted prior to April 30th deadline
 - i. Should have received confirmation of submittal and copy of upload
 - 2. Due November 1st, 2023 for the following (due to MS4 permit issuance date):
 - i. City of Buchanan/ Buchanan Schools
 - ii. Cass County Road Commission/ Cass County Drain Commissioner
 - iii. City of St. Joseph
 - D. EGLE Inspections
 - 1. City of Niles - TBD
 - 2. St. Joseph Township – Following today's group meeting
 - E. Other
- VI. New Business**
 - A. 2023 – 2024 Budget
 - 1. Emailing out letter of agreements (with budget) – please sign and return no later than June 30th
 - B. IDEP Outfall & Point of Discharge Dry Weather Screening
 - 1. Implemented a screening rotation program so inspections are split over the permit cycle
 - i. Year 2 Inspections
 - a. BCRD
 - b. City of St Joseph
 - c. CCRC & CCDC
 - d. Village of Edwardsburg
 - e. Lincoln Township
 - f. City of Bridgman
 - C. Pollution Prevention & Good Housekeeping
 - 1. Catch Basin Inspections
 - 2. Training Video for June: [Managing Stormwater Runoff - YouTube](#)
 - 3. Documentation Reminders

- i. Repair, reseed bare spots, assure vegetative buffers are intact along waterways
 - ii. Fertilize per established procedures, if necessary
 - iii. Clean out detention basins of any trash or floating debris.
 - iv. Quantify and then dispose of material properly.
 - 4. Lawncare/Landscape and Construction Contractors
 - i. Ensure training has been addressed
 - ii. Sign contractor stormwater compliance agreement forms
 - 5. Seasonal Staff Training - document
- D. Local and Community Reports
- E. 2023 Meeting Dates, Times, and Locations:
 - 1. October 11, 2023: 9:00 a.m. - 11:00 a.m. @ City of Niles
- F. Other

VII. Adjournment