

Berrien & Cass County NPDES-MS4 Group Meeting

*Bridgman Beach House
5239 Lake St, Bridgman, MI 49106*

Wednesday, May 11, 2016

9:00 a.m. – 11:00 p.m.

AGENDA ITEMS

- I. Call Meeting to Order & Introductions**
 - II. Review of Meeting Minutes from January 13, 2016's Group Meeting**
 - III. MDEQ Comments and Updates- Kyle Alexander**
 - A. Reminders
 - i. NPDES Permit Payments can be done through MiWaters
 - ii. NPDES MS4 Permit Application- available in MiWaters
 - iii. Upcoming Audits
 - IV. Southwest Michigan Planning Commission (SWMPC) Comments and Updates- Marcy Colclough**
 - V. Old Business**
 - A. NPDES MS4 Permit Submittal Reminder
 - i. October 1st of 2016- Notification of Permit Application
 - ii. April 1st of 2017- Permit Application Submittal on/before
 1. Post Construction Control, IDEP, PEP or other Ordinances/Resolutions submitted on/before October 1, 2017
 - iii. September 30th of 2018- Tentative Issuance of permit by MDEQ
 - B. Review Proposed Budget for 2016- handouts and discussions
 - C. Pollution Prevention and Good Housekeeping- Municipal Facility and Property Inventory and Assessment Procedure
 - i. Handout; Electronic copy to be emailed to each member
 - ii. Please review, revise and return updated document to either Russ or Kelsea
 - D. History of NPDES Permits from 2003 to present
 - E. Other
 - VI. New Business**
 - A. Pollution Prevention & Good Housekeeping Documentation
 - i. Summary for salt usage from past winter (documentation of quantities- provide to Kelsea and/or Russ for progress reporting purposes)
 - ii. Tasks for Summer:
 1. Lawncare/Landscape and Construction Contractors:
 - a. Ensure training has been addressed.
 - b. Handouts of contractor stormwater compliance agreement forms.
 2. Quantity documents for any catch basin cleaning (documentation for quantities/receipts from disposal area- provide to Kelsea and/or Russ for progress reporting purposes)
 - B. Training Videos & Attendance Sheet
 - C. Local and Community Reports
 - D. Other
- VII. Adjournment**