

**Berrien & Cass County NPDES - MS4 Group Meeting**

*St. Joseph Township*

*3000 Washington Ave. St. Joseph, MI 49085*

**Wednesday, February 23, 2022**

**10:00 a.m. – 12:00 p.m.**

**AGENDA ITEMS**

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from October 13, 2021's MS4 Group Meeting**
- III. EGLE Comments and Updates** – Matthew Hanauer
- IV. Southwest Michigan Planning Commission (SWMPC) Updates** – Marcy Hamilton / Kris Martin
- V. Old Business**
  - A. NPDES MS4 Permits
    - 1. No updates
  - B. MiWaters User Update
    - 1. Be sure to log in and make any users on the site inactive that no longer are associated with your organization
  - C. Pollution Prevention & Good Housekeeping
    - 1. Group Training - 2022
  - D. Other
- VI. New Business**
  - A. Progress Reports
    - 1. Due April 30<sup>th</sup>, 2022
    - 2. Similar format to 2019 progress report
    - 3. Reporting timeframe from previous submittal to present
    - 4. Request for information to be sent out following the meeting
  - B. IDEP Outfall & Point of Discharge Dry Weather Screening
    - 1. Looking at implementing a screening rotation program so inspections are split over the permit cycle
  - C. Pollution Prevention & Good Housekeeping
    - 1. Training Video for February: <https://youtu.be/oTK-TE2MNDU>
    - 2. Documentation Reminders
      - i. Document snow/ice management activities, any updates or equipment upgrades.
      - ii. Document amount of deicer materials stored for the season, make sure it is stored inside a structure.
      - iii. Consider alternatives to deicers, such as the use of heavy-duty leaf blowers to clear sidewalks of snow when possible.
      - iv. Employee Training – document employees, topic(s) trained on, sign-in sheets.
  - D. Local and Community Reports
  - E. 2022 Meeting Dates, Times, and Locations:
    - 1. June 8, 2022: 9:00 a.m. - 11:00 a.m. @ Lincoln Township
    - 2. October 12, 2022: 9:00 a.m. - 11:00 a.m. @ Cass County Road Commission
  - F. Other
- VII. Adjournment**