

Berrien & Cass County NPDES - MS4 Group Meeting

Lincoln Township

2055 West John Beers Rd., Stevensville, MI 49127

Wednesday, February 22, 2023

10:00 a.m. – 12:00 p.m.

AGENDA ITEMS

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from October 12, 2022's MS4 Group Meeting**
- III. EGLE Comments and Updates – Matthew Hanauer**
- IV. Southwest Michigan Planning Commission (SWMPC) Updates – Marcy Hamilton / Kris Martin**
- V. Old Business**
 - A. NPDES MS4 Permits
 1. In the process of public noticing
 - B. MiEnviro Portal User Update
 1. Be sure to log in and make any users on the site inactive that no longer are associated with your organization
 - C. Other
- VI. New Business**
 - A. Progress Reports
 1. Due April 1st, 2023 for the following:
 - i. Berrien County Drain Commissioner
 - ii. Berrien County Road Commission
 - iii. City of Bridgman
 - iv. City of Niles
 - v. Lincoln Charter Township
 - vi. St. Joseph Charter Township
 - vii. Village of Stevensville
 2. Due November 1st, 2023 for the following (due to permit issuance date):
 - i. City of Buchanan
 - ii. Cass County Road Commission
 - iii. Village of Edwardsburg
 - iv. City of St. Joseph
 3. Similar format to 2021 progress report
 4. Reporting timeframe from previous submittal to present
 5. Request for information sent out in early February.
 - i. Send back by March 8th
 - B. IDEP Outfall & Point of Discharge Dry Weather Screening
 1. Year 2 of rotation program (inspections are split over the permit cycle)
 - i. BCRD
 - ii. City of St Joseph
 - iii. CCRC & CCDC
 - iv. Village of Edwardsburg
 - v. Lincoln Township
 - vi. City of Bridgman

C. Pollution Prevention & Good Housekeeping

1. Training Videos for February:

- i. Part 1: <https://www.youtube.com/watch?v=rqdR4PDgl3I>
- ii. Part 2: <https://www.youtube.com/watch?v=P61CxJIKXwg>

2. Documentation Reminders

- i. Document snow/ice management activities, any updates or equipment upgrades.
- ii. Document amount of deicer materials stored for the season, make sure it is stored inside a structure.
- iii. Consider alternatives to deicers, such as the use of heavy-duty leaf blowers to clear sidewalks of snow when possible.
- iv. Employee Training – document employees, topic(s) trained on, sign-in sheets.

D. Local and Community Reports

E. 2023 Meeting Dates, Times, and Locations:

1. June 14, 2023: 9:00 a.m. - 11:00 a.m. @ Bridgman Beach House
2. October 11, 2023: 9:00 a.m. - 11:00 a.m. @ Niles

F. Other

VII. Adjournment