

Berrien & Cass County NPDES - MS4 Group Meeting

Virtual Teams Meeting

Wednesday, February 10, 2021

10:00 a.m. – 12:00 p.m.

AGENDA ITEMS

- I. Call Meeting to Order & Roll Call**
- II. Review of Meeting Minutes from October 14, 2020's MS4 Group Meeting**
- III. EGLE Comments and Updates – Matthew Hanauer**
- IV. Southwest Michigan Planning Commission (SWMPC) Updates – Marcy Hamilton / Kris Martin**
- V. Old Business**
 - A. NPDES MS4 Permits
 - 1. **April 3, 2017** – Permit Applications Submitted
 - 2. Received comments back on all applications, working on submitting updates.
 - 3. Need additional information from the following:
 - i. Buchanan
 - B. MiWaters User Update
 - 1. Be sure to log in and make any users on the site inactive that no longer are associated with your organization
 - 2. Russ has officially retired and should have his status changed to inactive
 - C. Other
- VI. New Business**
 - A. IDEP Outfall & Point of Discharge Dry Weather Screening
 - 1. None scheduled to be completed in 2021
 - B. Staff Training:
 - 1. Reminder: Staff must receive training once per permit cycle and new full-time employees must receive training within the 1st year of employment; document training on seasonal staff.
 - 2. Training materials are available with SWMPC and on SWMPC's website:
 - i. <https://www.swmpc.org/water.asp>
 - C. Pollution Prevention & Good Housekeeping
 - 1. Training Video:
 - i. <https://www.youtube.com/watch?v=E4OjPqSjjcg>
 - 2. Documentation Reminders
 - i. Document snow/ice management activities, any updates or equipment upgrades.
 - ii. Document amount of deicer materials stored for the season, make sure it is stored inside a structure.
 - iii. Consider alternatives to deicers, such as the use of heavy-duty leaf blowers to clear sidewalks of snow when possible.
 - iv. Employee Training – document employees, topic(s) trained on, sign-in sheets.
 - D. Local and Community Reports
 - E. **2021 Meeting Dates, Times, and Locations:**
 - 1. June 9, 2021: 9:00 a.m. - 11:00 a.m. @ _____
 - 2. October 13, 2021: 9:00 a.m. - 11:00 a.m. @ _____
 - F. Other
- VII. Adjournment**