

**Minutes SW MI Materials Management  
Working Group – Education  
5 January 2026**

**Call to Order:** Kalli Marshall called the meeting to order at 10:30 a.m. and present were Jill Adams, Kathryn Hayes, Sargun Kaur, and Lois Koel.

**Approval of the Agenda:** Kalli made a motion, seconded by Jill, to approval the Agenda and the motion unanimously passed.

**Introductions:** Each member introduced themselves, gave their background, and commented on their interest for serving on the Education Group.

**Officer Elections:** Lois made a motion, seconded by Sargun, for Kathryn to serve as Secretary and the motion unanimously passed. Sargun made a motion, seconded by Lois, for Jill to serve as Chairperson and the motion unanimously passed.

**Materials Management Overview:** Kalli presented a PowerPoint outlining the goals for the working group.

**Purpose of Working Group:** Kalli outlined the purpose and expectations for the working group.

**Next Steps and Interactive Activity:** The group completed and discussed brain storming activities covering Outreach Methods, Motivations for Recycling, and Education Topics.

**Public Comments:** None.

**Adjournment:** Kathryn made a motion, seconded by Lois, to adjourn the meeting at 11:32 a.m. and the motion unanimously passed.

Respectfully submitted  
*Kathryn Hayes*