



Michigan Association of Planning's Planning and Zoning Essentials

Tuesday, April 30, 2013 - 5:00-9:00 p.m.

Oshtemo Township Hall

7275 W. Main Street, Kalamazoo, MI 49009

What can the MAP's Planning and Zoning Essentials workshop do for you?

- * Clarify the expectations and limitations of your position.
- * Equip you with the best planning and zoning practices to sharpen your decision-making skills.
- * Boost your confidence as an elected official, planning commissioner, or zoning board of appeals member during meetings.
- * Provide opportunity to network and learn from area leaders and fellow board and commission members

MAP's popular workshop, Planning and Zoning Essentials, is designed for anyone who deals with planning and zoning issues in your community. This information-packed program is ideal for introducing new Planning Commissioners and Zoning Board of Appeals members to their roles and responsibilities, and also for more experienced officials looking to refresh their skills and build upon existing knowledge.

Roles and responsibilities, site plan review, master planning, zoning ordinances, variances, how to determine practical difficulty, and standards for decision-making are all presented in this comprehensive workshop.

What makes MAP's Planning and Zoning Essentials workshop different from other planning and zoning seminars?

- * All workshop instructors are certified by the American Institute of Certified Planners.
- * Registration includes a copy of MAP's Planning and Zoning Essentials guidebook—
A 94-page resource filled with information to help you make better decisions.
- * The on-site training in your neighborhood ensures a great networking opportunity with planners from neighboring areas often dealing with similar issues and questions.
- * For more than 65 years, MAP's reputation and credibility as a land use leader in Michigan have been widely recognized, assuring the highest quality educational experience.

Learn from MAP's experienced and credentialed instructor:

- * **Greg Milliken, AICP**, will be the instructor for this session. After spending 10 years as a private consultant serving primarily the southwest Michigan region and specializing in land use planning and zoning issues, Greg is now the Planning Director for Oshtemo Township as well as the Planner and Zoning Administrator for Kalamazoo Township. He has presented this and other similar training workshops numerous times before for MAP, MTA, and MSU, and he is often recognized for his relaxing, entertaining style and willingness to answer audience questions.

2013 MAP Planning and Zoning Essentials

Registration Form (please complete one form per registrant)

Name _____

Affiliation _____

E-mail (NOTE: Confirmation and directions will be sent via e-mail.) _____

Address _____ City _____ Zip code _____

Phone _____ Fax number _____

\$50 - **Regular Rate**, Register by April 19, 2013

\$55 - **Late Registration**, Registration after April 19, 2013

Check here if registering additional members from your unit of government and complete additional registration forms. Only one check is needed if registering multiple members.

In order to guarantee receipt of workshop materials at the session, you must be registered by **April 26, 2013**.

Cancellations received in writing on or before **April 26, 2013** will be given a full refund. Cancellations received after **April 26, 2013** will not be refunded. You may 1) send a substitute or 2) receive the workshop materials in the mail.

Payment by check:

(payable to Oshtemo Township)

Total payment: _____ Today's date: _____

Check No.: _____

Please send registration form and check to:

Linda Ignasiak
Oshtemo Township
7275 W. Main Street
Kalamazoo, MI 49009

Registration questions, call Greg Milliken or Linda Ignasiak at (269) 216-5223

Accommodations for persons with disabilities may be requested by calling (269) 216-5223 by April 26, 2013 to ensure sufficient time to make arrangements. Requests received after this date will be met when possible.

REFRESHMENTS: Light snacks and beverages will be provided for participants.