

Minutes
Twin Cities Area Transportation Study
TAC Meeting
 April 20, 2009
 9:30 A.M.
 Southwest Michigan Regional Airport

MEMBERS PRESENT:	Aaron Anthony, City of Bridgman Brian Berndt, Berrien County Road Commission Chris Cook, City of Benton Harbor Jason Latham, MDOT, Southwest Region Ray Lenze, MDOT, Statewide Planning Larry Merritt, St. Joseph Charter Township Katie Montoya, Berrien County Community Development Bill Purvis, Twin Cities Area Transportation Authority Gary Soper, Benton Charter Township Tim Zebell, City of St. Joseph
MEMBERS ABSENT:	Bill Brown, NIRPC (ex officio) Bill Boyd, Royalton Township Fred Featherly, MDOT - Multi-Modal Services Todd Gardner, Village of Stevensville Sarah Koepke, Federal Highway Admin (ex officio) Stewart McKenzie, Federal Transit Administration Gloria Payne, Lake Charter Township Thad Rieder, Cornerstone Alliance Robert Rusch, Michigan Department of Environmental Quality Lee Scherwitz, SW Michigan Regional Airport Mark Seaman, Village of Shoreham Brad Sharlow, MDOT Planning Terrie Smith, Lincoln Charter Township Paul South, MDOT- Coloma TSC Sarah Woolcock, MDOT - Coloma TSC
SWMPC STAFF PRESENT:	Nickolas Musson
OTHERS PRESENT:	John Chaddock, SW Michigan Regional Airport Tom Deneau, City of Bridgman Dick Stauffer, Lincoln Charter Township

1. CALL TO ORDER:

- Soper called the meeting to order at 9:31 A.M.

2. MINUTES:

- *A motion was made by Berndt, seconded by Zebell, to approve the minutes of the March 16, 2009 TAC meeting. Motion approved.*

3. STAFF REPORT:

- **Asset Management for Elected Officials Workshop**
 - Musson announced that SWMPC hosted an Asset Management for Elected Officials workshop on Monday, March 30, 2009 at 1:00 to 4:00pm in Berrien Springs, Michigan at the Berrien RESA Administration Center. We had a disappointing turnout with 11 no shows. The power point and handouts from the workshop will be on the SWMPC website for anyone who is interested.
- **Facilitator Workshop**

- Musson announced that he attended a facilitator workshop in Hastings Michigan on March 24-26. The workshop provided technical techniques and tips to become a better facilitator. Musson intends to incorporate what he learned at the workshop into the committee meetings to make them more interesting and exciting.

4. PROJECT UPDATES:

- **Pipestone Road** - Completed
- **Empire Avenue** – Has been let
- **Linco Road** – July letting
- **Linco Bridge** – June letting
- **Roosevelt SR2S** – May construction
- **Calvin Britain SR2S** – May construction
- **Seelye McCord SR2S** – May construction
- **Church Street** - Completed
- **I-94 BL** – Construction has begun
- **Park Street** – July letting

5. OLD BUSINESS:

- **US 31 update** –
 - Musson explained to the committee that we have not received a response from Lt. Governor Cherry at this time. Egelhaaf has been working to get the project on Benton Harbor’s city of promise agenda. The problem lies in the funding amount. Projects that the cities of promise are considering are around \$30,000 and they don’t expect those to get funded because they are so high.

6. NEW BUSINESS:

- **TIP amendments**

The City of Bridgman would like to amend the following FY 09 ARRA project.

- Amend in FY 2009, Lake Street’s (JN 106004) project limits, length and description. Project limits changed from Red Arrow Highway to Pine Street to Red Arrow Highway to Church Street. Project length changed from .29 miles to .59 miles. Adding to project description the following: from Pine Street to Church Street the roadway would be milled 1.5 inches and resurface with 1.5 inches of HMA.

A motion was made by Berndt, supported by Montoya, to recommend that the Policy committee amend the FY 2008-2011 TIP to change the project limits from Red Arrow Highway to Pine Street to Red Arrow Highway to Church Street, the project length from .29 miles to .59 miles, and add to the project description the following: from Pine Street to Church Street the roadway would be milled 1.5 inches and resurface with 1.5 inches of HMA.

MOTION CARRIED UNANIMOUSLY.

TCATA would like to add the following nine FY 09 Transit ARRA projects.

- Adding in FY 2009, additional bus funding for a total cost of \$50,000.
- Adding in FY 2009, to purchase four buses for replacement for a total cost of \$280,000.
- Adding in FY 2009, to purchase two buses for expansion of service for a total cost of \$140,000.
- Adding in FY 2009, to purchase a service vehicle for \$25,000.
- Adding in FY 2009, to purchase shop equipment for \$45,000.
- Adding in FY 2009, for associated capital for a total cost of \$100,000.
- Adding in FY 2009, for facility improvement (expansion of parking lot) for a total cost of \$70,000.

- Adding in FY 2009, to purchase exclusive bicycle equipment (bike racks) for the buses for a total cost of \$30,000.
- Adding in FY 2009, for bus shelters for a total cost of \$40,000.

A motion was made by Berndt, supported by Cook, to recommend that the Policy committee amend the FY 2008-2011 TIP to add the previously mentioned TCATA Transit ARRA projects.
MOTION CARRIED UNANIMOUSLY.

MDOT would like to add the following ARRA project.

- Adding in FY 2009, I-94 from Federal Aid Urban Boundary (FAUB) limit to western junction of I-94 BL near Stevensville (exit 23) to install median cable barrier for a federal cost of \$1,223,000 (ARI) and a total cost of \$1,223,000.

A motion was made by Lenze, supported by Zebell, to recommend that the Policy committee amend the FY 2008-2011 TIP to add the previously mentioned MDOT ARRA project.
MOTION CARRIED UNANIMOUSLY.

• Pro Rata vs. Lump Sum

- Musson passed around a handout with the five lump sum and pro rata methods on how the committee can spend their ARRA money and asked the committee to discuss and chose a method. The committee decided that lump sum using a maximum amount ARRA funds not to exceed 100% was the best option because they didn't want to draw funds from other ARRA projects or already allocated STP funding.

A motion was made by Cook, supported by Montoya, to recommend that the Policy committee approve lump sum using a maximum amount ARRA funds not to exceed 100%.
MOTION CARRIED UNANIMOUSLY.

• Traffic Counting for 2009

- Musson explained that the 2008 season was difficult for SWMPC because of new staff, number of count request remaining from the previous year and the restructuring of the traffic count database. The 2008 counts that were completed are located at the SWMPC website. SWMPC did not complete all request and apologizes for the inconvenience. If you are still interested in counts from previous years please re-submit a traffic count request and we will do our best complete that count.

• 2009 PASER Rating

- Musson announced that Berrien County PASER is scheduled for July 27th to 31st. We are only rating 50% of the network at this time. I will be sending a letter out to those communities and townships that we will be rating to see if they would like to participate.

7. PUBLIC COMMENT:

- None

8. PRIVILEGE OF THE FLOOR:

- Lenze announced that approved and certified ARRA projects can now be obligated. Amended projects will have to wait for approval.
- Musson handed out an announcement that SWMPC is looking for volunteers for a bicycle rodeo and possible locations. If there are any questions or suggestions please contact Suzann Flowers. Musson also handed out a RoadSoft training schedule for beginners if anyone was interested.

9. ADJOURNMENT: 10:37 a.m.

- Next meeting is May 18, 2009 at 9:30 a.m.