

MINUTES
NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY
Technical Advisory Committee
 Tuesday, November 28, 2006
 Niles City Council Chambers

TAC Members Present:	Joe Bellina, Cass County Road Commission Brian Berndt, Berrien County Road Commission Neil Coulston, City of Niles & DPW/Airport Juan Ganum, City of Niles Planning Darrell Harden, MDOT, Southwest Region Ray Lenze, MDOT – Planning Mary Beth McAdams, MACOG (ex officio) Jennifer Osborne, MDOT – Bureau of Transportation Planning Joe Ray, City of Niles Kristi Ross, Niles Dial-A-Ride Rick Smigielski, City of Buchanan Paul South, MDOT Coloma TSC Sarah Woolcock, MDOT Coloma TSC
TAC Members Absent:	Sarah Koepke, Federal Highway Administration Elaine Lou, MDOT-Multi-Modal Kate McIlwee, Berrien County Planning John Monaghan, Village of Edwardsburg Public Works Robert Rusch, MI Department of Environmental Quality/Air Quality Division Sharon Tyler, Southwestern Michigan Economic Growth Alliance/Cass
SWMPC Staff Present:	Rachael Tupica, SWMPC
Others Present:	Don Ryman

1. Call to Order & Introductions

- Chairman Juan Ganum called the meeting to order at 1:33 PM.

2. Minutes

- Motion by Joe Bellina, seconded by Neil Coulston: TO APPROVE THE MINUTES OF THE October 24, 2006 TAC MEETING. Motion passed.

3. Staff Report

- New SWMPC website is LIVE! Please take a look and make comments and suggestions. Every month you can get the minutes, agendas, and handouts on the website. Please update your bookmarks to <http://www.swmpc.org>
- Email address for SWMPC staff has changed to @swmpc.org (from @swmicomm.org), please update your address book to reflect
- Earlier in the year we discussed the Berrien County Transportation Coordination Plan we the SWMPC will be doing in 2007. Today we have a handout that reflects the purpose of the plan, the first year achievements we hope to meet, and the success measures for the project.

4. New Business

- Due to SAFETEA-LU we have to post and publish our FY2006 Obligated Funds. A list was handed out that reflects that. This list is also available online at <http://www.swmpc.org/nats06obligated.asp>.

- A Local Jobs Today Announcement was made that there is a second call for projects, due to left over monies from the first call. This call for projects is for FY09 and FY10. If you receive a FY09 or FY10 Local Jobs Today project, it has to be amended into the TIP. The project has to be let in FY07. The project would be Advance Construct in FY07 to be repaid in the year we indicate.
- TIP Project Selection Criteria Form need to be created before the January 2007 call for projects. The project selection criteria need to reflect the Goals and Objectives of the NATS area that are listed in the Long Range Plan. It was suggested that a TAC Sub-Committee composed of both NAT and TwinCATS members is formed to work together on the Project Selection Criteria as the Goals and Objectives for the two MPOs are the same. SWMPC staff will put the current draft of the Project Selection Criteria online and make a forum to post comments on.
- Log on to http://www.swmpc.org/nats_polls.asp to post your preference for the proposed meeting date and time change.
- MDOT TIP Amendment - Motion by Paul South, seconded by Sarah Woolcock: "TO RECOMMEND TO THE POLICY COMMITTEE TO AMEND THE FY2008 TIP TO INCLUDE MDOT PROJECT #88718 US-31 BR (FRONT ST) FROM SYCAMORE STREET TO M-140, MILL AND ONE-COURSE HMA OVERLAY – FEDERAL NH FUNDS \$388,788, STATE FUNDS \$86,212 FOR A TOTAL OF \$475,000". Motion approved.
- Niles Dial-A-Ride TIP Amendment – Motion by Darrell Harden, seconded by Paul South: "TO RECOMMEND TO THE POLICY COMMITTEE TO AMEND THE FY06-08 TIP TO INCLUDE 04, FY05, AND FY06 TRANSIT FUNDS AS FOLLOWED:" Motion passed.

FY2004					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Bus Design/Logo	Logo/Design Development	\$20,000	\$5,000	\$0	\$25,000
Vehicle Replacement	Service Vehicle	\$20,000	\$5,000	\$0	\$25,000
Maintenance Equipment	Snow Plow for SV	\$2,000	\$500	\$0	\$2,500
Radio Equipment	Radio Equipment	\$3,200	\$800	\$0	\$4,000
Office Equipment	Office Equipment	\$1,600	\$400	\$0	\$2,000
Bus Design	Application of Design	\$14,000	\$3,500	\$0	\$17,500
	TOTALS	\$60,800	\$15,200	\$0	\$76,000
FY2005					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Equipment	Information Kiosks	\$5,120	\$0	\$1,280	\$6,400
	TOTALS	\$5,120	\$0	\$1,280	\$6,400
FY2006					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Bus Replacement	Replacement	\$52,000	\$13,000	\$0	\$65,000
Facility Rehab	Painting in Maintenance	\$8,400	\$2,100	\$0	\$10,500
Bus Replacement	2 Replacement Cutaways	\$88,000	\$22,000	\$0	\$110,000
	TOTALS	\$148,400	\$37,100	\$0	\$185,500

- Reviewed Transportation Analysis Zone (TAZ) and Road Network map for the LRP update. Jennifer Osborne explained that a TAZs are a polygons in the model that hold SE data. Boundaries are divided by municipal boundaries and major roads. Comments should be given to Rachael by 2 weeks.
- Announcement for CMAQ Call for Projects for fiscal years 2007, 2008, and 2009. We will get this process moving soon. Funds are set at:

Fiscal Year	County	Amount
2007	Berrien	\$560,630
2007	Cass	\$176,361
2008	Berrien	\$580,717
2008	Cass	\$182,680
2009	Berrien	\$586,196
2009	Cass	\$184,403

5. Public Comment

- None

6. Privilege of the Floor

- Paul South requested comments on transferring Walton Road back to the Berrien County Road Commission (BCRC) as it has been repaved and restriped and is in a condition where it could be and the BCRC is requesting this. Any comments should be directed to Paul South as soon as possible.

The meeting adjourned at 2:40 PM – Next meeting December 19th, 2006 (Location TBA)

Minutes compiled by:

Rachael Tupica, Associate Planner 12/05/2006