

NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY

Policy Committee

MINUTES

February 24, 2009

Niles City Council Chambers

3:00 P.M.

Policy Members Present:	Paul Boggs, Milton Township Chuck Collins, Berrien County Road Commission Richard Cooper, Niles Township Dick Fintze, Four Flags Chamber Darrell Harden, MDOT, Southwest Region Debbie Johnson, Cass County Commissioner Jim Kidwell, Niles Charter Township Ray Lenze, MDOT Planning John Pleveich, Niles Dial-A-Ride Cliff Poehlman, Cass County Road Commission Johnie Rodebush, Cass County Commissioner Don Ryman, Berrien County Commissioner Art Reed, Berrien County Planning Commission
Policy Members Absent:	Georgia Boggs, Niles City Council John Brielmaier, Ontwa Township Supervisor Fred Featherly, MDOT UPTRAN Irving Frost, Howard Township Robert Benjamin, Milton Township Supervisor Sarah Koepke, Federal Highway Administration John LaMore, Berrien County Commissioner Mary Beth McAdams, MACOG (ex-officio) Stewart McKenzie, Federal Transit Administration (ex officio) John Medford, Bertrand Township Supervisor Jane Mitchell, Buchanan Township Jessica Mitchell, MACOG (ex-officio) Meg Mullendore, City of Buchanan Paul South, MDOT Coloma TSC Sarah Woolcock, MDOT Coloma TSC
SWMPC Staff Present:	Nickolas Musson
Others Present:	Sue Ellen Don Kronewitter

1. Call to Order & Introductions

- Chairman Rodebush called the meeting to order at 3:00 P.M.

2. Minutes

- *Motion by Fintze, supported by Poehlman, to approve the minutes of the January 27, 2009 Policy meeting. Motion approved.*

3. Staff Report

- **Asset Management IRT training**

- Musson announced that SWMPC hosted an Asset Management Investment Reporting Tool training workshop on Wednesday, February 18, 2009 at 1:00 to 3:30pm in Lawrence, Michigan at the Van Buren ISD Conference Center. We had a great turnout and I have extra copies of workshop handouts if anyone would like one.

4. Old Business

- **Asset Management for Elected Officials**

- Musson reminded the committee that there is an Asset Management for Elected Officials coming up on March 30, 2009 at the Berrien County RESA Administrative Center, 711 St. Joseph Ave., in Berrien Springs. Musson will sign up Collins, Rodebush, and Boggs.

5. New Business

- **Pro Rata vs. Lump Sum** – There was a discussion on pro rata vs. lump sum as it relates to the economic stimulus funds. Pro rata allows projects to exceed their estimated cost by taking additional funds from other projects. Lump sum limits the project to the estimated cost. The committee decided that lump sum is a fair and responsible way to use stimulus funds. Musson will represent NATS at the next Michigan Transportation Planning Association meeting (MTPA).
- **TIP amendments** – The following TIP amendments were discussed:

A motion was made by Collins, supported by Johnson to amend the FY 2008-2011 TIP to add and change the following transit projects:

- *Delete in FY 2010, the Niles Dial-A-Ride replacement computer for a total federal cost of \$1,840.*
- *Amend in FY 2010, the Niles Dial-A-Ride maintenance equipment federal cost from \$16,000 to \$10,000.*
- *Amend in FY 2010, the Niles Dial-A-Ride bus replacement project description to state Purchase replacement diesel cutaway with lift to replace bus #4 and to change federal cost from \$111,132 to \$55,566 and state from \$27,783 to \$29,891.*
- *Adding in FY 2010, the Niles Dial-A-Ride Facility Rehab Office improvements such as repair/replacement of ceiling and floors, restroom rehab, etc. for a federal cost of \$20,000, and a state cost of \$5,000.*
- *Adding in FY 2010, the Niles Dial-A-Ride Facility Rehab Garage improvements such as repair to walls (including insulation), repair/replacement of cooling/AC system for a federal cost of \$46,406 and a state cost of \$11,000.*

MOTION CARRIED UNANIMOUSLY.

A motion was made by Pleveich, supported by Harden to amend the FY 2008-2011 TIP to add the following American Recovery and Reinvestment Act Projects and illustrative lists, which are ranked in the order they are listed:

- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Range Line Road to Seal Coat with Minor HMA patching from Walton Road North to Township Line at a total cost of \$80,000*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, South Third Street to Seal coat from Main St. to Fort St. at a total cost of \$45,500.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, 13th Street to Seal coat from Oak St. to Lake St. at a total cost of \$31,680.*

- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, 17th Street to Seal coat from Main St. to Lake St. at a total cost of \$41,913.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Broadway to Seal coat from Second St. to Main St. at a total cost of \$20,927.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Grant Street to Seal coat from Parkway to City Limits at a total cost of \$15,585.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Lake Street to Seal coat from 5th St. to Terminal Rd. at a total cost of \$43,281.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, East Main Street to Seal coat from Maple to Silverbrook at a total cost of \$23,372.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Pokagon Street to Seal coat from Second St. to Fifth St. at a total cost of \$10,772.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Sycamore Street to Seal coat from Front St. to 17th St. at a total cost of \$28,680.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Terminal Road to Seal coat from Lake St. to City Limits at a total cost of \$22,599.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Wayne Street to Seal coat from Front St. to 13th St. at a total cost of \$23,775.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Pine Lake Street to Chip Seal from M-60 to Jefferson Township line at a total cost of \$39,000.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Beebe Road to Chip Seal from M-60 to Leet Road at a total cost of \$28,800.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Beebe Road to Chip Seal from US-12 to Runkle Road at a total cost of \$27,000.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Fir Road to Chip Seal from state line to US-12 at a total cost of \$22,650.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Huntley Road to Chip Seal from Holly Street to Barron Lake Road at a total cost of \$20,400.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Redfield Street to Chip Seal from Adamsville Rd to Mason Township at a total cost of \$7,500.*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Ironwood Road to Chip Seal from Redfield Street to Bell Road at a total cost of \$26,400*
- *Adding in FY 2009 to the American Recovery and Reinvestment Act project list, Gumwood Road to HMA Overlay and partial realignment from state line to Redfield Street at a total cost of \$273,390.*
- *Adding to the American Recovery and Reinvestment Act illustrative list, Gumwood Road to Chip Seal from state line to Redfield Street at a total cost of \$16,610.*
- *Adding to the American Recovery and Reinvestment Act illustrative list, East Main Street to Resurface from City of Niles to County Line at a total cost of \$210,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative list, Bakertown & Madron lake Rd to Resurface from Front St. to Broceus School Rd & Broceus School Rd to Warren Woods Rd at a total cost of \$260,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative list, Orange Road to Resurface from Bertrand Road to State line at a total cost of \$100,000.*

- *Adding to the American Recovery and Reinvestment Act illustrative list, Elkhart Road to HMA Overlay from May Street to Edwardsburg at a total cost of \$147,600.*
- *Adding to the American Recovery and Reinvestment Act illustrative list, Elkhart Road to HMA Overlay from Redfield Street to May Street at a total cost of \$225,000.*

- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Facility Renovation with federal cost at \$72,000 and state cost \$18,000 and a total cost of \$90,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Facility Equipment with federal cost at \$161,099 and state cost of \$ 40,275 and a total cost of \$201,374.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Bus Replacement with federal cost at \$51,200 and state cost of \$12,800 and a total cost of \$64,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Garage Equipment with federal cost at \$16,000 and state cost at \$4,000 and a total cost of \$20,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Driveway repair with federal cost at \$20,000 and state cost at \$5,000 and a total cost of \$25,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Facility Renovation with federal cost of \$6,400 and state cost at \$1,600 and a total cost of \$8,000.*
- *Adding to the American Recovery and Reinvestment Act illustrative Transit list, Niles Dial-A-Ride Building Maintenance Equipment with federal cost at \$3,200 and a total cost of \$3,200.*

MOTION CARRIED UNANIMOUSLY.

- **LRP Draft**

- Musson handed out limited number of paper copies of the LRP Draft and explained that the draft can also be accessed on the SWMPC website. Musson will be accepting comments until the next meeting. Musson will also be sending out a public notice stating that the public can comment from March 2nd to the 31st or in person at the next NATS meeting.

- **2010 CMAQ Projects**

A motion was made by Pleveich, supported by Poehlman to amend the FY 2008-2011 TIP to add the following CMAQ project:

- *To add in FY 09 the Buchanan Street Sweeper CMAQ Project with federal cost of \$150,679.11.*

MOTION CARRIED UNANIMOUSLY.

6. Public Comment

- None

7. Privilege of the Floor

- There was a discussion on Howard Townships pertaining to past due payments and participation. Musson explained that Terri Moore at SWMPC is going to make contact with Howard Township and explain the situation and give them any information that

they want. Musson also explained that he would send out a letter to those agencies not participating in NATS and ask for representatives.

- Musson asked the committee if they would consider moving the next meeting date from March 24th to the 31st. Everyone agreed and an email will be sent out with the changes.

8. Adjournment

- The meeting was adjourned at 3:50 pm. The next meeting is March 31, 2009 at 3:00 P.M.

Minutes compiled by: Nickolas Musson, Transportation Planner, 3/04/09