

MINUTES
NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY
Policy Committee
 Tuesday, November 28, 2006
 Niles City Council Chambers

Policy Members Present:	Chuck Collins, Berrien County Road Commission Dick Fintze, Four Flags Chamber, BCPC Ron Goodwin, Niles Township Darrell Harden, MDOT Regional Planner John LaMore, Berrien County Commissioner Ray Lenze, MDOT – Planning Jane Mitchell, Buchanan Township Cliff Poehlman, Cass County Road Commission (Chair) Art Reed, Berrien County Planning Commission Johnie Rodebush, Cass County Commissioner Kristi Ross, Niles Dial-A-Ride Don Ryman, Berrien County Commissioner Paul South, MDOT Coloma TSC Sarah Woolcock, MDOT Coloma TSC
Policy Members Absent:	Tim Batton, GNCDC Georgia Boggs, Niles City Council John Brielmaier, Ontwa Township Supervisor Sarah Koepke, Federal Highway Administration Alice Kring, Bertrand Township Dale Lowe, Cass County Commissioner Elaine Luo, MDOT Multi-Modal (ex-officio) Mary Beth McAdams, MACOG (ex-officio) William Myers, Niles Township Sandra Naugle, City of Niles (Dial-A-Ride) Mary Jane Skinner, Berrien County Citizen Representative Tim Whitfield, Milton Township Supervisor
SWMPC Staff Present:	Rachael Tupica, SWMPC Kelly Getman-Dissette, SWMPC
Others Present:	Kristi Ross, Niles Dial A Ride

1. Call to Order & Introductions

- Chairman Clifford Poehlman called the meeting to order at 2:48 PM.

2. Minutes:

- Motion by Sarah Woolcock, seconded by Paul South: TO APPROVE THE MINUTES OF THE October 24, 2006 MEETING. Motion passed.

3. Staff Report:

- New SWMPC website is LIVE! Please take a look and make comments and suggestions. Every month you can get the minutes, agendas, and handouts on the website. Please update your bookmarks to <http://www.swmpc.org>
- Email address for SWMPC staff has changed to @swmpc.org (from @swmicomm.org), please update your address book to reflect
- Earlier in the year we discussed the Berrien County Transportation Coordination Plan we the SWMPC will be doing in 2007. Today we have a handout that reflects the purpose of the plan, the first year achievements we hope to meet, and the success measures for the project.

4. New Business:

- Due to SAFETEA-LU we have to post and publish our FY2006 Obligated Funds. A list was handed out that reflects that. This list is also available online at <http://www.swmpc.org/nats06obligated.asp>.
- A Local Jobs Today Announcement was made that there is a second call for projects, due to left over monies from the first call. This call for projects is for FY09 and FY10. If you receive a FY09 or FY10 Local Jobs Today project, it has to be amended into the TIP. The project has to be let in FY07. The project would be Advance Construct in FY07 to be repaid in the year we indicate.
- TIP Project Selection Criteria Form need to be created before the January 2007 call for projects. The project selection criteria need to reflect the Goals and Objectives of the NATS area that are listed in the Long Range Plan. It was suggested that a TAC Sub-Committee composed of both NAT and TwinCATS members is formed to work together on the Project Selection Criteria as the Goals and Objectives for the two MPOs are the same. SWMPC staff will put the current draft of the Project Selection Criteria online and make a forum to post comments on.
- Log on to http://www.swmpc.org/nats_polls.asp to post your preference for the proposed meeting date and time change.
- MDOT TIP Amendment - Motion by Dick Fintze, seconded by Johnie Rodebush: "TO AMEND THE FY2008 TIP TO INCLUDE MDOT PROJECT #88718 US-31 BR (FRONT ST) FROM SYCAMORE STREET TO M-140, MILL AND ONE-COURSE HMA OVERLAY – FEDERAL NH FUNDS \$388,788, STATE FUNDS \$86,212 FOR A TOTAL OF \$475,000". Motion approved.
- Niles Dial-A-Ride TIP Amendment – Motion by Sarah Woolcock, seconded by Darrell Harden: "TO AMEND THE FY06-08 TIP TO INCLUDE FY2004, FY 2005, AND FY2006 TRANSIT FUNDS, AS FOLLOWS". Motion passed.

FY2004					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Bus Design/Logo	Logo/Design Development	\$20,000	\$5,000	\$0	\$25,000
Vehicle Replacement	Service Vehicle	\$20,000	\$5,000	\$0	\$25,000
Maintenance Equipment	Snow Plow for SV	\$2,000	\$500	\$0	\$2,500
Radio Equipment	Radio Equipment	\$3,200	\$800	\$0	\$4,000
Office Equipment	Office Equipment	\$1,600	\$400	\$0	\$2,000
Bus Design	Application of Design	\$14,000	\$3,500	\$0	\$17,500
	TOTALS	\$60,800	\$15,200	\$0	\$76,000
FY2005					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Equipment	Information Kiosks	\$5,120	\$0	\$1,280	\$6,400
	TOTALS	\$5,120	\$0	\$1,280	\$6,400
FY2006					
PROJECT	DESCRIPTION	FEDERAL (FTA5307)	STATE	LOCAL	TOTAL
Bus Replacement	Replacement	\$52,000	\$13,000	\$0	\$65,000
Facility Rehab	Painting in Maintenance	\$8,400	\$2,100	\$0	\$10,500
Bus Replacement	2 Replacement Cutaways	\$88,000	\$22,000	\$0	\$110,000
	TOTALS	\$148,400	\$37,100	\$0	\$185,500

- Reviewed Transportation Analysis Zone (TAZ) and Road Network map for the LRP update. Jennifer Osborne explained that a TAZs are a polygons in the model that hold SE data. Boundaries are divided by municipal boundaries and major roads. Comments should be given to Rachael by 2 weeks.
- Announcement for CMAQ Call for Projects for fiscal years 2007, 2008, and 2009. We will get this process moving soon. Funds are set at:

Fiscal Year	County	Amount
2007	Berrien	\$560,630
2007	Cass	\$176,361
2008	Berrien	\$580,717
2008	Cass	\$182,680
2009	Berrien	\$586,196
2009	Cass	\$184,403

5. Public Comment:

- None

6. Privilege of the Floor

- Paul South requested comments on transferring Walton Road back to the Berrien County Road Commission (BCRC) as it has been repaved and restriped and is in a condition where it could be and the BCRC is requesting this. Any comments should be directed to Paul South as soon as possible.
- Listening Session, 1501 Kilgore Rd, Kalamazoo Session is December 14th, 2006 at 10am-12noon and 5-7pm.
- Using CMAQ money, nearly all Berrien County traffic signals will be optimized. Should start next fall after school starts.
- Did counts taken at the Lowes on Fulkerson seem to warrant a traffic light? MDOT says no, but they haven't heard anything back yet from Lansing Traffic Signal folks.

The meeting adjourned at 3:14 PM

Minutes compiled by:

Rachael Tupica, Associate Planner 10/25/06