



## NILES-BUCHANAN-CASS AREA TRANSPORTATION STUDY

### COMBINED TECHNICAL ADVISORY and POLICY COMMITTEE MEETING

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**FOR FURTHER INFORMATION, CONTACT:**

Brandon Kovnat, *Transportation Planner*

Kim Gallagher, *Transportation Planner*

(269) 925-1137 Ext: 1524 & 1518

**DATE:** November 28, 2017

**TIME:** 1:30 PM

**PLACE:** Niles District Library  
620 E Main St, Niles, MI 49120

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**AGENDA** Comments will be solicited on each item following discussion and prior to any final action.

1. **Call to Order / Introductions and Pledge of Allegiance**
2. **Changes to the Agenda**
3. **Public Comment**
4. **Approve Minutes from the October 24, 2017 Meeting (*Enclosed*) Action**
5. **Staff Report**
  - 2045 Long Range Plan – Demographics & Employment
6. **Community Land Use and Zoning Member Updates**
7. **Public Transit**
  - Berrien Countywide Service Plan (*SWMPC Staff*)
  - Niles Dial a Ride (*Kelly Getman Dissette*)
  - Buchanan Dial a Ride (*Kim O'Haver*)
8. **Project Status Reports**

Status of FY 2018 Projects

  - City of Buchanan
  - City of Niles (*Enclosed*)
  - Cass County Road Commission
  - MDOT (*Enclosed*)
9. **Old Business**
10. **New Business**
  - Approve 2018 meeting schedule
11. **State and Federal Updates**
  - Travel Demand Model update
12. **Privilege of the Floor**
13. **Adjournment**
  - The next NATS meeting is scheduled for **Tuesday, December 19, 2017 @ 1:30 pm.**

**NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY (NATS)  
 Joint Technical Advisory Committee (TAC) & Policy Committee (POL) MINUTES  
 October 24, 2017**

<b>Present</b>		<b>Committee</b>	
<b>Name</b>	<b>Representing</b>	<b>TAC</b>	<b>Policy</b>
Michael Majerek	Berrien County Board of Commissioners		x
Jim Curran	Berrien County Board of Commissioners		x
Evan Smith	Berrien County Community Development	x	
Eric Lester, M.D.	Berrien County Planning Commission		x
Brian Berndt	Berrien County Road Commission	x	
Kim O'Haver	Buchanan Dial A Ride	x	x
Robert Ziliak	Cass County Board of Commissioners		x
Barbara Cook	Cass County Planning Commission	x	
Sandra Seanor	Cass County Road Commission		x
Joe Bellina	Cass County Road Commission	x	
Don Ryman	City of Buchanan	x	x
Georgia Boggs	City of Niles		x
Joe Ray	City of Niles	x	
Georgia Boggs	City of Niles		x
Jan Personette	Four Flag Chamber of Commerce	x	x
Craig Bradfield	Howard Township	x	x
Jim Sturdevant	MDOT Bureau of Transportation Planning	x	x
Brenda Burdick	MDOT coloma Buisness Office	NA	NA
Jason Lathum	MDOT Southwest Region	x	x
Susan Flowers	Milton Township	x	x
Richard Cooper	Niles Charter Township	x	x
Kelly Getman-Dissette	Niles Dial A Ride	x	x
Kelly Getman-Dissette	Niles Dial A Ride	x	x
Dawn Bolock	Ontwa Township	x	x
Brandon Kovnat	SWMPC	Staff	
Kim Gallagher	SWMPC	Staff	
<b>Absent</b>		<b>Committee</b>	
<b>Name</b>	<b>Representing</b>	<b>TAC</b>	<b>POL</b>
Fred Featherly	MDOT Office of Passenger Transportation*	x	
Don Mayle	MDOT Urban Travel Analysis*	x	
Bob Sutton	Mason Township	x	x
Rich Low	Village of Edwardsburg	x	x
Andrea Dewey	Federal Highway Administration*	x	x

Absent		Committee	
Name	Representing	TAC	POL
Joseph Margol	Berrien County Road Commission		X
Roseann Marchetti	Cass County Board of Commissioners		X
Jon Roberts	MDOT Urban Travel Analysis*	X	
Serita Mason	City of Niles		X
Butch Payton	Bertrand Township	X	X
Malinda Cole-Crocker	Buchanan Township	X	X
Mary McAfee	City of Niles		X
Sanya Phillips	City of Niles	X	
Fred Featherly	MDOT Office of Passenger Transportation*	X	
Don Mayle	MDOT Urban Travel Analysis*	X	
Bob Sutton	Mason Township	X	X
Rich Low	Village of Edwardsburg	X	X

\*Non-Voting Member

**1. Call to Order / Introductions and Pledge of Allegiance**

Technical Advisory Chair Joe Bellina called the Joint Technical Advisory and Policy Committee meeting to order at 1:36 p.m. and led those present in the Pledge of Allegiance. Joe Bellina requested that attendees introduce themselves

**2. Changes to the Agenda**

None.

**3. Public Comment**

None

**4. Approve Minutes from September 26, 2017 Combined TAC and Policy meeting**

**Motion** to approve the September 26, 2017 Joint Technical Advisory Committee (TAC) & Policy Committee Meeting Minutes, by Craig Bradfield, second by Barbara Cook. **Motion Approved.**

**5. Staff Report**

**2045 Long Range Plan**

Brandon Kovnat introduced and presented the Non-Motorized Technical memo. See attached. Jan Personette commented that law enforcement has been pulling people over looking for distracted drivers. Don Ryman stated that people should be able to ride bikes on sidewalks. Eric Lester asked if there was a connections with other factors in peoples commute patterns. Kim Gallagher responded that staff will be presenting the demographic and socioeconomic

factors for the NATS area at the November NATS meeting. Lester asked if Uber or a cab might be a better fit than transit to provide rides to work, medical ect.

Sandra Seanor explained that MACOG had utilized a service for years in Elkhart years ago where taxis provided demand response service to people who were registered with the transit system.

Georgia Boggs expressed her concern for people riding their bikes and walking along 11<sup>th</sup> street at night for work. Michael Majerick commented that M-51 goes through Main Street in downtown Niles and creates vibrations and accidents. Joe Ray responded that the intersection of Main, 10<sup>th</sup> and Broadway probably have the highest incidence of crashes.

## **6. Public Transit Update**

### **Connect Berrien Update:**

Kim Gallagher updated the group with a brief explanation of Connect Berrien Countywide Steering Committee meeting which will take place on September 27, 2017.

### **Niles Dial a Ride**

Kelly Getman Dissette reported that MACOG had added the Niles deviated fixed route to Google Maps. She added that the 2017 FTA grants were awarded and one new bus should arrive in six months.

### **Buchanan Dial a Ride**

Kim O'Haver reported that an external audit for public transit is going currently taking place.

## **7. Project Status Reports**

Joe Bellina reported that Carberry Road EDA project will not go through MDOT process – Cass County Road Commission will design and build.

Joe Ray reported that the Niles City Council approved resolutions for project match to SWMPC.

## **8. Old Business**

None

## **9. New Business**

None

## **10. Privilege of the Floor**

Jan Personette asked about the status of clearing trees at airport. Joe Ray responded that the north side has been cleared and the south side will follow.

## **11. Adjournment**

Meeting Adjourned at 2:50 PM

The next NATS meeting is scheduled for **Tuesday, November 28, 2017 @ 1:30 pm.**

*Minutes Compiled by Kim Gallagher, Senoir Planner SWMPC*



## Southwest Michigan Planning Commission

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

### Project Update Sheet

Project Name:	17 <sup>th</sup> Street
Fiscal Year of award:	2018
Responsible Agency:	City of Niles
MDOT Job Number:	130866
Project Limits:	Broadway to Main St.
Project Length:	0.57 miles
Location:	City of Niles
Work Type:	Resurface

Project Description: Mill existing pavement 1.5 deep. Repave with 220#/SYD HMA 5E1. Construct ADA sidewalk ramps.

	Amount	Source
Federal	<b>\$159,000</b>	STP Large Urban
Local	<b>\$35,000</b>	City of Niles
<b>Total</b>	<b>\$195,000</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		10/20/17
Project Application Submitted to MOT		10/15/17
Grade Inspection Package Submitted to MDOT	11/13/17	
Grade Inspection Meeting Scheduled	12/13/17	
Final Plan and Estimate to MDOT	1/19/18	
Project Obligated		
Project Letting		
Construction Start	6/18/18	
Project Completion	7/24/18	

Project is:  On Schedule  Behind Schedule; Explain:

CITY OF NILES  
COUNTY OF BERRIEN  
STATE OF MICHIGAN

RESOLUTION OF SUPPORT FOR THE 17<sup>th</sup> STREET  
RESURFACING PROJECT

RESOLUTION# 2017-10/2040

Council Member Bertschy offered the following resolution and moved for its adoption, seconded by Council Member Weimer.

BY THE CITY OF NILES, MICHIGAN - NILES CITY COUNCIL:

WHEREAS, 17<sup>th</sup> Street is in deteriorating condition; and

WHEREAS, a detailed structural evaluation has been performed for the 2018 is 17<sup>th</sup> Street from Broadway to E, Main Street, 0.57 miles and the inspection has identified preventing maintenance measures that if implemented in a timely manner will avoid more extensive and costlier repairs in the future; and

WHEREAS, the 17<sup>th</sup> Street Project provides a connection to other major streets; and

WHEREAS, the City of Niles is committing their share of the funding for the 2018 fiscal year; and

WHEREAS, the engineering estimate for the design and reconstruction of the 17<sup>th</sup> Street project is as follows:

<u>TOTAL CONSTRUCTION COST</u>	<u>FEDERAL FUNDING</u>	<u>CITY SHARE</u>
\$195,000	\$159,000	\$36,000

WHEREAS, the Niles-Buchanan-Cass Area Transportation Study Policy Committee has agreed to allocate a portion of local Surface Transportation Program funds (STP) through the project selection process; and

WHEREAS, the Niles-Buchanan-Cass Area Transportation Study Policy Committee requires all projects in the Niles-Buchanan-Cass Area Transportation Study 2017-2020 Transportation Improvement Program that uses local match to have a formal resolution of support from the jurisdiction paying for the local share of the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Niles City Council hereby certifies its support of the local share of the project's cost that will be included in the 2017-2020 Niles-Buchanan-Cass Area Transportation Study Transportation Improvement Program and that failure to provide for the local match will cause the project's allocation of Niles-Buchanan-Cass Area Transportation Study local Surface Transportation Funding to be reconsidered by the Niles-Buchanan-Cass Area Transportation Study Policy Committee.

ROLL CALL:

AYE: Gretchen Bertschy, Georgia Boggs, John DiCostanzo, Robert Durm, Charlie McAfee, Wm. Tim Skalla, Daniel VandenHeede, and William Weimer

NAY: None ABSENT: None ABSTAIN: None

RESOLUTION DECLARED ADOPTED this 23<sup>rd</sup> day of October 2017.

ATTEST

I hereby certify the foregoing resolution is a true and complete copy of a resolution adopted by the City of Niles, County of Berrien, State of Michigan, at a regular meeting held on October 23, 2017 and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

  
*Linda Casperson*

Linda Casperson, City Clerk



## Southwest Michigan Planning Commission

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### Project Update Sheet

Project Name:	US-31
Fiscal Year of award:	2018
Responsible Agency:	MDOT
MDOT Job Number:	129876
Project Limits:	Over US-12
Project Length:	0.41 miles
Location:	Bertrand Township
Work Type:	Restore and Rehabilitate
Phase	PE & SUB

Project Description: Shallow Overlay, Full Paint, Pin and Hangers

	Amount PE	Amount SUB	Source
Federal	\$41,265	\$331,972	NH
State	\$9,150	\$73,613	M
Total	\$50,415	\$405,585	

Activity	Estimated Date	Actual Date
Project Application Submitted		
Grade Inspection Package Submitted		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate		
Project Obligated		
Project Letting	01/10/2020	
Construction Start		
Project Completion		

Project is:  On Schedule  Behind Schedule; Explain:

No work yet performed. Project PE will be obligated 11/2017.



## Southwest Michigan Planning Commission

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### Project Update Sheet

Project Name:	US-12
Fiscal Year of award:	2018
Responsible Agency:	MDOT
MDOT Job Number:	
Project Limits:	West Village Limits of Edwardsburg to M-62
Project Length:	0.84 miles
Location:	Village of Edwardsburg
Work Type:	Resurface
Phase	CON

Project Description: Cold Milling and Multiple Course HMA Overlay

	Amount	Source
Federal	\$1,456,930	ST
State	\$302,370	M
Total	\$1,759,300	

Activity	Estimated Date	Actual Date
Project Application Submitted		
Grade Inspection Package Submitted	09/2017	09/2017
Grade Inspection Meeting Scheduled	11/02/2017	11/02/2017
Final Plan and Estimate		
Project Obligated		
Project Letting	04/2018	
Construction Start	06/2018	
Project Completion		

Project is:  On Schedule  Behind Schedule; Explain:

Plan review meeting held 11/02/2017. Project open house held 10/25/17. Project is on schedule.



# Niles Buchanan Cass Area Transportation Study MPO

## 2018 Meeting Dates

Meetings take place the Fourth Tuesday of each month at 1:30 PM and are held at The Niles District Library

January 23

February 27

March 27

April 24

May 22

June 26

July 24

August 28

September 25

October 23

November 27

December 18\*

\*Meeting is on 3<sup>rd</sup> Tuesday due to holidays

**Meeting Cancellations:** Meetings may be canceled due to no new business or weather events. If the Niles District Library is closed due to weather the NATS meeting is also canceled. Meeting cancellations due to weather will be posted as soon as possible on the home page of SWMPC webpage that can be found at [www.swmpc.org](http://www.swmpc.org).

**Detailed Meeting Information:** 2018 meeting dates, current meeting committee packets, and archived meeting information can be found at this link: [http://www.swmpc.org/nats\\_meetings.asp](http://www.swmpc.org/nats_meetings.asp)