



NILES-BUCHANAN-CASS AREA TRANSPORTATION STUDY

COMBINED TECHNICAL ADVISORY and POLICY COMMITTEE MEETING

FOR FURTHER INFORMATION, CONTACT:

Brandon Kovnat, *Transportation Planner*

Kim Gallagher, *Transportation Planner*

(269) 925-1137 Ext: 1524 & 1518

DATE: June 27, 2017

TIME: 1:30 PM

PLACE: Niles District Library
620 E Main St, Niles, MI 49120

AGENDA Comments will be solicited on each item following discussion and prior to any final action.

1. **Call to Order / Introductions and Pledge of Allegiance**
2. **Changes to the Agenda**
3. **Public Comment**
4. **Approve Minutes from the May 23, 2017 Meeting (*enclosed*) **ACTION****
5. **Staff Report**
 - Presentation of MPO Committee Binders
6. **Community Land Use and Zoning Member Updates**
7. **Public Transit**
 - Berrien Countywide Service Plan (*SWMPCC Staff*)
 - Niles Dial a Ride (*Kelly Getman Disette*)
 - Buchanan Dial a Ride (*Kim O'Haver*)
8. **Project Status Reports (*Enclosed*)**
 - Berrien County Road Commission
 - Cass County Road Commission
 - City of Niles
 - MDOT
9. **Old Business**
10. **New Business**
 - Presentation on Future Year Demographic Data for the Travel Demand Model (MDOT)
 - Public Participation Plan Discussion and Approval **ACTION**
 - State and Federal Updates (*Jim Sturdevant & Jonathon Smith MDOT*)
11. **Public Comment**
12. **Privilege of the Floor**
13. **Adjournment**
 - Next NATS meeting is scheduled for August 22, 2017 @ 1:30 pm.

NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY (NATS)
Joint Technical Advisory Committee (TAC) & Policy Committee (POL) **MINUTES**
May 23, 2017

Present		Committee	
Name	Representing	TAC	Policy
Michael Majerek	Berrien County Board of Commissioners		x
Eric Lester, M.D.	Berrien County Planning Commission		x
Brian Berndt	Berrien County Road Commission	x	
Joe Margol	Berrien County Road Commission		x
Butch Payton	Bertrand Township	x	x
Kim O'Haver	Buchanan Dial A Ride	x	x
Roseann Marchetti	Cass County Board of Commissioners		x
Robert Ziliak	Cass County Board of Commissioners		x
Barbara Cook	Cass County Planning Commission	x	
Joe Bellina	Cass County Road Commission	x	
Sandra Seanor	Cass County Road Commission		x
Don Ryman	City of Buchanan	x	x
Mary McAfee	City of Niles		x
Jan Personette	Four Flag Chamber of Commerce	x	x
Craig Bradfield	Howard Township	x	x
Bob Sutton	Mason Township	x	x
Jonathan Smith	MDOT Coloma TSC	x	x
Jason Lathum	MDOT Southwest Region - Alternate	x	x
Susan Flowers	Milton Township		x
Richard Cooper	Niles Charter Township	x	x
Kelly Getman-Dissette	Niles Dial A Ride	x	x
Dawn Bolock	Ontwa Township	x	x
Kim Gallagher	SWMPC	Staff	
Brandon Kovnat	SWMPC	Staff	
Absent			
Jim Curran	Berrien County Board of Commissioners		x
Evan Smith	Berrien County Community Development	x	
Malinda Cole-Crocker	Buchanan Township	x	x
Sanya Phillips	City of Niles	x	
Georgia Boggs	City of Niles		x
Serita Mason	City of Niles		x
Joe Ray	City of Niles	x	
Andy Pickard	Federal Highway Administration*	x	x
Stewart McKenzie	Federal Transit Administration*	x	x
Jim Sturdevant	MDOT Bureau of Transportation Planning	x	x
Fred Featherly	MDOT Office of Passenger Transportation*	x	
Don Mayle	MDOT Urban Travel Analysis*	x	

Absent		Tac	Pol
Kelly Sweeney	Milton Township	x	
Rich Low	Village of Edwardsburg	x	x
*Indicates Non-Voting Member			

1. Call to Order / Introductions and Pledge of Allegiance

The Joint Technical Advisory Committee and Policy Committee meeting was called to order by Technical Advisory Committee Chair Joe Bellina at 1:30 PM on May 23, 2017 at the Niles District Library, 620 E Main St, Niles, MI 49120

2. Changes to the Agenda

None

3. Public Comment

None

4. Approve Minutes from the March 28, 2017 Meeting

There was a typo in the March minutes with the motion for Ontwa Township Complete Streets Phase 2, which had been incorrectly written.

Motion to approve the March 28, 2017 Joint Technical Advisory Committee (TAC) & Policy Committee Meeting Minutes with corrections, by Roseann Marchetti, Second by Sandra Seanor. **Motion Approved.**

5. Staff Report

Kim Gallagher said that that MDOT has released a call for project for the Highway Safety Improvement Program. She encourages every road agency to apply.

Brandon Kovnat gave a review of the SWMPC website. There are new online mapping tools, which show road ownership data and federal aid status.
<http://swmpc.maps.arcgis.com/home/index.html>

6. Community Land Use and Zoning Member Updates

Ontwa Township has a Master Plan that is up for review

7. Public Transit

- Berrien Countywide Service Plan (*SWMPC Staff*)
Gallagher gave an update on the stakeholder meetings and the Public meetings.
- Niles Dial a Ride (*Kelly Getman Dissette*)

- Buchanan Dial a Ride (*Kim O'Haver*)
Kim O'Haver said that the four transit agencies in Berrien County were resuming regular meeting together

8. Project Status Reports

Berrien County Road Commission:

- The Dayton, Orange, Third Fulkerson & Ontario was obligated on January 19th. Construction began in Early May
- The Redbud trail & Niles Buchanan Road project was obligated on January 19th. Construction began in Early May

Cass County Road Commission

- Redfield St. was let on May 5th. It came in 16% under the estimate, which is a savings of about \$60,000.

City of Niles

- Sycamore St. was Let on February 3rd. No New Updates will happen until construction occurs from June 19-July 21.

MDOT

- M-139 was let on April 7th. Construction scheduled for June 15th.
- The M-60 project was let. Bids came in 11.2% under the engineer's estimate.

9. Old Business

10. New Business

- Administrative amendments

Joe Bellina informed the committee that the Cass County Road Commission had been awarded a HSIP grant to upgrade guardrail on Yankee Rd. in the amount of \$20,463. He also mentioned that Howard Township had a TEDF grant to improve Carberry Rd to improve truck access for an industrial park.

- FY 2018 unified Work Program Discussion and Approval

Motion by the Technical Advisory Committee to recommend approval of the Niles Buchanan Cass Area Transportation Study Fiscal Year 2018 Unified Work Program, by Kelly Getman-Dissette, second by Joe Bellina. **Motion Approved.**

Motion by the Policy Committee to approve the Niles Buchanan Cass Area Transportation Study Fiscal Year 2018 Unified Work Program, by Robert Ziliak, second by Roseann Marchetti. **Motion Approved.**

- State and Federal Updates (*Jim Sturdevant & Jonathon Smith MDOT*)

MDOT met with Ontwa Township and Edwardsburg to discuss the design of US-12.

MDOT issued an internal call for projects for Trunkline.

11. Public Comment

None

12. Privilege of the Floor

Don Ryman said that there was need for more four-way stops. He mentioned a intersection on Red bud trail which had several fatalities

13. Adjournment

- Next NATS meeting is scheduled for June 27, 2017 @ 1:30 pm.

Minutes compiled by: Brandon Kovnat, Southwest Michigan Planning Commission

FY 2017 STBG Urban

Responsible Agency	Project Name	MDOT Job #	Project Limits	Project Length (miles)	Improvement Type	Federal Cost	Local Cost	Total Phase Cost
City of Niles	Sycamore Street	120692	13th to 17th	0.83	Resurface	\$100,100	\$35,785	\$135,885
Berrien County Road Commission	Dayton, Orange, Third, Fulkerson, and Ontario	120683	Dayton from US 12 to State Line; Orange from Bertrand to State Line; 3rd from Bell to Fulkerson; Fulkerson from 3rd to S 11th. Ontario: Third to Cass County	5.5	Restore & rehabilitate	\$69,210	\$24,742	\$93,952
Berrien County Road Commission	Red Bud Trail & Niles Buchanan Road	120684	Red Bud Trail: City of Buchanan to US 12 AND Niles Buchanan Road Niles to Buchanan	4	Resurface	\$69,210	\$24,742	\$93,952
Cass County Road Commission	Redfield Street	120691	Brande Creek to Oak	1.13	Reconstruct	\$276,300	\$98,700	\$375,000

FY 2017 STP-Urban Total \$514,820 \$183,969 \$698,789

FY 2017 MDOT Projects

Project Name	MDOT Job #	Project Limits	Project Length (miles)	Improvement Type	Phase	Federal Cost	State Cost	Total Phase Cost
M-139	127563	M-139 in the City of Niles, from the turn at Front St. to Marmont St	1.127	Resurface	CON	\$81,000	\$18,000	\$98,000
Various	128736	M-60, W. of End Divided; UAL Niles to S. of SVL Cassopolis	38.443	Restore & rehabilitate	CON	\$28,000	\$6,000	\$35,000

FY 2017 Transit Projects

Responsible Agency	Project Name	Federal Cost	State Cost	Local Cost	Total Cost
Niles Dial-A-Ride	Operations	\$159,000	\$139,000	\$93,000	\$391,000
Niles Dial-A-Ride	Maintenance	\$132,000	\$33,000	\$0	\$165,000
Niles-Dial A-Ride	Replace one (1) Bus	\$56,000	\$14,000	\$0	\$70,000

2017 Advisory Project List- Projects within the NATS planning Area but not voted on by the NATS Committees

Responsible Agency	Project Name	MDOT Job #	Project Limits	Fund Source	Federal Cost	Local Cost	Total Phase Cost
Berrien County Road Commission	Upgrading Guardrails	130875	N. Main St: City of Buchanan to Andrews Road	Highway Safety Improvement Program (HSIP)	\$54,000	\$6,000	\$60,000
Cass County Road Commission	Redfield Rd	120116	Township Line – Cassopolis Rd	RTF	\$65270	\$16,318	\$81588
Cass County Road Commission	Fir Road	133108	Redfield o US 12	RTF	\$74,933	\$18,733	\$93,666



Southwest Michigan Planning Commission

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Project Update Sheet

Project Name:	Dayton, Orange, Third, Fulkerson, and Ontario
Fiscal Year of award:	2017
Responsible Agency:	Berrien County Road Commission
MDOT Job Number:	120683
Project Limits:	Dayton from US 12 to State Line; Orange from Bertrand to State Line; 3rd from Bell to Fulkerson; Fulkerson
Project Length:	5.5 miles
Location:	Bertrand Township
Work Type:	Restore & rehabilitate
Phase:	CON

Project Description: Hot Patching and Seal, Single Chip

	Amount	Source
Federal	\$69,210	STP Urban (over 200,000)
State	\$0	-
Local	\$24,742	Berrien County
Total	\$93,952	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		12/08/16
Grade Inspection Package Submitted to MDOT		12/08/16
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		01/19/2017
Project Letting		Force Account
Construction Start	05/2017	05/2017
Project Completion	09/01/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

No update since March

January 10, 2017 Brian Berndt



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Project Update Sheet

Project Name:	Red Bud Trail and Niles Buchanan Road
Fiscal Year of award:	2017
Responsible Agency:	Berrien County Road Commission
MDOT Job Number:	120684
Project Limits:	Red Bud Trail: City of Buchanan to US 12 AND Niles Buchanan Road: Niles to Buchanan
Project Length:	4.0 miles
Location:	Buchanan township & Bertrand Township
Work Type:	Resurface
Phase:	CON

Project Description: Hot mix asphalt and seal coat

	Amount	Source
Federal	\$69,210	STP Urban (over 200,000)
State	\$0	-
Local	\$24,742	Berrien County
Total	\$93,952	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		12/08/16
Grade Inspection Package Submitted to MDOT		12/08/16
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		01/19/2017
Project Letting		Force Account
Construction Start	05/2017	05/2017
Project Completion	09/01/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

No updates to report since March

Date: 5/15/2017

Name: Joe Bellina

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Project Update Sheet

Project Name:	Redfield St.
Fiscal Year of award:	2017
Responsible Agency:	Cass County Road Commission
MDOT Job Number:	120691
Project Limits:	Brande Creek to Oak
Project Length:	1.13 miles
Location:	Ontwa Township
Work Type:	Reconstruct
Phase:	CON

Project Description: Mill and structural overlay with shoulders, signs and striping

	Amount	Source
Federal	\$276,300	STP Urban (over 200,000)
State	\$0	-
Local	\$98,700	Cass County
Total	\$375,000	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC	1/19/17	1/19/17
Project Application Submitted to MOT	1/31/2017	2/24/17
Grade Inspection Package Submitted to MDOT	1/31/2017	2/24/17
Grade Inspection Meeting Scheduled	2/28/2017	3/3/17
Final Plan and Estimate to MDOT	3/17/2017	3/16/17
Project Obligated	3/31/2017	3/21/17
Project Letting	6/2/2017	5/5/17
Construction Start	7/10/2017	
Project Completion	9/1/2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Bid Came in at \$315,000, 16% under estimate



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Project Update Sheet

Project Name:	Sycamore St.
Fiscal Year of award:	2017
Responsible Agency:	City of Niles
MDOT Job Number:	120692
Project Limits:	13th to 17th
Project Length:	0.83 miles
Location:	City of Niles
Work Type:	Resurface
Phase:	CON

Project Description: Mill existing pavement 1.5 deep Repave with 165/SYD HMA 5E1
Construct ADA sidewalk ramps

	Amount	Source
Federal	\$100,100	STP Urban (over 200,000)
State	\$0	-
Local	\$35,785	City of Niles
Total	\$135,885	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled	XX	XX
Final Plan and Estimate to MDOT	XX	XX
Project Obligated	XX	XX
Project Letting	02/03/2017	02/03/2017
Construction Start	June 19, 2017	
Project Completion	July 21, 2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Low Bid was \$138,957.41
4 Bids Received
No new updates since March



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Project Update Sheet

Project Name:	M-139
Fiscal Year of award:	2017
Responsible Agency:	MDOT
MDOT Job Number:	127563
Project Limits:	Turn at Front St. to Marmont St. (s. of NCL Niles)
Project Length:	1.13 miles
Location:	City of Niles
Work Type:	Resurface
Phase:	CON

Project Description: Cold Milling and HMA One Course Overlay

	Amount	Source
Federal	\$80,525	STP State
State	\$17,856	Michigan Betterment
Total	\$98,381	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	04/07/2017	4/7/2017
Construction Start	06/15/2017	
Project Completion	08/15/2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Plans were turned in on 02/16/2017 for April Letting. Project came in 6.12% under the Engineers estimate.



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Project Update Sheet

Project Name:	Various (M-60)
Fiscal Year of award:	2017
Responsible Agency:	MDOT
MDOT Job Number:	128736
Project Limits:	M-60, W. of End Divided; UAL Niles to S. of SVL Cassopolis
Project Length:	-
Location:	-
Work Type:	Overband Crack Fill
Phase:	CON

Project Description: Overband Crack Fill

	Amount	Source
Federal	\$ 53,196	STP State
State	\$11,796	Michigan Betterment
Total	\$ 64,992	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	02/03/17	2/03/17
Construction Start	05/17/17	
Project Completion	06/30/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Project has been turned in for the February letting. Bids came in 11.2% under Engineers Estimate. Construction occur between May 17th and June 30th.