



## **NILES-BUCHANAN-CASS AREA TRANSPORTATION STUDY**

### **COMBINED TECHNICAL ADVISORY and POLICY COMMITTEE MEETING**

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**FOR FURTHER INFORMATION, CONTACT:**

**Brandon Kovnat**, *Transportation Planner*

**Kim Gallagher**, *Transportation Planner*

(269) 925-1137 Ext: 1524 & 1518

**DATE:** May 23, 2017

**TIME:** 1:30 PM

**PLACE:** **Niles District Library**

**620 E Main St, Niles, MI 49120**

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**AGENDA** Comments will be solicited on each item following discussion and prior to any final action.

- 1. Call to Order / Introductions and Pledge of Allegiance**
- 2. Changes to the Agenda**
- 3. Public Comment**
- 4. Approve Minutes from the March 28, 2017 Meeting (*enclosed*) **ACTION****
- 5. Staff Report**
- 6. Community Land Use and Zoning Member Updates**
- 7. Public Transit**
  - Berrien Countywide Service Plan (*SWMPC Staff*)
  - Niles Dial a Ride (*Kelly Getman Dissette*)
  - Buchanan Dial a Ride (*Kim O'Haver*)
- 8. Project Status Reports (*Enclosed*)**
  - Berrien County Road Commission
  - Cass County Road Commission
  - City of Niles
  - MDOT
- 9. Old Business**
- 10. New Business**
  - Administrative Amendments to the 2017-2020 Transportation Improvement Program
  - FY 2018 unified Work Program Discussion and Approval **ACTION**
  - State and Federal Updates (*Jim Sturdevant & Jonathon Smith MDOT*)
- 11. Public Comment**
- 12. Privilege of the Floor**
- 13. Adjournment**
  - Next NATS meeting is scheduled for June 27, 2017 @ 1:30 pm.

**NILES/BUCHANAN/CASS AREA TRANSPORTATION STUDY (NATS)**  
**Joint Technical Advisory Committee (TAC) & Policy Committee (POL) MINUTES**  
**March 28, 2017**

<b>Present</b>		<b>Committee</b>	
<b>Name</b>	<b>Representing</b>	<b>TAC</b>	<b>Policy</b>
Michael Majerek	Berrien County Board of commissioners s		x
Evan Smith	Berrien County Community Development	x	
Eric Lester, M.D.	Berrien County Planning Commission		x
Brian Berndt	Berrien County Road Commission	x	
Joe Margol	Berrien County Road Commission		x
Butch Payton	Bertrand Township	x	x
Roseann Marchetti	Cass County Board of Commissioners		x
Robert Ziliak	Cass County Board of Commissioners		x
Barbara Cook	Cass County Planning Commission	x	
Joe Bellina	Cass County Road Commission	x	
Sandra Seanor	Cass County Road Commission		x
Don Ryman	City of Buchanan	x	x
William Marx	City of Buchanan	NA	NA
Jan Personette	Four Flag Chamber of Commerce	x	x
Craig Bradfield	Howard Township	x	x
Jonathan Smith	MDOT Coloma TSC	x	x
Jason Lathum	MDOT Southwest Region - Alternate	x	x
Richard Cooper	Niles Charter Township	x	x
Kelly Getman-Disette	Niles Dial A Ride	x	x
Dawn Bolock	Ontwa Township	x	x
<b>Absent</b>			
Jim Curran	Berrien County Board of commissioners s		x
Kim O'Haver	Buchanan Dial A Ride	x	x
Malinda Cole-Crocker	Buchanan Township	x	x
Sanya Phillips	City of Niles	x	
Georgia Boggs	City of Niles		x
Serita Mason	City of Niles		x
Mary McAfee	City of Niles		x
Joe Ray	City of Niles	x	
Andy Pickard	Federal Highway Administration*	x	x
Stewart McKenzie	Federal transit Administration*	x	x
Bob Sutton	Mason Township	x	x
Jim Sturdevant	MDOT Bureau of Transportation Planning	x	x
Fred Featherly	MDOT Office of Passenger Transportation*	x	
Denise Smith	MDOT Southwest Region	x	x
Don Mayle	MDOT Urban Travel Analysis*	x	
Kelly Sweeney	Milton Township	x	

<b>Absent</b>		<b>TAC</b>	<b>Policy</b>
Susan Flowers	Milton Township		x
Rich Low	Village of Edwardsburg	x	x
*Indicates Non-Voting Member			

**1. Call to Order / Introductions and Pledge of Allegiance**

The Joint Technical Advisory Committee and Policy Committee meeting was called to order by Technical Advisory Committee Chair Joe Bellina at 1:30 PM on March 28, 2017 at the Niles City Council Chambers, 1345 E Main St, Niles, MI.

**2. Changes to the Agenda**

None

**3. Public Comment**

None

**4. Approve Minutes from the February 28, 2017 Meeting**

Brandon said that he had incorrectly written that MDOT said audit costs for Buchanan Dial A Ride were eligible for FTA funding. Kim O'Haver had said that MDOT had not explicitly said this and she did not want any confusion that Buchanan Dial Ride was improperly requesting reimbursement.

**Motion** to approve the February 28, 2017 Joint Technical Advisory Committee (TAC) & Policy Committee Meeting Minutes, by Richard Cooper, Second by Jan Personette.

**Motion Approved.**

**5. Staff Report**

Kim Gallagher reported on the Pre-UWP meeting between SMWPC staff and MDOT on March 8. The FY 2018 Unified Work Program (UWP) will be presented to the NATS committees at the May meeting and approved by the SWMPC board and then submitted to MDOT by June 1st. The UWP will have a new format which will break out activities into more discrete categories for easier billing.

Brandon Kovnat gave a presentation on Traffic Safety in the NATS planning area. He said that a safety report would be sent out to all committee members next week.

**6. Community Land Use and Zoning Member Updates**

- Niles Township is updating their Master Plan. A Dollar General is being built just north of the state line on 11<sup>th</sup> street. There will be an expansion of the Allery Road Gravel Pit.
- Ontwa Township has a minor update to its master plan.
- Edwardsburg will also be getting a Dollar General

## **7. Public Transit**

Berrien Countywide Serve Plan: Kim Gallagher gave an update on the Countywide Service Plan. She said there would be public meetings in May in different locations through Berrien County. The project website [connectberrien.org](http://connectberrien.org) is working and will be updated with the latest information on the project.

Niles Dial A Ride: Kelly Getman-Dissette mentioned that a dollar store proposed for Bertrand Township would create demand for transit but is not within the service area of Niles Dial A Ride.

Buchan Dial A Ride: No Updates

## **8. Project Status Reports**

Berrien County Road Commission: All projects have been obligated and there should be nothing to update on until construction begins

- The Dayton, Orange, Third Fulkerson & Ontario was obligated on January 19<sup>th</sup>. Construction will be occurring from May to September
- The Redbud trail & Niles Buchanan Road project was obligated on January 19<sup>th</sup>. Construction will be occurring from May to September

Cass County Road Commission

- Redfield St. was obligated on March 21<sup>st</sup>. Construction will be from July 10-September 1.

City of Niles

- Sycamore St. was obligated on February 3<sup>rd</sup>. No New Updates will happen until construction occurs from June 19-July 21.

MDOT

- Plans were turned in for M-139 on February 19<sup>th</sup>. Expected April letting
- The M-60 project was let. Bids came in 11.2% under the engineer's estimate.

## **9. Old Business**

None

## **10. New Business**

2017-2020 Transportation Alternative Program (TAP) Project Review

Joe Bellina presented the Phase 3 of the Gumwood Road Multi-Use Path. The path will go from the State line to just south of Redfield Road. The cost for Phase 3 is:

Federal TAP funds: \$77,925

Local Match: \$17,280

Total Cost: \$95,205

**Motion** to recommend that the Policy Committee approve the Gumwood Road Multi-Use Path Phase 3, by Dawn Bolock, second by Jan Personette. **Motion Approved.**

**Motion** to approve the Gumwood Road Multi-Use Path Phase 3, by Robert Ziliak, second by Michael Majerek. **Motion Approved.**

Joe Bellina said that after phase 3 was complete the last phase would bring the path from Redfield Rd to the Milton township hall.

For 2020 the Cass County Road Commission is proposing to install a pedestrian crossing on US-12 across from the Edwardsburg Intermediate School. They will use a High-Intensity Activated crosswalk, known as a HAWK signal. Kim Gallagher explained that this project would connect with a CMAQ funded path connecting to the Edwardsburg Sports Complex. The cost for the signal and associated work is:

Federal TAP funds: \$130,777

Local Match: \$87,120

Total Cost: \$217,897

**Motion** to recommend that the Policy Committee approve the Gumwood Road Multi-Use Path Phase 3, by Dawn Bolock, second by Jan Personette. **Motion Approved.**

**Motion** to approve the Gumwood Road Multi-Use Path Phase 3, by Robert Ziliak, second by Michael Majerek. **Motion Approved**

There was a discussion of moving the NATS meetings to the Niles Library. The new location will not require tables to be set up for each meeting and it is located along a fixed transit route. There was a proposal to try the new location for three months.

**Motion** to move the April, May, and June NATS Technical Advisory Committee and Policy Committee meeting to the City of Niles Library, by Jan Personette, Second by Craig Bradfield. **Motion Approved.**

There were no State or Federal Updates

## 11. Public Comment

None

## **12. Privilege of the Floor**

None

## **13. Adjournment**

The meeting was adjourned at 3:20. The Next NATS meeting is scheduled for: April 25, 2017 @ 1:30 pm at the Niles District Library, 20 E Main St, Niles, MI 49120

*Minutes compiled by: Brandon Kovnat, Southwest Michigan Planning Commission*

DRAFT

**FY 2017 STBG Urban**

Responsible Agency	Project Name	MDOT Job #	Project Limits	Project Length (miles)	Improvement Type	Federal Cost	Local Cost	Total Phase Cost
City of Niles	Sycamore Street	120692	13th to 17th	0.83	Resurface	\$100,100	\$35,785	\$135,885
Berrien County Road Commission	Dayton, Orange, Third, Fulkerson, and Ontario	120683	Dayton from US 12 to State Line; Orange from Bertrand to State Line; 3rd from Bell to Fulkerson; Fulkerson from 3rd to S 11th. Ontario: Third to Cass County	5.5	Restore & rehabilitate	\$69,210	\$24,742	\$93,952
Berrien County Road Commission	Red Bud Trail & Niles Buchanan Road	120684	Red Bud Trail: City of Buchanan to US 12 AND Niles Buchanan Road Niles to Buchanan	4	Resurface	\$69,210	\$24,742	\$93,952
Cass County Road Commission	Redfield Street	120691	Brande Creek to Oak	1.13	Reconstruct	\$276,300	\$98,700	\$375,000

FY 2017 STP-Urban Total    \$514,820    \$183,969    \$698,789

**FY 2017 Transportation Alternative Program**

Responsible Agency	Project Name	MDOT Job #	Project Limits	Project Length (miles)	Improvement Type	Federal Cost	Local Cost	Total Phase Cost
Cass County Road commission	Gumwood Multi-use Path	200409	North of Indiana State line to 0.1 miles south of Redfield	0.2	Non-motorized	\$77,925	\$17,280	\$95,205

**FY 2017 MDOT Projects**

Project Name	MDOT Job #	Project Limits	Project Length (miles)	Improvement Type	Phase	Federal Cost	State Cost	Total Phase Cost
M-139	127563	M-139 in the City of Niles, from the turn at Front St. to Marmont St	1.127	Resurface	CON	\$81,000	\$18,000	\$98,000
Various	128736	M-60, W. of End Divided; UAL Niles to S. of SVL Cassopolis	38.443	Restore & rehabilitate	CON	\$28,000	\$6,000	\$35,000

**FY 2017 Transit Projects**

Responsible Agency	Project Name	Federal Cost	State Cost	Local Cost	Total Cost
Niles Dial-A-Ride	Operations	\$159,000	\$139,000	\$93,000	\$391,000
Niles Dial-A-Ride	Maintenance	\$132,000	\$33,000	\$0	\$165,000
Niles-Dial A-Ride	Replace one (1) Bus	\$56,000	\$14,000	\$0	\$70,000

**FY 2017 Advisory Project List-** Projects within the NATS planning Area but not voted on by the NATS Committees

Responsible Agency	Project Name	MDOT Job #	Project Limits	Fund Source	Federal Cost	Local Cost	Total Phase Cost
Berrien County Road Commission	Upgrading Guardrails	130875	N. Main St: City of Buchanan to Andrews Road	Highway Safety Improvement Program (HSIP)	\$54,000	\$6,000	\$60,000
CCRC	Redfield Rd	120116	Township Line – Cassopolis Rd	RTF	\$65270	\$16,318	\$81588
CCRC	Fir Road	133108	Redfield o US 12	RTF	\$74,933	\$18,733	\$93,666



**January 10, 2017    Brian Berndt**



**Southwest Michigan Planning Commission**

376 West Main Street, Suite 130 • Benton Harbor, MI 49022-3651

### **Project Update Sheet**

Project Name:	Red Bud Trail and Niles Buchanan Road
Fiscal Year of award:	2017
Responsible Agency:	Berrien County Road Commission
MDOT Job Number:	120684
Project Limits:	Red Bud Trail: City of Buchanan to US 12 AND Niles Buchanan Road: Niles to Buchanan
Project Length:	4.0 miles
Location:	Buchanan township & Bertrand Township
Work Type:	Resurface
Phase:	CON

Project Description: Hot mix asphalt and seal coat

	Amount	Source
Federal	<b>\$69,210</b>	STP Urban (over 200,000)
State	<b>\$0</b>	-
Local	<b>\$24,742</b>	Berrien County
Total	<b>\$93,952</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		12/08/16
Grade Inspection Package Submitted to MDOT		12/08/16
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		01/19/2017
Project Letting		Force Account
Construction Start	05/2017	05/2017
Project Completion	09/01/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

No updates to report since March



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**Project Update Sheet**

Project Name:	Dayton, Orange, Third, Fulkerson, and Ontario
Fiscal Year of award:	2017
Responsible Agency:	Berrien County Road Commission
MDOT Job Number:	120683
Project Limits:	Dayton from US 12 to State Line; Orange from Bertrand to State Line; 3rd from Bell to Fulkerson; Fulkerson
Project Length:	5.5 miles
Location:	Bertrand Township
Work Type:	Restore & rehabilitate
Phase:	CON

Project Description: Hot Patching and Seal, Single Chip

	Amount	Source
Federal	<b>\$69,210</b>	STP Urban (over 200,000)
State	<b>\$0</b>	-
Local	<b>\$24,742</b>	Berrien County
Total	<b>\$93,952</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		12/08/16
Grade Inspection Package Submitted to MDOT		12/08/16
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		01/19/2017
Project Letting		Force Account
Construction Start	05/2017	05/2017
Project Completion	09/01/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

No update since March

Date: 5/15/2017

Name: Joe Bellina

Southwest Michigan Planning Commission

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**Project Update Sheet**

Project Name:	Redfield St.
Fiscal Year of award:	2017
Responsible Agency:	Cass County Road Commission
MDOT Job Number:	120691
Project Limits:	Brande Creek to Oak
Project Length:	1.13 miles
Location:	Ontwa Township
Work Type:	Reconstruct
Phase:	CON

Project Description: Mill and structural overlay with shoulders, signs and striping

	Amount	Source
Federal	<b>\$276,300</b>	STP Urban (over 200,000)
State	<b>\$0</b>	-
Local	<b>\$98,700</b>	Cass County
<b>Total</b>	<b>\$375,000</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC	1/19/17	1/19/17
Project Application Submitted to MOT	1/31/2017	2/24/17
Grade Inspection Package Submitted to MDOT	1/31/2017	2/24/17
Grade Inspection Meeting Scheduled	2/28/2017	3/3/17
Final Plan and Estimate to MDOT	3/17/2017	3/16/17
Project Obligated	3/31/2017	3/21/17
Project Letting	6/2/2017	5/5/17
Construction Start	7/10/2017	
Project Completion	9/1/2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Bid Came in at \$315,000, 16% under estimate



## Southwest Michigan Planning Commission

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### Project Update Sheet

Project Name:	Sycamore St.
Fiscal Year of award:	2017
Responsible Agency:	City of Niles
MDOT Job Number:	120692
Project Limits:	13th to 17th
Project Length:	0.83 miles
Location:	City of Niles
Work Type:	Resurface
Phase:	CON

Project Description: Mill existing pavement 1.5 deep Repave with 165/SYD HMA 5E1  
Construct ADA sidewalk ramps

	Amount	Source
Federal	<b>\$100,100</b>	STP Urban (over 200,000)
State	<b>\$0</b>	-
Local	<b>\$35,785</b>	City of Niles
<b>Total</b>	<b>\$135,885</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled	XX	XX
Final Plan and Estimate to MDOT	XX	XX
Project Obligated	XX	XX
Project Letting	02/03/2017	02/03/2017
Construction Start	June 19, 2017	
Project Completion	July 21, 2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Low Bid was \$138,957.41  
4 Bids Received  
No new updates since March



**Southwest Michigan Planning Commission**

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**Project Update Sheet**

Project Name:	M-139
Fiscal Year of award:	2017
Responsible Agency:	MDOT
MDOT Job Number:	127563
Project Limits:	Turn at Front St. to Marmont St. (s. of NCL Niles)
Project Length:	1.13 miles
Location:	City of Niles
Work Type:	Resurface
Phase:	CON

Project Description: Cold Milling and HMA One Course Overlay

	Amount	Source
Federal	<b>\$80,525</b>	STP State
State	<b>\$17,856</b>	Michigan Betterment
Total	<b>\$98,381</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	04/07/2017	4/7/2017
Construction Start	06/15/2017	
Project Completion	08/15/2017	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Plans were turned in on 02/16/2017 for April Letting. Project came in 6.12% under the Engineers estimate.



**Southwest Michigan Planning Commission**

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**Project Update Sheet**

Project Name:	Various (M-60)
Fiscal Year of award:	2017
Responsible Agency:	MDOT
MDOT Job Number:	128736
Project Limits:	M-60, W. of End Divided; UAL Niles to S. of SVL Cassopolis
Project Length:	-
Location:	-
Work Type:	Overband Crack Fill
Phase:	CON

Project Description: Overband Crack Fill

	Amount	Source
Federal	<b>\$ 53,196</b>	STP State
State	<b>\$11,796</b>	Michigan Betterment
Total	<b>\$ 64,992</b>	

Activity	Estimated Date	Actual Date
Resolution of Support for Local Match Submitted to SMWPC		
Project Application Submitted to MOT		
Grade Inspection Package Submitted to MDOT		
Grade Inspection Meeting Scheduled		
Final Plan and Estimate to MDOT		
Project Obligated		
Project Letting	02/03/17	2/03/17
Construction Start	05/17/17	
Project Completion	06/30/17	

Project is: ☒ On Schedule ☐ Behind Schedule; Explain:

Project has been turned in for the February letting. Bids came in 11.2% under Engineers Estimate. Construction occur between May 17<sup>th</sup> and June 30<sup>th</sup>.