

Berrien, Cass County CMAQ Funding Meeting
July 29, 2009
1:00 pm
Berrien County Road Commission
Benton Harbor, Michigan

Minutes

Present:

Dave Austin – Lincoln Township (Williams + Works)
 Brian Berndt – Berrien County Road Commission
 Tim Fenderbosch – St. Joseph Charter Township
 Erin Kercheval – MDOT Coloma TSC
 Ray Lenze – MDOT
 Nick Musson – SWMPC
 Bill Purvis – Twin Cities Area Transportation Authority
 Anna Rahtz – SWMPC
 Kevin Reed – Berrien County Road Commission
 Dennis Schuh – Berrien County Public Transportation / Cass Transit
 Tim Zebell – City of St. Joseph

1. Call to order at 1:07 pm.

2. Approval of Minutes of February 4, 2009 meeting

A motion was made by Schuh, seconded by Berndt, to approve the minutes of the February 4, 2009 CMAQ meeting. Motion approved, with the addition of a revised list of 2009 projects.

3. Purpose of the meeting – Is to re-review and prioritize projects for 2010 and 2011, to fill the funding gaps left by projects now being funded by other sources.

4. 2010 & 2011 CMAQ Projects –

- o St Joseph Township project status – The Hilltop sidewalk project is going through in 2010. The project will be combined between the Berrien County Road Commission and the City of St. Joseph, and a railroad crossing will be added.
- o Possible projects to add for 2010 & 2011
 - TCATA is requesting \$6,000 to promote their new transit routes. SWMPC will fill out and submit the application.
 - Berrien is requesting another bus, bringing it to a total of three new buses in 2010 & 2011. The estimated cost for a new bus is \$94,000. One of the three new vehicles could be a van instead of a bus, with an estimated cost of \$40,000.

5. Review and Prioritize 2010 and 2011 Projects –

2010 Berrien- \$510,410 available

Agency	Project	Federal Cost
Berrien Bus	1 bus	\$94,000
TCATA	Promotion	\$6,000
SWMPC	Rideshare	\$12,000
BCRC / St Joseph Township	Hilltop sidewalk	\$358,410
Berrien Bus	1 van	\$40,000
Total		\$510,410
Balance		\$0

2011 Berrien- \$510,410 available

Agency	Project	Federal Cost
Berrien Bus	1 bus	\$94,000*
SWMPC	Rideshare	\$12,000
BCRC	John Beers sidewalk	\$156,410*
Watervliet Township	Non-motorized Path	\$48,000
BCRC	Light at Napier & Colfax	\$200,000*
Total		\$510,000
Balance		\$0

* The exact cost of the John Beers sidewalk project is not known. Thus, If Berrien Bus buys a smaller vehicle, that extra \$40,000 will go to the John Beers sidewalk. If more is still needed, the light at Napier & Colfax will be postponed to another year and that funding will be put toward the John Beers sidewalk.

Future Year Projects

Agency	Project	Federal Cost
City of St. Joseph	Light upgrade at Langley & Napier	\$200,000
BCRC	Upgrade traffic signal on Napier at Union	\$200,000
BCRC	Fairplain / Mall Dr. sidewalks	\$280,000
BCRC	Hollywood Corridor	
BCRC	Napier sidewalk	
City of Benton Harbor	Harbor Shores trails	\$453,000

Musson commented that all 2010 project applications for Berrien and Cass counties must be submitted as soon as possible. Lenze added that applications need supporting diagrams and master plans.

6. Meeting adjourned at 1:50 p.m.

Next Meeting – A meeting will be scheduled for sometime in the spring of 2010 to finalize projects for 2011 funding.

Submitted by Nickolas Musson and Anna Rahtz, Transportation Planners.