

**Congestion Mitigation and Air Quality Improvement Program (CMAQ)  
Berrien County Funding Meeting**

**December 19, 2011**

**8:00 am**

**Southwest Michigan Regional Airport  
Benton Harbor, Michigan**

**Minutes**

**Present:**

Brian Berndt – Berrien County Road Commission  
Steve Carlisle – Wightman & Associates / City of Bridgman  
Chris Cook – City of Benton Harbor  
Tim Fenderbosch – St. Joseph Charter Township  
Kelly Getman-Dissette – Niles Dial-a-Ride  
Joanne Johnson – Public  
Bill Purvis – Twin Cities Area Transportation Authority  
Lee Scherwitz – Southwest Michigan Regional Airport  
Dennis Schuh – Berrien County Public Transportation / Cass Transit  
Terrie Smith – Lincoln Charter Township  
Trevor Thomas – SWMPC  
Tim Zebell – City of St. Joseph

**1. Call to order at 8:05 a.m.**

**2. Discussion of Existing 2012, 2013, and 2014 CMAQ Projects**

Members present discussed updates on currently scheduled Berrien County CMAQ projects.

- *2012*  
Purvis gave a revised cost estimate of \$139,000 for TCATA's three new buses. Schuh stated that Berrien Bus will be adding two buses (instead of three) for a revised cost of \$160,000.
- *2013*  
Purvis gave a revised cost estimate of \$139,000 for TCATA's three new buses. Schuh gave a revised cost estimate of \$214,000 for Berrien Bus's two new buses.
- *2014*  
Schuh gave a revised cost estimate of \$104,000 for Berrien Bus's two new buses.

**3. Discussion of New MDOT Local Funding Amounts**

The revisions above resulted in a total federal cost of \$540,059 for FY 2012 Berrien County CMAQ projects, leaving a surplus of \$25,000 from the allocated federal funds of \$565,059. To make use of this surplus, the members present agreed to allocate **\$2,000 of federal funds to Niles Dial-a-Ride for transit fare subsidies**, with the remaining **\$23,000 added to the existing City of St. Joseph signal upgrade at Langley and Napier**.

Thomas handed out a sheet showing MDOT's FY 2013 local CMAQ funding allocation for Berrien County of \$528,765, with the same figure projected for FY 2014. The currently scheduled FY 2013 Berrien County CMAQ projects have a total federal cost of \$573,299 (an excess of \$44,534), and the currently scheduled FY 2014 have a total federal cost of \$563,000 (an excess of \$34,235).

To address the shortfall of federal funds in FY 2013, **Schuh offered to amend the Berrien Bus project, using \$159,200 for one small bus and one medium bus** instead of \$214,000 for two medium buses. This change freed up a surplus of **\$10,266, which was agreed to be added to the existing City of Benton Harbor signal upgrade at Britain and Riverview.**

The members present at the meeting agreed to hold off on revising FY 2014 projects until a more concrete funding picture emerges.

*A motion to approve the above agreements was made by Zebell and supported by Schuh. The motion passed unanimously.*

**4. Discussion of February 1<sup>st</sup>, 2012 Call for Projects Deadline**

As discussed in a November, 2011 email from MDOT, there is a February 1, 2011 deadline for 2013 and 2014 project submissions. Thomas stated that he already has complete applications for all previously scheduled 2013 and 2014 projects. However, new applications will be needed for all projects that have undergone funding/scope changes. Thomas stated that he would like to have these in by mid January.

**5. Status of 2012 CMAQ Projects**

Thomas stated that he did not yet have a firm idea of when 2012 CMAQ project approvals could be expected, but that he would talk to Ray Lenze of MDOT and Rachel Tupica of FHWA and send out an update when he had a better idea.

*Meeting adjourned at 8:45*

## Berrien County CMAQ Project Schedule, Updated 12/19/2011

### 2012 Projects: \$565,059 available

<b>Agency</b>	<b>Project</b>	<b>Federal Cost</b>
TCATA	3 new buses	\$139,000
Berrien Bus	2 new buses	\$160,000
SWMPC	Rideshare	\$12,000
City of St. Joseph	Signal upgrade at Langley & Napier	\$252,059
NDAR	Transit fare subsidies	\$2,000
<b>Total</b>		<b>\$565,059</b>

### 2013 Berrien: \$528,765 available

<b>Agency</b>	<b>Project</b>	<b>Federal Cost</b>
TCATA	3 new buses	\$139,000
SWMPC	Rideshare	\$12,000
Berrien Bus	2 new buses	\$159,200
City of Benton Harbor	signal upgrade at Britain & Riverview	\$216,565
NDAR	Transit fare subsidies	\$2,000
<b>Total</b>		<b>\$528,765</b>

### 2014 Berrien: \$528,765 available

<b>Agency</b>	<b>Project</b>	<b>Federal Cost</b>
Berrien Bus	2 new buses	\$104,000
SWMPC	Rideshare	\$12,000
NDAR	Transit fare subsidies	\$2,000
BCRC	signal upgrade at Napier & Union	\$225,000
City of Benton Harbor	signal upgrade at Pipestone & Empire	\$220,000
<b>Total</b>		<b>\$563,000</b>