

## **Berrien & Cass County NPDES - MS4 Group Meeting**

*Bridgman Beach House  
5239 Lake St., Bridgman, MI 49106*

**Wednesday, May 10, 2017**

**9:00 a.m. – 11:00 p.m.**

### **AGENDA ITEMS**

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from January 11, 2017's Group Meeting**
- III. MDEQ Comments and Updates – Kyle Alexander**
- IV. Southwest Michigan Planning Commission (SWMPC) Comments and Updates – Marcy Hamilton / Kris Martin**
- V. Old Business**
  - A. NPDES MS4 Permits
    1. **April 3, 2017** – Permit Applications Submitted
      - i. Emailed MiWaters confirmation to each member
      - ii. Handout- USB for each member of MS4 permit submittal
      - iii. All documents can be accessed via MiWaters at the following link:  
<https://miwaters.deq.state.mi.us/miwaters/#/login>
    2. **September of 2018** – *Tentative Issuance* of permit by MDEQ
  - B. Progress Reports
    1. Progress Reports Due **December 1, 2017** via MiWaters
    2. Complete excel spreadsheet for reporting timeframes of 10/01/2015 – 09/30/2016 and 10/01/2016 – 09/30/2017 (Kelsea to request these back after September 30, 2017)
  - C. Other
- VI. New Business**
  - A. 2017 – 2018 Budget & Letters
  - B. Pollution Prevention & Good Housekeeping
    1. Documentation Reminders:
      - i. Spring is a good time to inspect vegetative BMPs
      - ii. Repair, reseed bare spots, assure vegetative buffers are intact along waterways
      - iii. Fertilize per established procedures, if necessary
      - iv. Clean out detention basins of any trash or floatables
      - v. Quantify and then dispose of material properly
    2. Lawncare/Landscape and Construction Contractors:
      - i. Ensure training has been addressed
      - ii. Sign contractor stormwater compliance agreement forms
    3. Seasonal Staff Training
  - C. Local and Community Reports
  - D. Next Meeting: September 13, 2017- City of Niles Fire Department (1345 E. Main Street, Niles, MI 49120) from 9:00 a.m. – 11:00 a.m.
  - E. Other
- VII. Adjournment**