

Berrien & Cass County NPDES-MS4 Group Meeting

*Lincoln Charter Township Hall
2055 West John Beers Road, Stevensville, MI*

Wednesday, January 11, 2017

10:00 a.m. – 12:00 p.m.

AGENDA ITEMS

- I. Call Meeting to Order & Introductions**
- II. Review of Meeting Minutes from September 14, 2016's Group Meeting**
- III. MDEQ Comments and Updates – Kyle Alexander**
 - A. Reminders
 - i. NPDES MS4 Permit Application – Available in MiWaters
- IV. Southwest Michigan Planning Commission (SWMPC) Comments and Updates – Marcy Hamilton**
- V. Old Business**
 - A. Training for NPDES MS4 Permit Applications – November of 2016
 - B. NPDES MS4 Permit Submittal Reminders
 - i. **April 3, 2017** – Permit Application Submittal on/before
 1. Post Construction Control, IDEP, PEP or other Ordinances/Resolutions can be submitted on/before **October 3, 2017**
 - ii. **September of 2018** – *Tentative Issuance* of permit by MDEQ
 - C. Pollution Prevention and Good Housekeeping – Municipal Facility and Property Inventory and Assessment Procedure
 - i. Electronic copy will be emailed out to each member for final review prior to MS4 application submittal; review, revise and return updated document to Kelsea ASAP
 - D. Mapping of catch basins, detention basins and other stormwater structures on municipal properties and nested jurisdiction properties
 - i. Completed: Berrien County, Niles Schools, City of Niles (except airport), City of St. Joseph, Village of Edwardsburg, Village of Stevensville, Lincoln Charter Township, City of Bridgman, CCRC & BCRC – no properties within UA
 - ii. Need to Complete: City of Buchanan & Buchanan Public Schools
 - E. Other
- VI. New Business**
 - A. Pollution Prevention & Good Housekeeping Documentation
 - i. Summary for salt usage for the winter time
 - ii. Documentation Reminders:
 1. When obtaining your winter de-icing materials be careful during handling and storage of the materials
 2. Calibration of salt application trucks for the winter, document the activity if applicable
 - B. Progress Report Spreadsheets – Emailed to each member in November of 2016
 - i. Report for the reporting timeframe of 10/01/2015 – 09/30/2016
 - ii. Begin reporting for timeframe of 10/01/2016 – 09/30/2017
 - iii. Progress Reports Due – December 1, 2017 (*Note: will be asking for completed spreadsheets after September 30, 2017*)
 - C. Local and Community Reports
 - D. Other
- VII. Adjournment**